

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for January 5, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Kenney Kepp, Jeremy Krebs, and Darren Zent.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Bob Snively and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the minutes as written for the December 15, 2015 Council meeting. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Laurie Tschetter expressed concern that the assessments on individual property owners is addressed and not hers. Also, she would like the water deposit amount to be reviewed. She wants to go to individual water meters.

COMMUNICATIONS:

Council addressed a protest from Frank Krebs concerning the Lighting District Assessments on his property. Krebs noted that an agreement was made with Larry Vandersloot in 2000 when the Lighting District was created. Kepp motioned to study it more before a determination is made. Molina seconded. On a voice vote the motion was approved. Krebs abstained.

MAYOR:

Mayor Lane reported that the new Council members have been sworn in. He recommended Kepp for President of Council. Kautzman motioned to re-elect Kepp as President of Council. Krebs seconded. On a voice vote the motion was unanimously approved.

OLD BUSINESS:

Molina asked about the City Attorney's contract that will expire in April. Mayor Lane asked Council to address contract procedures to discuss at the next Council meeting.

Kepp asked Snively if he would look into the Northwestern Energy lighting contract to see about negotiating and reducing rates. Snively will research the contracts and provide more information at the next Council meeting.

NEW BUSINESS:

St. Vincent Physician Network would like to continue to provide services for the City. Kautzman motioned to approve the agreement. Krebs seconded. On a voice vote the motion was unanimously approved.

Mayor Lane reported that he and Kepp will present committee assignments at the January 19 Council meeting.

The Council appointed Karen Molina and Russell Dill for the City-County Planning Board. Kepp motioned to approve the appointments. Kautzman seconded. On a voice vote the motion was approved, Molina abstained.

Jim Estelman was re-appointed by the Mayor.

STAFF REPORTS:

Public Works:

Dill requested approval of the Mason Electric quote for \$7600.00 to install the variable speed drive units in the Waste Water Treatment Plant. Kepp motioned to approve the quote from Mason Electric. Zent seconded. On a voice vote the motion was unanimously approved.

Kautzman motioned to approve the Damschen contract for renewal. Molina seconded. On a voice vote the motion was unanimously approved.

Dill withdrew the pay application for Ace Roofing.

Finance:

Dyckman reported that the IRS Standard Mileage Rates have been reduced to \$0.54 per business mile.

Council reviewed the current state records disposal request. Kautzman motioned to approve the records disposal request. Kepp seconded. On a voice vote the motion was unanimously approved.

Dyckman presented an overview of the City of Hardin Management's Discussion and Analysis for fiscal year 2015.

Economic Development:

Mayor Lane reported that the TRA Detention Center is waiting on a contract. Also, the development Love's Truck Stop is on track. Dill noted that the Heimat Park Restroom is almost done.

COMMITTEE REPORTS

Landfill/Resolution:

Streets & Alleys/Parks and Playgrounds:

Sewer and Water:

Finance:

Kepp made a motion to approve the claims:

	CLAIM No.	Monthly Total
November, 2015	19666 - 19667	
	19905, 19907 - 19911	
	19926 - 19928	\$ 50,186.06
December, 2015	19906, 19912 - 19925	
	19929 - 19943	
	19968 - 19987	\$ 141,168.36
January, 2016	19944 - 19967	\$ 3,433.00
Claims Total (Expenditures)		\$ 194,787.42

Krebs seconded. On a voice vote the motion was unanimously approved.

RESOLUTIONS & ORDINANCES:

ANNOUNCEMENTS:

The Mayor announced the MMIA (Montana Municipal Interlocal Authority) Training will be held in Forsyth, MT on January 27, 2016.

Kepp motioned to adjourn the meeting. Molina seconded. The meeting adjourned at 8:34 p.m.

Jack Lane
Jack Lane, Mayor

ATTEST:
Michelle Dyckman
Michelle Dyckman, City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for January 19, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Kenny Kepp, Clayton Greer, Jeremy Krebs, and Darren Zent.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Bob Snively and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the minutes as written for the January 5, 2016 Council meeting. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

COMMUNICATIONS:

City - County Planning Board Public Hearing and City - County Planning Board Minutes January 11, 2016.

Greg Benjamin of Stahly Engineering reported that they are working on the storm water mitigation for the City. He introduced Kurt Thomson and said that they would like to have an interactive relationship with the City.

MAYOR:

OLD BUSINESS:

Mayor Lane reviewed the Council Committee Appointments with Council Members.

NEW BUSINESS:

Shawn Real Bird addressed council concerning a plumbing problem that occurred at his home on January 10th. He is concerned that the problem is with the City plumbing infrastructure. Mayor Lane asked if he had statements from the plumbers that he hired. Mr. Real Bird said that he will get statements. The Mayor assured Mr. Real Bird that it would be further looked into to try to establish a cause. Dill noted that a City employee was called to the address on January 10th, he spoke with neighbors, and they were not having any problems. There were no blockages found by the City.

Kautzman recommended not to grant a waiver to Frank Krebs for the lighting fee assessment on his property. Kepp seconded. On a voice vote the motion was approved with Krebs abstaining.

Mayor Lane assigned the Law Enforcement Committee with deciding on a procedure to be followed regarding the City Attorney appointment.

STAFF REPORTS:

Public Works:

Dill requested approval to pay Morgan Contractors for the Heimat Park Restroom project. Kepp recommended payment to be made in the amount of \$107,416.39. Greer seconded. On a voice vote the motion was unanimously approved.

Finance:

Economic Development:

Jeff McDowell reported that Two Rivers Authority Detention Center is expected to be receiving detainees soon.

COMMITTEE REPORTS:

Resolutions & Ordinances:

Molina reported that the Committee recommended to accept the CCPB proposal on mobile homes. Recommendations were also made for revising the beer, wine, and liquor ordinance and to not make any changes to the sign ordinance.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
December, 2015	19990 – 20005, 20008 20010 - 20019 20027 - 20029	\$ 143,801.04
January, 2016	20006, 20007, 20009 20020 - 20026	\$ 27,792.32
Claims Total (Expenditures)		\$ 171,593.36
December, 2015 Payroll		\$ 167,869.11
TOTAL Submitted		\$ 339,462.47

Molina seconded. On a voice vote the motion was unanimously approved.

RESOLUTIONS & ORDINANCES:

ANNOUNCEMENTS:

Mayor Lane announced the Honorable Judge Seykora passed the certification test for Courts of Limited Jurisdiction of the Montana Supreme Court.

The Law Enforcement Meeting will be held January 21, 2016 at 11 a.m. at Big Horn County Courthouse.

The MMIA Training is scheduled for January 27, 2016 at 9 a.m. in Forsyth, MT.

The JPT Biometric Screening will be held for City employees and spouses on March 14, 2016.

Kepp motioned to adjourn the meeting. Greer seconded. The meeting adjourned at 8:33 p.m.

Jack Lane
Jack Lane, Mayor

ATTEST:

Michelle Dyckman
Michelle Dyckman, City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for February 2, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Kenny Kepp, Clayton Greer, Jeremy Krebs, and Darren Zent.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Bob Snively and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Greer made the motion to approve the minutes as written for the January 19, 2016 Council and Committee meetings. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Laurie Tschetter expressed that the zoning ordinance for mobile homes has cost her and other businesses. She noted that they already have to go through inspections from the gas and electric companies.

COMMUNICATIONS:

Mayor Lane reported that the MMIA training in Forsyth on January 27th was successful.

