

CITY OF HARDIN VACANCY ANNOUNCEMENT

General Laborer

PRIMARY OBJECTIVE OF POSITION: Under close supervision, performs a variety of unskilled and semi-skilled manual labor tasks in the construction and maintenance of streets, sewers, water lines, parks, buildings, other municipal facilities, collection or disposal of solid waste and the treatment of water; occasionally drives truck and operates equipment; work varies somewhat, subject to close supervision.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Operates various types of equipment, trucks, and refuse packers; performs manual labor in the maintenance, repair, and minor construction of streets, alleys, water and sewer mains and plants, parks, sprinkler systems, water service lines, street signs, building maintenance, and related facilities; may perform janitorial tasks around plants and other public facilities; checks tires, oil, lubricant, water, and fuel of assigned equipment; maintains grounds in parks and around public buildings; operate purifying equipment, inspect equipment, monitor operating conditions, meters and gauges, collect test water samples; other work as may be assigned by supervisor.

Loads and operates sanitation trucks; removes debris and trash from alley and streets; services trucks and equipment as required; performs minor maintenance to equipment.

Prepares minimal records of own activities. Contact with others is important to performance of duties and requires common courtesy when relaying information. Duties involve difficult physical work requiring continuous crawling, climbing, lifting, frequently involving heavy weights (50# and up); work is frequently performed in undesirable physical conditions in noise, pollution, heat, cold and dampness; may be exposed to hazards and infectious wastes; work performed often requires care and use of proper safety equipment and procedures to prevent injury.

EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS: Any Combination of training and experience equivalent to completion of High School or equivalent and one-year work experience in construction and maintenance and/or work. Must have a valid Driver's License and be able to obtain a CDL within six months of hire.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position. Will perform such other assignments as may be directed in the day to day operations of the City.

Entry Level Salary: \$14.33 per hour

Application Closing Date: Position Open until filled.

Required Application Materials and Forms: Completed City of Hardin Job Application

Hours: This position is a Part – time position; 24 hours per week. Union position available.

APPLICATIONS available:

City of Hardin
406 N Cheyenne
Hardin MT 59034
665-9292

Or <http://www.hardinmt.com/Wanted.html>

Complete job description available upon request.

EOE and Drug and Alcohol-Free workplace. Pre-Employment Drug testing is required. Applicant is Subject to a Background Check.

CITY OF HARDIN

POSITION: General Laborer – Part Time

ACCOUNTABLE TO: Assigned Supervisor

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MAJOR AREAS OF ACCOUNTABILITY AND PERFORMANCE:

Operates various types of equipment, trucks, and refuse packers; performs manual labor in the maintenance, repair, and minor construction of streets, alleys, water and sewer mains and plants, parks, sprinkler systems, water service lines, street signs, building maintenance, and related facilities; may perform janitorial tasks around plants and other public facilities; checks tires, oil, lubricant, water, and fuel of assigned equipment; maintains grounds in parks and around public buildings; operate purifying equipment, inspect equipment, monitor operating conditions, meters and gauges, collect test water samples; other work as may be assigned by supervisor.

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SUPERVISION – RESPONSIBILITY FOR WORK OF OTHERS: None

EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS: Any Combination of training and experience equivalent to completion of High School or equivalent and one year work experience in construction and /or maintenance work. Must have a valid Driver's License and be able to obtain a CDL within six months of hire.

EXAMPLES OF PERFORMANCE CRITERIA AND EXPECTATIONS:

Trucks and equipment are operated safely and effectively;

Assigned construction, maintenance, and collection projects are performed properly and efficiently;

Is able to perform a variety of semi-skilled and unskilled tasks in the repair and maintenance of various types of equipment, structures and facilities;

Follow oral and written instruction and maintain effective working relationships with other employees, supervisors and the public.

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