

Regular Meeting of CCPB  
Sept 11, 2023

The regular meeting of the City County Planning Board was called to order by Chairperson Corinna Kirschenmann-Kuntz at 7:02 pm Monday September 11, 2023. Present were Carla Colstad, Dan Lowe, Chris Winterrowd, Bill Hodges, and Tina Toyne. Not in attendance were Clayton Greer and Cyndy Maxwell. Forrest Mandeville attended via cell phone connection as the Zoom connection was not available.

There was no Public Hearing as there were no matters of that nature before the Board.

The minutes from the previous meeting of August 14, 2023 were read and Chris Winterrowd motioned with Bill Hodges seconding that the minutes be approved. Unanimous approval was given.

The August treasurer's report was reviewed with Bill Hodges motioning to accept and Tina Toyne seconding. Unanimous approval was given to accept the treasurer's report. Outstanding bills were reviewed and Carla Colstad motioned approval to pay said bills with Chris Winterrowd seconding. Unanimous approval was given to pay outstanding bills.

#### **OLD BUSINESS**

A letter from the City Council was received and reviewed by the Board approving the Kirschenmann Conditional Use application.

A letter from the City Council was received and reviewed by the Board approving the Becker Zoning Variance Request.

Board was again reminded that no letter from the County Commissioners has been received confirming Carla Colstad's appointment.

A board member raised the issue of previous discussions the board has had regarding "community decay" and properties which are derelict and in decline. It was agreed that an agenda item for every meeting should be a discussion of this ongoing issue.

Discussions regarding the City Code officer hiring an "apprentice" were brought up and the Board speculated as to what exactly an apprentice would bring to the table if the officer himself is only part time.

#### **NEW BUSINESS**

The weed issue in the city was brought up for discussion. It was pointed out that there is a code 9-2-3 which addresses the weed issue. There is also a county rule regarding weed control. It was decided that the Board needs to determine how these rules are enforced and when. It was also suggested that public education as to the hazards of weeds and the codes dealing with them might prove to be good information for particularly new comers to the city. It was suggested that we might put want to publish short items regarding city codes in The Briefs although no firm decision was made regarding this suggestion, including but not limited to identification of noxious weeds. Mention was also made that the City Attorney

would actually be the person who handled the issues for non-compliance with the city code, not the Code Enforcement Officer.

Both Bill Hodges and Chris Winterrowd assured the Board they have submitted letters of interest to be reappointment to the Board by the County Commissioners. Chairperson will attempt to follow up on those letters with the Commissioners.

Chairperson Kirschenmann-Kuntz discussed the offer she received from the Montana Department of Commerce to send staff down to do two trainings on the Planning Board role in the city. Two dates in October were offered: October 4 and 5 or October 18 and 19. Board members agreed that the 18/19 dates were best for everyone. The meeting on the 18<sup>th</sup> will include only Board Members, the City Planner and the Board Secretary/Treasurer. It can be held at the same location we currently meet at 7 pm. The meeting for the 19 should include the City Council, the County Commissioners, both the city and county attorneys, the Conservation District, the County Planning Board members, their county planner and their new sanitarian. The location of this meeting will be at the EOC meeting room at the Court House. It was agreed that Chairperson Kirschenmann-Kuntz will book the room for this meeting through Brian Mischel at the Court House and will extend the invitations to the 7 pm meeting to all parties.

**ANNOUNCEMENTS**

Tina Toyne reminded members that the USDA is having a follow up meeting tomorrow at Heritage Acres.

**ADJOURNMENT**

A motion was made by Chris Winterrowd and seconded by Bill Hodges that the meeting be adjourned at 7:45 pm. Unanimously passed and meeting was adjourned.

*Submitted by  
D. H. H.*