MAYOR:

OLD BUSINESS:

Greer stated that he would like to recant his previous vote regarding the protest of the Lighting District assessments made by Frank Krebs. Snively advised that it would need to be on the agenda before council can act. Frank Krebs stated that he requested to not be on the agenda at this time, he will notify the City if he would like to be added to the agenda.

NEW BUSINESS:

Sue Taylor, Economic Development Director for Beartooth RC & D, gave a presentation on how they assist in Economic Development efforts in our region.

Krebs motioned for approval for the Mayor to sign the Memorandum of Understanding Agreement with Beartooth RC & D. Kautzman seconded. On a voice vote the motion was unanimously approved.

Greer motioned for approval for the Mayor to send a letter of support for Beartooth RC & D. Kautzman seconded. On a voice vote the motion was unanimously approved.

Kautzman motioned to authorize the Mayor to write a letter to nominate Jerry Lunde to the Conservation District Board. Greer seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Legal:

Snively reported that there are three lawsuits against the City concerning Lighting District and Street Maintenance Assessments. MMIA is representing the City in a case concerning flooding.

Economic Development:

Jeff McDowell reported that Two Rivers Authority Detention Center has detainees slowly coming in.

COMMITTEE REPORTS:

Law Enforcement:

Zent reported that the Detention Center was the main topic at the Law Enforcement meeting he attended on January 21st. He also requested a Law Enforcement meeting for February 16, 2016.

Streets & Alleys:

Kautzman inquired about the new garbage truck. Dill reported that we do have a new truck running.

Parks & Playgrounds:

Krebs reported that the Heimat Park Restroom is almost done. Dill added that there are a few more items that need to be completed.

Finance / Landfill:

Greer motioned to continue Option 1 as defined in the November 4, 2014 Memorandum from Dorsey & Whitney regarding the TIFD. Kautzman seconded. On a voice vote the motion was unanimously approved.

Greer motioned to renew the contract with Tripp & Associates with the option to negotiate a fixed rate for a three year contract for audit services. Kepp seconded. On a voice vote the motion was unanimously approved.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
December, 2015	20030	\$ 88,597.47
January, 2016	20054 - 20092 20095 - 20105	\$ 378,656.70
February, 2016	20031 - 20053 20093, 20094	\$ 3,258.00
Transfer funds	20030	\$ (88,597.47)
Claims Total (Expenditures)		\$ 381,914.70
Transfer funds	20030	\$ 88,597.47
TOTAL Submitted		\$ 470,512.17

Kepp seconded. On a voice vote the motion was unanimously approved.

Kepp motioned to approve Greer to replace Randy Angevine as a signer on the City's bank accounts. Kautzman seconded. On a voice vote the motion was unanimously approved.

RESOLUTIONS & ORDINANCES:

Greer motioned to accept the first reading of Ordinance NO. 2016-1, Modification of Hardin Zoning Ordinance regarding mobile homes. Kautzman seconded. On a voice vote the motion was unanimously approved.

Krebs motioned to accept the first reading of Ordinance NO. 2016-2, Modification of Beer and Wine Regulations within the City Limits. Molina seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

There will be a Study Commission Meeting Thursday February 4, 2016 at 6:00 p.m. in Council Chambers.

Public Hearings for the Hardin Zoning Ordinance regarding mobile homes and Beer and Wine Regulations will be held February 16, 2016 at 7:15 p.m.

The JPT Biometric Screening will be held for City employees and spouses on March 14, 2016.

There will be a Law Enforcement Committee Meeting February 16, 2016 at 6:30 p.m.

There will be a Help Every Pet (HEP Club) Fundraiser February 13, 2016 at 5p.m. at Hardin Fairgrounds.

Kepp motioned to adjourn the meeting. The meeting adjourned at 8:20 p.m.

Jack Lane
Jack Lane, Mayor

ATTEST:

Michelle Dyckman
Michelle Dyckman, City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

PUBLIC HEARING: The Public Hearing for Ordinance NO. 2016-1 regarding Hardin zoning ordinance for mobile homes and Ordinance NO. 2016-2 regarding Beer and Wine Regulations within the City limits was opened at 7:15 p.m. by Mayor Lane.

Present at the Hearing were:

Council Members: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, Darren Zent, and Harry Kautzman.

City Staff: City Attorney Bob Snively, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer and several members of the public were also present.

Molina reviewed Ordinance NO. 2016-1 and Ordinance NO. 2016-2.

Laurie Tschetter said that she missed an opportunity for another unit, because it was 22 years old. She expressed that she wants to live the American Dream and plan for her retirement. Anyone can buy an old home and flip it. There are no guidelines for someone buying a house. She said that she would not purchase something that would be community decay and after 30 years you would have figured out she has made good decisions. Corey Kenney noted that eliminating the City-County Planning Board streamlines and it is better, but instead of a date, say "up to a certain standard".

There was no comment on Ordinance NO. 2016-2.

COUNCIL MEETING: The Regular Council Meeting for February 16, 2016 was called to order at 7:37 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Kenny Kepp, Clayton Greer, Jeremy Krebs, and Darren Zent.

Also present: Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Bob Snively and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kepp made the motion to approve the minutes as written for the February 2, 2016 Council and Committee meetings. Motion seconded by Greer. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Laurie Tschetter spoke in reference to her court cases. She noted that 45-6-106 (MCA) says if any person renting allows anyone to cause more than \$1000.00 of damage, they can be prosecuted for criminal mischief. She said to back the landlords and start prosecuting, help people to manage things better.

COMMUNICATIONS:

Council members received a communication from U.S. Department Of The Interior. It is a notification of a proposed minor boundary revision at Little Bighorn Battlefield. The National Park Service will publish a notice of this action in the Federal Register and the local newspaper, affording public comments on the proposed boundary revision.

MAYOR:

Mayor Lane is proclaiming March to be "Meth Awareness Month" to provide public awareness and education programs. It will be recognized by the City and County.

OLD BUSINESS:

NEW BUSINESS:

Tschetter expressed her concern regarding out of town businesses acquiring a City business license. She questioned, if they are doing business around town, don't they need one?

Snively reported that the Street Maintenance fees for Michael Martinsen were the subject of litigation and that he can address Council, but it is recommended to Council to not engage in comment.

Martinsen addressed Council regarding his Street Maintenance fees. He lives on a state highway with no alleys. He said that most important, he appreciates the attempt for \$250.00 fee. Also, the one property has no access, it is hay ground. He questioned if the County was paying for street maintenance, they drive on the streets. He relayed his concern about the power plant, they haven't paid taxes in two years, how much are they are behind, and if there is anything to be done legally? Snively reported that they would have to be deficient for three years. Martinsen said that he is not trying to cause problems, he just wants it to be fair and equitable.

STAFF REPORTS:

Public Works:

Dill reported that the partitions have been delivered for the Heimat Park Restroom and that the signs need to be replaced. Krebs questioned if the signs were ADA approved. Dill noted that he will check ADA specifications. Also, a 5 foot concrete apron will be poured around the facility.

Legal:

Snively reported that he filed answers in three litigations.

Economic Development:

Jeff McDowell reported that Love's Truck Stop bought the Heth parcel. The Detention Facility is moving ahead with commendation from MACo.

COMMITTEE REPORTS:

Law Enforcement:

Zent motioned for recommendation for the City to issue a notice of non-renewal for the City Attorney contract that expires April 10, 2016. Molina seconded. On a voice vote the motion was unanimously approved.

Zent requested a Law Enforcement Committee Meeting. Mayor Lane announced the meeting will be held Monday, February 22, 2016 at 7:30 p.m.in the Council Chambers

Streets & Alleys:

Parks & Playgrounds:

Finance / Landfill:

Council discussed the Tax Increment Bond Payment that is due March 1, 2016.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
December, 2015	20128	\$ 30.00
January, 2016	20106	
	20110 - 20127	
	20132 - 20133	\$ 23,011.40
February, 2016	20107 - 20109	
	20129 - 20131	
	20134 - 20139	\$ 3,948.01
Claims Total (Expenditures)		\$ 26,989.41
TOTAL Submitted		\$ 26,989.41

Kepp seconded. On a voice vote the motion was unanimously approved.

RESOLUTIONS & ORDINANCES:

Greer motioned to accept the second reading of Ordinance NO. 2016-1, Modification of Hardin Zoning Ordinance regarding mobile homes. Kautzman seconded. On a voice vote the motion was unanimously approved.

Greer motioned to accept the second reading of Ordinance NO. 2016-2, Modification of Beer and Wine Regulations within the City Limits. Kepp seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

The JPT Biometric Screening will be held for City employees and spouses on March 14, 2016.

There will be a Law Enforcement Committee Meeting February 22, 2016 at 7:30 p.m.

Kepp motioned to adjourn the meeting. Greer seconded. The meeting adjourned at 8:29 p.m.

Jack Lane
Jack Lane, Mayor

ATTEST:

Michelle Dyckman
Michelle Dyckman, City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for March 1, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Clayton Greer, Kenny Kepp, Darren Zent, and Jeremy Krebs.

Also present: City Attorney Bob Snively, Finance Office/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Greer made the motion to approve the minutes as written for the February 16 and 22 Council and committee meetings. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney looked at the new restroom at Heimat Park and asked about it being painted concrete vs. colored concrete. Dill will check into that. Kenney also asked about the timeline on the sign project. Dill said there is paperwork to submit to MDT before going out to a limited solicitation by March 25. Kenney noted that two aldermen have email addresses on the City website. Dyckman noted there is one more to be added.

Laurie Tschetter commented on the delinquent policy, stating it is not right to push it back on to the landlord.

Russell Dill asked if Council would consider temporarily extending Snively's contract and possibly renegotiate with him. He also commented on analyzing the rate structures for the Street Maintenance and Lighting Districts.

COMMUNICATIONS, MAYOR REPORT, and OLD BUSINESS: None at this time

NEW BUSINESS:

Dyckman asked for clarification on the utility business license for cell phones. Snively noted that the terminology for telephone company was an antiquated term, but defining anything could be a "slippery slope." It was decided to discuss this further at a committee meeting.

The Mayor said he would represent the City at the Big Horn County Electric Cooperative Annual Meeting on March 8.

STAFF REPORTS

Public Works:

Dill requested authorization to purchase rotating assemblies for \$9683.94. Kepp made the motion to approve. Krebs seconded. On a voice vote, the motion was unanimously approved.

The storm drainage culvert on Saunders Loop will be replaced on Thursday and Friday.

Signs will be installed and Melville will install a five foot walk around the new Heimat Park restrooms.

Kepp made the motion to approve the purchase of approximately \$13,500 in water purification supplies. Kautzman seconded. On a voice vote, the motion was unanimously approved.

Economic Development:

Laurie Tschetter passed out a recent article from the Billings Gazette that talked about Two Rivers Detention Facility. Love's Truck Stop is moving ahead with their project for a new truck stop.

COMMITTEE REPORTS

Sewer and Water:

Kepp noted that the water extension for Watson Drive will happen in 2017.

Law Enforcement:

Molina made the motion to approve proceeding with the Request for Proposal for City Attorney. Zent seconded. On a voice vote, the motion was unanimously approved.

Zent reported that the committee will continue a dialogue with the County and propose a mill levy.

Streets and Alleys:

Kautzman noted they were given information about Northwestern Energy contracts and will look into making assessments more equitable/fair.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.		Monthly Total
January, 2016	20141	\$	7,743.43
February, 2016	20140, 20142 - 20180 20206 - 20222	\$	97,942.09
March, 2016	20181 - 20205	\$	3,258.00
Transfer funds	20141	\$	(7,743.43)
Claims Total (Expenditures)		\$	101,200.09
January, 2016 Payroll		\$	122,591.10
TOTAL Submitted		\$	223,791.19

Kepp seconded. On a voice vote, the motion was unanimously approved.

Resolutions and Ordinances:

Molina set a committee meeting for March 15, 2016 at 7:00 to review City Ordinance 5-1-2(b) for business licenses.

ANNOUNCEMENTS:

There will be biometric screenings for employees and spouses on March 14, 2016. Depending on participation levels, there could be a buy-down on premiums next year.

A Streets and Alleys committee meeting will be scheduled in the future to discuss assessments and contracts.

Kepp made a motion to adjourn the meeting. Greer seconded. It was adjourned at 8:12 p.m.

Jack Lane
Jack Lane, Mayor

ATTEST:

Michelle Dyckman
Michelle Dyckman, City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for March 15, 2016 was called to order at 7:47 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Kenny Kepp, Clayton Greer, Jeremy Krebs, and Darren Zent.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Bob Snively and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kepp made the motion to approve the minutes as written for the March 1, 2016 Council and Committee meetings. Motion seconded by Zent. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney said that he assumed some members of council would have added their email information to the website, after last council meeting. He said that they are the representatives and businesses and the public should have access to them. Greer, Kepp, and Krebs agreed to provide information.

Tschetter said that she knows that we all have a long day, but everyone seems to get up and leave. She suggested that maybe a few members could be available after the meeting. Greer noted that they have to be careful of how many members are present in a discussion that is outside of the council meeting.

Kenney suggested having a public comment at the end of the meeting. Mayor Lane noted that there are times after a discussion that he questions if anyone would like to comment.

COMMUNICATIONS:

There is a Municipal Elected Officials Workshop scheduled for May.

MAYOR:

Mayor Lane noted that Love's Truck Stop is on track.

OLD BUSINESS:

NEW BUSINESS:

Tschetter addressed Council regarding water deposits. She asked for relief because some of her renters had a \$100.00 deposit instead of the currently required \$150.00.

Amanda Lauth requested a Special Events Permit for the Big Horn Education celebration to be held Friday, March 18th. Greer made the motion to approve the Special Events Permit. Motion seconded by Krebs. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Dill requested approval for the purchase of a spare submersible pump for a lift station in the amount of \$8725.60. Greer questioned if it would be interchangeable with the other lift stations. Dill reported that it is a different size. Kautzman made a motion to approve the purchase. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

Dill reported that the roofing was finished on the new Firehall. He requested final payment to be made to Ace Roofing in the amount of \$19,967.54. Kepp made the motion to approve the final payment. Kautzman seconded. On a voice vote the motion was unanimously approved.

Finance:

Dyckman requested a transfer of \$64,995.06 for the annual Landfill Closure and Post-closure Trust. Krebs made the motion to approve the transfer. Kepp seconded. On a voice vote the motion was unanimously approved.

Economic Development:

McDowell reported that Stahly Engineering is reviewing the Love’s Truck Stop site. Groundbreaking is expected in May. Also, he is working with BNSF to update information related to the Tiger Grant.

COMMITTEE REPORTS:

Sewer & Water:

Kepp reported that he thinks following the billing process will eliminate some of the issues.

Law Enforcement:

Zent announced that the Law Enforcement meeting with the County is scheduled for Wednesday, March 23rd at 11:00 a.m.

He also announced a Special Meeting to be held Tuesday, March 22nd at 7:30 p.m. to review the Request For Proposals (RFP’s) for City Attorney.

Parks & Playgrounds:

Krebs noted that Dill will speak with Steve Morgan about the color concrete for the Heimat Park Restrooms.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
February, 2016	20223 - 20236	
	20241 – 20244, 20246	
	20250 - 20256	\$ 36,395.87
March, 2016	19988 - 19889	
	20237 - 20240, 20245	
	20247 - 20249	
	20257 - 20262	
	JV1972, 1973	\$ 752,903.18
Claims & JV Total (Expenditures)		\$ 789,299.05
February, 2016 Payroll		\$ 122,322.89
TOTAL Submitted		\$ 911,621.94

Kepp seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

The committee discussed the option of requiring a business license for out of town businesses that deliver to Hardin, charges for research fees for requested information, and water deposits.

ANNOUNCEMENTS:

Mayor Lane reported that March has been declared Meth Awareness Month.

A special Meeting will be held March 22, 2016 at 7:30 p.m. at the Council Chambers to review RFP’s for a City Attorney.

Law Enforcement will be meeting with the County on March 23, 2016 at 11:00 a.m. at the Big Horn County Courthouse.

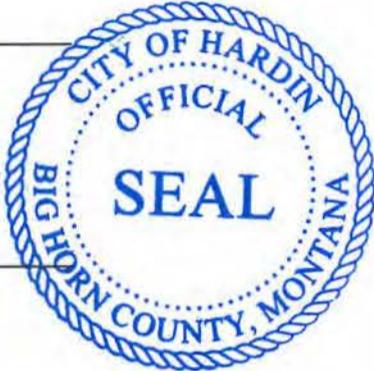
Jeff McDowell reported that Beartooth RC&D will be meeting at the Senior Center on Tuesday March 17, 2016 at 1:30 p.m.

Kepp motioned to adjourn the meeting. Krebs seconded. The meeting adjourned at 8:28 p.m.

Jack Lane
Jack Lane, Mayor

ATTEST:

Michelle Dyckman
Michelle Dyckman, City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Special Council Meeting for March 22, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Darren Zent, Kenny Kepp, Karen Molina, Clayton Greer, Harry Kautzman, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Accounting & Records Tech Angela Zimmer, and several members of the public.

Mayor Lane announced the lead committee for the Special Council Meeting is the Law Enforcement Committee. Request for Proposals were reviewed by Council. Zent noted that the decision needed to be made of who to bring forth for interview. Michael Martinsen asked if there was any consideration of having several people in the community participate in the process.

Zent reported that there was one proposal that did not want to do criminal cases and one that did not want to do civil cases. Molina and Greer expressed that they want someone that will do both. The two proposals will not be considered.

Zent requested input on times the interviews would take place. Laurie Tschetter suggested two each night and Kautzman suggested two nights with three interviews each. Kautzman also suggested to select a citizen from each ward. Kautzman noted that the decision needed to be made if they wanted an employee or a contract. Zent said that some gave proposals both ways. Krebs and Greer agreed that they did not want an employee. Dyckman explained the differences in employee and contract options.

Krebs noted that a lot of the proposals are for 40 hours a month, averaging 9.23 hours a week. Zent questioned how many hours are needed. Mayor Lane asked Randen Schoppe about how many hours would be needed in City Court. He responded that it would be about 20 hours a week for criminal, civil would be more. Debbie Winburn added that time with criminal cases would depend on if the judge wanted the attorney at arraignments.

Corey Kenney asked if there were any proposals that stood out. Krebs noted that they are all good applicants, and Zent said that some have more experience. Kautzman suggested to select a citizen from each ward. Cory Kenney asked if there are members from each ward present that could be chosen. Greer motioned for Mayor Lane to appoint a citizen from each ward to participate in the process. Zent seconded. Motion passed 5/1 (Kepp dissent). Molina asked what their positions would be. Krebs responded that Council are the elected officials. The citizens will advise but the ultimate decision rests upon the Council. Zent reported that the interviews have to be open. A comment asked if too many people were getting involved in the process. Winburn suggested to open comment to the citizens at the last night after the interviews. Kenney agreed. Zent amended the motion to go to a public comment period before council deliberates instead of appointing Citizen Advocates. Molina seconded. On a voice vote the motion was unanimously approved.

Kautzman noted that he would like for the interviews to be two consecutive nights. It was decided that there will be three interviews held each night beginning at 6 p.m. on Thursday, March 31st and Friday, April 1st. Kepp said that one person would ask the questions. Greer motioned for Zent to be the moderator. Kepp seconded. On a voice vote the motion was unanimously approved. Dyckman will contact applicants to schedule interviews.

Zent noted that it does not appear that they will have someone in place by the ninth of April. Kepp said that we have to have an attorney for the transition period. Zent motioned to offer Snively a one month extension on his contract to make arrangements for a new attorney. Kautzman seconded. On a voice vote the motion was unanimously approved. It was suggested for the wording to be modified to Service Agreement for 30 days.

Mayor Lane announced that he has proclaimed March 29, 2016 as 2016 Vietnam Veterans Day.

Zent motioned to adjourn the meeting. The meeting adjourned at 8:45 p.m.

Jack Lane
Jack Lane, Mayor

ATTEST:

Michelle Dyckman
Michelle Dyckman, City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Special Council Meeting for March 31, 2016 was called to order at 6:00 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Darren Zent, Kenny Kepp, Karen Molina, Clayton Greer, Harry Kautzman, and Jeremy Krebs.

Also present: Accounting & Records Tech Angela Zimmer and several members of the public.

Mayor Lane announced that the City will be conducting interviews for the City Attorney position. The interviews were held as follows:

6:05 p.m. – 6:53 p.m.	David H. Sibley
6:55 p.m. – 7:42 p.m.	Joshua R. Kotter of AVantGarde Law LLC
7:45 p.m. – 8:26 p.m.	Randen Schoppe

Zent motioned to adjourn the meeting. Krebs seconded. The meeting temporarily adjourned at 8:27 p.m. and will be continued on April 1, 2016 at 6:00 p.m.

COUNCIL MEETING: The Special Council Meeting continued on April 1, 2016 at 6:00 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Darren Zent, Kenny Kepp, Karen Molina, Clayton Greer, Harry Kautzman, and Jeremy Krebs.

Also present: Accounting & Records Tech Angela Zimmer and several members of the public.

Mayor Lane announced that the City will continue to conduct interviews for the City Attorney position. The interviews were held as follows:

6:03 p.m. – 6:55 p.m.	Jeffrey A. Weldon and Ryan P. Browne of Felt, Martin, Frazier & Weldon, P.C.
7:00 p.m. – 7:33 p.m.	Georgette H. Boggio of Elk River Law Office P.L.L.P.
7:34 p.m. – 8:17 p.m.	Jordan Knudsen of Knudsen & Knudsen, PLLC

PUBLIC COMMENT:

Cory Kenney said that it was nice to hear public duty, someone trying to contribute to the town. Knudsen would be at the top of his list. Krebs asked who they liked the best. Debbie Winburn said Knudsen and Sibley and Laurie Tschetter said Sibley or Knudsen. Kenney said they were all qualified. Zent agreed noting that there was an extremely well qualified pool of applicants.

Upon request from Council, Tschetter, Kenney, and Winburn, agreed to temporarily leave the room. Council discussed experience and qualifications of each applicant interviewed. Kepp suggested to move forward with the proposal from Jordan Knudsen of Knudsen & Knudsen, PLLC.

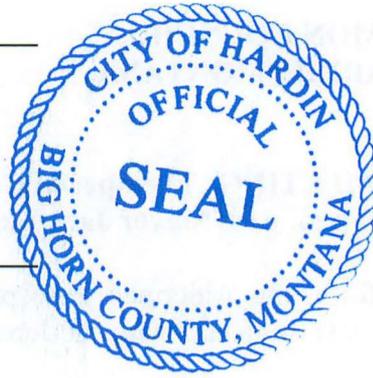
Tschetter, Kenney, and Winburn re-entered Chambers at 8:48 p.m. Zent motioned to move forward with a proposal of contract to Jordan Knudsen of Knudsen & Knudsen, PLLC. Seconded by Kepp. On a voice vote the motion was unanimously approved. Zent will contact Jordan Knudsen.

Kepp motioned to adjourn the meeting. Greer seconded. The meeting adjourned at 8:53 p.m.

Jack Lane
Jack Lane, Mayor

ATTEST:

Michelle Dyckman
Michelle Dyckman, City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for April 5, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Kenny Kepp, Jeremy Krebs, and Darren Zent. Clayton Greer was absent.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Bob Snively and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kepp made the motion to approve the minutes as written for the March 15, 2016 Council and Committee meetings, March 22, 2016 Special Council Meeting, and March 23, 2016 Meeting with Big Horn County. Motion seconded by Krebs. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney noted that he would like another public comment added later in the meeting. Mayor Lane noted that he would talk with Council.

COMMUNICATIONS:

There is a Municipal Elected Officials Workshop scheduled for May.

The City received a Newsletter from MMIA.

The City also received information from the United States Department of Interior regarding the Little Bighorn Battlefield. They are thinking of moving their Visitors Center.

MAYOR:

Mayor Lane noted that he would like for Hardin to be considered for the Little Big Horn Battlefield Visitors Center.

OLD BUSINESS:

Laurie Tschetter reported that she learned when there is an account left with a balance, like her previous tenant, they are not closed out until July. She is requesting that \$50.00 be taken off of the bill, because she thought that the deposit for her tenant had been raised to \$150.00 from their original deposit of \$100.00. She said that the resolution needed to be updated and changed and that the deposit needed to be upped for repeat offenders. Snively explained that a shut – off is different, it only suspends service and doesn't terminate the account. The \$150.00 deposit is required for a new account. Krebs said that he believed they were trying to address it, when it was raised to \$150.00. Tschetter noted that she thought that the deposit increase would apply to current tenants. Later she learned that it only applied to new accounts. There was no motion to approve the request for a \$50.00 refund.

NEW BUSINESS:

Dyckman reported on information from MDT (Montana Department of Transportation). Kepp said that he would like for the City to have a hard copy of the STIP (Statewide Transportation Improvement Program).

Dorothy Stenerson, on behalf of the Chamber of Commerce, requested support from the City to provide eight porta potties for Little Big Horn Days. The quote from Premium Sanitation is \$950.00. The event will be held June 23rd, 24th, and 25th, 2016. Krebs motioned for the City to approve the request. Seconded by Molina. On a voice vote the motion was unanimously approved.

Tschetter, of LaBonnie Realty, addressed Council regarding her mobile home application. The trailer is just over 20 years old. It has been inspected by the building inspector. Kautzman asked about the mold and said that it would also be on the subfloor. Tschetter said that she wouldn't know until the carpet is taken out. Krebs noted that mold is

from a continuous moisture problem. Tschetter responded that it would be cut out and replaced. Zent noted that the building inspectors report said that the issues can be repaired and asked if she is willing to make repairs before it is rented. Krebs requested that the 2 x 4's be inspected once the sheet rock is out. Snively responded that the building inspector is not certified in mold, that someone certified would need to inspect it. Tschetter noted that she can put in radon and mold kits and spray down the 2 x 4's. Molina motioned for the application to be approved as long as the repairs are made and it can be inspected when the walls are open. Zent seconded. Krebs requested to amend the motion to require that all material that has mold to be removed, discoloration on 2 x 4's, sheet rock, insulation, and floors to be addressed, reroof, fix all suggestions of the building inspector, and have him inspect 2 x 4's before they are concealed with sheet rock before tenants move in. Molina agreed to the amendment. Motion passed 4/1 (Kautzman dissent).

Zent reported that he has inquired to find out the deadline for the ballot regarding the law enforcement levy. Zent proposed that the City run a levy. Kepp motioned to run a mill levy for the increased law enforcement costs. Dyckman noted that it needs to be in a resolution form noting the specific amount of money and if it is permanent or for a duration. She also reported that if approved to raise \$50,000.00, it would cost approximately \$21.57 a year for a home with a taxable value of \$100,000.00 and approximately \$43.15 a year for a home with a taxable value of \$200,000.00. Motion seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Finance:

Dyckman reported on the option for the City to offer automatic bill payment (ACH). She suggested for each resident who opts for the automatic bill payment plan to pay a fee of \$1.00 a month to recoup any costs for the setup fee of \$750.00 and yearly maintenance fee of \$175.00. Also, that the \$1.00 monthly fee could be part of the water rate increase process. Krebs noted that 78 people would need to be signed up to cover costs. Tschetter questioned if there are any fees for updating. It was noted that updates are included in the annual service and support. Molina motioned for the \$1.00 fee to be charged to each consumer who chooses the automatic bill payment plan. Krebs seconded. Snively noted that there needs to be a public hearing first to add the fee and that it can be done at the same time as the water rate increase. It was decided to proceed with the \$1.00 per month fee for those interested in a monthly ACH. The rate increase for water usage will be done later. Molina withdrew her motion. Snively will have a resolution next Council meeting noting the intent to begin the process and then it can be motioned to approve. Council was in agreement.

Economic Development:

Jeff McDowell reported that he was notified by Ken Keller that operations have been temporarily suspended at the Detention facility. He attended the Energy Summit last week, and the Jailhouse Gallery is moving into the Hardin Photo building.

COMMITTEE REPORTS:

Sewer & Water:

Kepp said the City crew is doing a good job of flushing storm drains and cleaning culverts and drain ditches. He also reported that Operation Sparkle will begin May 6, 2016.

Law Enforcement:

Zent reported that Council had interviewed candidates for City Attorney and that all candidates interviewed were well qualified. Contract negotiations will be done with Jordan Knudsen of Knudsen & Knudsen, PLLC. There is a meeting with Mr. Knudsen on Thursday at noon.

There was some confusion regarding a contract extension for Snively. Snively noted that he read about it in The Original Briefs. Mayor Lane extended an apology to Snively. Kepp suggested that an agreement for an extension is needed and wondered about an overlap. Snively said that it is not a good practice to have two people in the same office at the same time. Krebs asked if he was willing to stay on until the 23rd. Snively requested his current monthly rate for the month of April and his last day will be April 23rd. After discussion and

negotiation, Krebs motioned to accept the proposal of \$9500.00 to be paid to Snively for April with his last day as April 23, 2016. Kepp seconded. Motion passed 3/2 with Zent and Molina against.

Mayor Lane opened the floor for public comment, there were no comments.

Parks & Playgrounds:

Krebs reported that the concrete stain for the Heimat Park restroom was specified in the bid, a dye was not. It will be open May 1st. Also, a see-saw and grills will be installed in the park. Melville Ready Mix will be pouring concrete for the sidewalk and around the bathroom. Roto Rooter ran a camera in the Custer park restrooms, there are root problems. They will be considering putting a liner in the pipes.

Finance:

Kepp made a motion to approve the claims:

	CLAIM No.		Monthly Total
February, 2016	20328	\$	205.71
March, 2016	20263 - 20287 20313 - 20327 20329 - 20362		
		\$	159,363.99
April, 2016	20288 -20312	\$	3,208.00
Transfer	20263 & 20328	\$	(65,200.77)
Claims & JV Total (Expenditures)		\$	97,576.93
TOTAL Submitted		\$	97,576.93

Zent seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

The committee discussed research fees for requested information. There will be no changes to the current business license ordinance or timelines for the application process.

ANNOUNCEMENTS:

Dill reported that Joshua Gust passed his exam for Class 1B Operator. He will be certified after a criteria of two years on the job is met.

Kiwanis is holding a wine – tasting on Saturday and Ducks Unlimited will be on April 16th.

Kepp motioned to adjourn the meeting. The meeting adjourned at 9:22 p.m.

Jack Lane
Jack Lane, Mayor

ATTEST:

Michelle Dyckman
Michelle Dyckman, City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for April 19, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Kenny Kepp, Jeremy Krebs, Darren Zent and Clayton Greer.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Bob Snively and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the minutes as written for the April 5, 2016 Council and Committee meetings. Motion seconded by Greer. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney addressed Council about the wording in Resolution NO. 2096.

Laurie Tschetter noted that she is still waiting for information she requested before the discussion of fees for records requested were addressed.

COMMUNICATIONS:

The City received a Newsletter from MT DOT and also received a copy of the STIP.

MAYOR:

Mayor Lane reported that the war on coal is affecting the City financially.

OLD BUSINESS:

Zent reported that the Agreement for Legal Services Contract from Knudsen & Knudsen, PLLC had been reviewed. Zent motioned to approve and implement the proposal. Molina seconded. On a voice vote the motion was unanimously approved. Knudsen will be sworn in tomorrow.

Snively reported updated information on the Lighting Districts. There are 628 lights in the City limits and one at the City Landfill under contract with Northwestern Energy. There is a \$0.64 a month fee for operation and a \$0.62 a month fee for maintenance for each pole. They would remove individual lights and poles, but would charge the City. He cautioned council that there are three pending lawsuits and that a closed session to discuss litigation should be considered before setting assessments.

Molina asked for an update on the TIFD bond. Dyckman reported that the full interest payment could not be made for March.

NEW BUSINESS:

A request was submitted to add a City Court Clerk III position to the Union pay matrix. Molina asked what the current pay matrix was and what the Clerk III position would pay. Dyckman reported that Clerk I is \$12.00 per hour, Clerk II is \$14.00 per hour, and Clerk III would start at \$17.50 per hour. Molina expressed concern of approving a pay raise with the current budget situation. Krebs noted that it is better to have someone with experience than with no experience. Mayor Lane said that Court is running well, it is worth the investment. Zent motioned to approve the Court Clerk III position to be added to the pay matrix. Krebs seconded. Motion passed 4 / 2 (Molina and Kautzman dissent).

STAFF REPORTS:

Public Works:

Dill reported that he has been working with Stahly Engineering regarding the 5th Street water main extension. Krebs asked why the extension is needed. Dill noted that the basis of extending the water service is to help drive development. Greer asked if it would be a loop

system. Dill said that it would probably be a blow – off system and that he will give Council updates in the future.

Dill reported that Walt Egged completed a survey at the home of Frank Krebs. He requested for City staff to meet with Krebs to negotiate terms to present to Council for approval. Small portions of the easement are off on the ends. Kepp noted that the easement has been addressed by the City before. Greer reported that the sewer line is not outside of the easement, the middle is fine. It was the consensus to allow the negotiation.

Dill reported that weed mowing was placed out to bids and two bids were received. One of the bids was not submitted as requested, so it was not considered. Greer motioned to approve the bid from James Unruh. Kautzman seconded. On a voice vote the motion was unanimously approved.

Dill reported that the Landfill compactor was placed out to bid. One bid was received from T & E Cat, it is still currently under review. He noted that the City is submitting a grant request to the Coal Board for assistance with the purchase of a new compactor. He also added that in the last two years it has broken down on an average of every ten days.

Dill reported that Healthy Hardineers would like to install bike racks on Center Avenue in front of the Plaza. He presented two pictures of the bike racks. Greer asked if it would be mounted on the sidewalk and if it could be positioned to where it is not in foot traffic. Molina noted that it is too close to the curb. Krebs suggested turning them East and West and that it would be a nice addition. Krebs motioned to approve the bike racks to be installed in front of the Plaza. Kepp seconded. On a voice vote the motion was unanimously approved.

Dill reported that the Healthy Hardineers are requesting a street closure at the 200 Block of Center Avenue for the River Valley Farmers Market each Thursday from 5:00 p.m. to 7:30 p.m. beginning August 4th to September 8th. Krebs motioned to approve the street closure. Zent seconded. On a voice vote the motion was unanimously approved.

Finance:

Dyckman requested permission to go out for a Request For Qualifications for IT Services. Kautzman motioned to grant permission to place a RFQ for IT Services. Greer seconded. On a voice vote the motion was unanimously approved.

Dyckman noted that the City has begun the Unclaimed Property process. The list has been posted and any claims not responded to by May 20th will be submitted to Council for approval before forwarding to the State of Montana as Unclaimed Property.

Dyckman reported that Joint Powers Trust submitted proposals for next year's health insurance. The rate increases will be anywhere from 8.24% to 10.99% depending on the option selected.

Economic Development:

Mayor Lane reported that Love's Truck Stop will begin construction May 1st.

COMMITTEE REPORTS:

Sewer & Water:

Kepp reported that Railroad Street is draining well. The City has made progress on the storm drain system.

Law Enforcement:

Zent reported that he will coordinate with the County to see if a meeting at 11:00 a.m. on April 28th could be scheduled. He noted that the City will move forward with a law enforcement levy to raise money for law enforcement services.

Streets & Alleys:

Kautzman reported that Operation Sparkle is scheduled for May 6, 2016.

Parks & Playgrounds:

Krebs reported that opening day for the Heimat Park Restrooms will be May 6th. Melville Ready Mix will be there next week to pour cement. Also, the Custer Park bathroom will be repaired by summer.

Finance:

Greer motioned to approve Resolution NO. 2097 – Payment of Invoices and Acceptance of Items at the City of Hardin Landfill. Kautzman seconded. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.		Monthly Total
March, 2016	20363 – 20381, 20390	\$	28,895.87
April, 2016	20382 - 20389		
	20391, 20392	\$	24,685.09
Claims & JV Total (Expenditures)		\$	53,580.96
March, 2016 Payroll		\$	120,607.93
TOTAL Submitted		\$	174,188.89

Kepp seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

Krebs motioned to approve Resolution NO. 2095 – Intent to Increase rates for Automatic Bank Drafting (ACH). Zent seconded. On a voice vote the motion was unanimously approved.

Kenney questioned the \$0.15 per page for paper, electronic or any other format. Regarding Resolution 2096 – Establishing Fees and Charges for Information, Records and Document Requests. Dyckman explained the fees help to offset some of the cost that is incurred with keeping up with technology. Snively added that for security reasons, the City needs to provide the electronic media. Krebs motioned to approve Resolution 2096. Kautzman seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

Dill announced that Jim Kuntz is a fully Certified Operator after passing the exam for Class 2A Operator. The City now has three Certified Water Distribution Operators.

Kristi Wedel will have her ten year anniversary with the City on April 27th.

Kepp motioned to adjourn the meeting. Greer seconded. The meeting adjourned at 8:34 p.m.


 Jack Lane, Mayor



ATTEST:


 Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for May 3, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Kenny Kepp, Jeremy Krebs, Darren Zent and Clayton Greer.

Also present: Public Works Superintendent Russell Dill, Billing Clerk Kristi Wedel, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Greer made the motion to approve the minutes as written for the April 19, 2016 Council and Committee meetings held on March 31, April 1, 19, and 28, 2016. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney welcomed Jordan Knudsen, the new City Attorney.

COMMUNICATIONS:

MAYOR:

OLD BUSINESS:

NEW BUSINESS: Jerry Wemple and Kevin Cannon from the Hardin Volunteer Fire Department requested funds to help purchase SCBA's and Air Compressor. The Air Compressor from MES is \$33,450.00 and the SCBA's from L.N. Curtis is \$67,400.00. Clayton Greer made motion to fund \$90,000.00, Kenny Kepp second the motion with the understanding that the Fire Department would pay the difference. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works: Dill asked the Council if they would agree to a 20' Handicap parking space, located on the south side of 4th Street between Center Ave and Custer Ave, close to the alley. Council asked Jordan Knudsen to research the regulations of Handicap parking.

Finance:

Economic Development: Mayor Lane noted the Detention Center is empty.

COMMITTEE REPORTS:

Sewer & Water:

Jason Gasvoda is asking the City to install water and sewer lines to the T-Bone Subdivision Lot 1. Council reported that the property was owned by others at the time of construction of the water and sewer lines and did not ask for taps for the lot. The cost of installing would fall to the current owners. Kenny Kepp offered to waive the permit fees. Greer noted that the City can't waive the permit fees under the terms of the bond. Gasvoda replied that he was not interested at this time. Council asked Russell Dill to look into the current costs of installing the lines.

Law Enforcement:

Zent reported that he attended the County Law Enforcement meeting. The County is wanting \$50,000.00 increase this year and again next year. He replied that the City does not have the funds for the increase. He said that the City will move forward with a law enforcement levy to raise money for law enforcement services.

Streets & Alleys:

Kautzman reported that Operation Sparkle is scheduled for May 6, 2016.

Alley clean-up will be on May 9th and run thru May 13th. Russell Dill mentioned that the City is blading the Alleys and will also start the weed mowing on May 9th.

Parks & Playgrounds:

Krebs reported that all the park's bathrooms will open on May 6th. Russell Dill mentioned that when the temperature allows the City will start laying millings around the Heimat Park restroom and filling pot holes on the City streets.

Finance/Landfill:

Greer mentioned that Budgets would begin June 13th.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
	20393 – 20419	
	20420 – VOID	
	20421 – 20423	
	20447 -20451	
April, 2016	20454 – 20464	\$ 32,501.34
	20421 – 20446	
May, 2016	20452, 20453	
	20452,20453	\$ 3,208.00
Claims & JV Total (Expenditures)		\$ 35,709.34
April, 2016 Payroll		\$ 123,050.43
TOTAL Submitted		\$ 158,759.77

Kepp seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

ANNOUNCEMENTS:

Public Hearing – May 17, 2016 at 7:00 p.m. Rate Increase - \$1.00 fee for those who choose to do the Automatic Bank Drafting (ACH).

Alley Clean-Up is scheduled for the week of May 9, 2016.

Rock Massine celebrated a 20 year Anniversary with the City on April 25th.

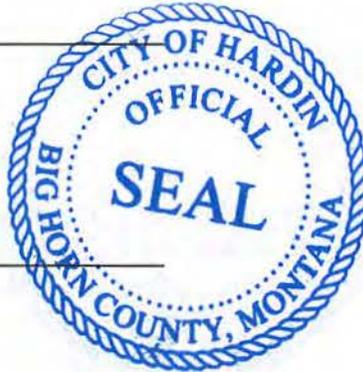
Primary Election is June 7, 2016.

Kepp motioned to adjourn the meeting. Krebs seconded. The meeting adjourned at 8:39 p.m.


 Jack Lane, Mayor

ATTEST:


 Kristi Wedel, Billing Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

PUBLIC HEARING: The Public Hearing for Establishing Fees for Automatic Bank Drafting (ACH) was opened at 7:00 p.m. by Mayor Lane.

Present at the Hearing were:

Council Members Karen Molina, Harry Kautzman, Kenny Kepp, Jeremy Krebs, and Darren Zent.

City Staff: City Attorney Jordan Knudsen, Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, and Accounting/Records Tech Angela Zimmer. Several members of the public were also present.

Dyckman reported that there have been two negative responses regarding the \$1.00 fee, but also there are about 15 individuals that are ready to sign up. She noted the City has had people ask if they have to do it and if they will be charged the fee if they write a check. The answer to both questions is no and the fee is an extra module for the bank transaction only for ACH. Krebs noted that he had spoken with an individual and they were fine if the fee was for recouping costs.

There being no further discussion, the Public Hearing was adjourned at 7:05 p.m.

COUNCIL MEETING: The Regular Council Meeting for May 17, 2016 was called to order at 7:33 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Kenny Kepp, Jeremy Krebs, Darren Zent and Clayton Greer.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Greer made the motion to approve the Council minutes as amended for May 3, 2016 and to approve the Committee meeting as written for May 3, 2016. The following sentence will be added: Greer noted that the City can't waive the permit fees under the terms of the bond. Motion seconded by Kautzman. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Lori Dust addressed Council regarding "urban tags" (symbols representing gangs). She noted that they are gang related, but they are not a presence anymore at the High School. The school would like help from the City in spotting the "tags". The school does have a product that will remove them.

Bill Hodges, on behalf of Big Horn County Hospital, noted that Community Health Surveys were mailed to get feedback on what the public thinks of the healthcare services.

Terry Jeffers noted that the City has supported the JailHouse Gallery in the past by waiving business license fees for vendors during Little Big Horn Days. She is scheduled to be on the agenda for Council Meeting June 7, 2016.

COMMUNICATIONS:

The City received a letter from DEQ regarding a Proposal to delist Busby CCC Camp and Old Crow Agency Dump Facilities from CECRA Priority List.

MAYOR:

Mayor Lane reported that the new Love's Truck Stop is making progress.

OLD BUSINESS:

Dill spoke with City Attorney Knudsen for recommendations on a handicap parking space at Big Horn Valley Health Center. He recommended for it to be as easily accessible as possible and to have a ramp close to the space. Greer noted that it may not be accessible because it is an exposed sidewalk, there is a basement below. Mayor Lane noted that the handicap parking space will continue to be considered and action will be deferred.

Zent reported that the Public Safety Levy to pay for Law Enforcement has to be submitted by August 15th to be on the November ballot. Molina and Kautzman reported that they have heard comments from people that are concerned they will have to pay for Law Enforcement twice. Kepp suggested to work on the levy at the June 13th Budget Meeting.

NEW BUSINESS:

Dill requested a Special Council Meeting on the 24th of May to discuss the Landfill Compactor bid. Kepp noted that an application has been submitted to the Coal Board for a grant for the compactor. Dill reported that the Coal Board meeting is on June 16th. Kepp motioned to approve the request for a Special Council Meeting to be scheduled for May 24, 2016 at 7:00 p.m. Kautzman seconded. On a voice vote the motion was unanimously approved.

Bill Hodges, with Big Horn Hospital Association, requested approval for stop signs or a painted crosswalk at the parking lot where the helicopter comes in. It is a safety hazard for anyone that crosses Division Street from the parking lot. Mr. Hodges noted that Big Horn Hospital would pay for the request upon approval. Krebs motioned for approval for stop signs and for a crosswalk if Big Horn Hospital pays all costs for sign poles and installation. Zent seconded. On a voice vote the motion was unanimously approved.

Dyckman reported that NorthWestern Energy has submitted a Zoning Change Permit Application to the City-County Planning Board for 117 East 5th Street. The request will change the lot from R-1 to C-1. She questioned if the City wanted to consider being a part of the process and change the zoning on the City waterfill station that is located across the alley from the NorthWestern Energy lot. Greer motioned to start the process for changing the zoning from R-1 to C-1. Krebs seconded. On a voice vote the motion was unanimously approved.

Dyckman presented the different contract options offered by JPT. She noted that the City committed to a three year contract last year. Krebs asked if Dyckman could get clarification on the options if we fail the requirement for health screening participation. There will be a Special Council Meeting on May 24, 2016 at 7:30p.m. to decide on which option to select.

STAFF REPORTS:

Public Works:

Dill updated information regarding the 5th Street Water Main Extension. He has contacted Stahly and it would be an additional \$10,000.00 to \$12,000.00 to have the scope of work developed and submitted to DEQ. He is recommending not to continue further with the project. He would like to work more on Watson Drive. Greer motioned to discontinue the 5th Street Water Main Extension project and focus on Watson Drive. Krebs seconded. On a voice vote the motion was unanimously approved.

Finance:

Dyckman reported that she will start working on budget amendments.

Legal:

Knudsen reported that he is looking for guidance from Council concerning the Safety Mill Levy. Kepp and Zent suggested to approach it with a dollar amount.

Economic Development:

COMMITTEE REPORTS:

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Kautzman reported that the City did Alley Clean Up and has also started patching holes in roads.

Parks & Playgrounds:

Krebs reported that the parks were up and running May 6th. Playground equipment has been installed at Heimat Park. The barbecues will be installed by Memorial Day Weekend. Kepp said that he would like for the parks to get sprayed at least two times this year.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.		Monthly Total
April, 2016	20465 - 20486	\$	31,209.35
	20489 - 20492, 20506		
May 2016	20487 - 20488		
	20493 - 20505	\$	63,677.49
Claims & JV Total (Expenditures)		\$	94,886.84
TOTAL Submitted		\$	94,886.84

Kepp seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

Resolution for Establishing Fees for Automated Bank Drafting (ACH) Transactions and Resolution to Amend Resolution NO. 1804 – Unaccepted Bank Transactions will be deferred until Council Meeting scheduled for June 7, 2016.

ANNOUNCEMENTS:

Deb Winburn announced a benefit for Shadow Warriors will be Sunday June 5th at 2:00 p.m. at the Babcock Theater and dinner at the Shrine Auditorium.

Laurie Tschetter expressed her concerns about the small dogs that have recently gone missing.

Mr. Curtis asked if the ACH fee was mandatory. It was noted that the fee would only apply if he wanted the service.

Kepp motioned to adjourn the meeting. The meeting adjourned at 8:59 p.m.

Jack Lane

 Jack Lane, Mayor

ATTEST:
Michelle Dyckman

 Michelle Dyckman, City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Special Council Meeting for May 24, 2016 was called to order at 7:00 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Clayton Greer, Harry Kautzman, Jeremy Krebs, Kenny Kepp, Karen Molina, and Darren Zent.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer and several members of the public.

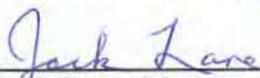
PUBLIC COMMENT: N/A

Landfill Compactor Bid:

Dill reported that Tractor and Equipment Co. submitted the only bid for the Landfill Compactor. They proposed five different financial scenarios. Dill noted that every option offered guaranteed repurchase prices, depending on the age of the equipment and hours. Greer asked how often the existing machine broke down and Dill reported about every 10 days including major and minor repairs. He conveyed that he has submitted a Coal Board Grant Application to help with the cost. The Coal Board meets on June 16, 2016.

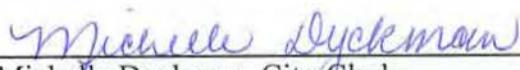
Dyckman gave a financial report on Landfill funds available to be considered in the decision of choosing an option. Dill recommended to not award the bid at this time. They could go out to bid again after the Coal Board Meeting. Kepp motioned to not award the bid at this time. Zent seconded. On a voice vote the motion was unanimously approved.

Kepp motioned to adjourn the meeting. Zent seconded. The meeting adjourned at 7:34 p.m.



Jack Lane, Mayor

ATTEST:



Michelle Dyckman, City Clerk



COUNCIL MEETING: The Special Council Meeting for May 24, 2016 was called to order at 7:36 p.m. with Mayor Jack Lane presiding.

The following Aldermen were present: Clayton Greer, Harry Kautzman, Jeremy Krebs, Kenny Kepp, Karen Molina, and Darren Zent.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer and several members of the public.

PUBLIC COMMENT: N/A

JPT Contract:

Dyckman provided renewal options submitted by JPT Health Insurance. Some renewal options require a 30% to 40% in participation for screenings to get buy-down credits. If the participation threshold is not met by June 30, 2017, the City would lose the buy-down credits. Dyckman noted that we did meet the 40% participation this year. Greer motioned to choose Option 3 (a), which requires a 40% participation in screenings commitment. Zent seconded. On a voice vote the motion was unanimously approved.

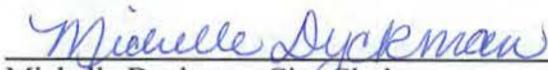
Kepp motioned to adjourn the meeting. The meeting adjourned at 7:49 p.m.



Jack Lane, Mayor



ATTEST:



Michelle Dyckman, City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for June 7, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Kenny Kepp, Jeremy Krebs, Darren Zent and Clayton Greer.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the minutes as written for the May 17, 2016 and May 24, 2016 Council and Special Council meetings. Motion seconded by Greer. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney asked that Public Comment be opened after discussion for the Welcome signs.

COMMUNICATIONS:

There is a budget training scheduled for June 28, 2016 in Billings and the 2016 MMIA Regional Training / District Meetings will be held August 25, 2016 in Billings.

MAYOR:

Mayor Lane reported that the bicycle racks were dedicated.

OLD BUSINESS:

Dill reported that there was no final decision on the handicap parking at BVHC. The request died for lack of motion.

NEW BUSINESS:

Delores Pease read a letter to council on behalf of the JailHouse Gallery. They are requesting support to waive business license fees for vendors of the Arts & Crafts Fair during Little Big Horn Days. Molina motioned to waive the business license fees. Krebs seconded. On a voice vote the motion was unanimously approved.

Dill reported that the Shop roof at City Hall needs to be replaced due to a leak. He received estimates for the replacement of the roof. Kepp motioned for approval to accept the \$25,000.00 estimate from Pine Ridge Roofing. Krebs seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Dill requested for Council to approve the final payment for the Heimat Park Restroom Project. Kepp motioned to approve the final payment of \$7700.00 to Morgan Contractor. Greer seconded. On a voice vote the motion was unanimously approved.

Dill reported that the intake screens on the water tank need to be cleaned every three years. He has received two estimates, one from LiquiVision Technology for \$2945.00 a day and Midco for \$2799.00 a day. It is estimated to be a three day process. He requested for Council approval to hire Midco. They would also inspect the concrete tank and check cathodic protection in the steel tank. Kepp motioned for the approval for Midco to do the work. Zent seconded. On a voice vote the motion was unanimously approved.

Dill reported that meters will be purchased for \$43,908.00. Kepp motioned for approval. Krebs seconded. On a voice vote the motion was unanimously approved.

Dill reported that he received two bids for the Welcome Signs. Kautzman motioned to accept the bid for the Welcome Signs from Billings Sign Service for \$22,757.00. Kepp seconded. On a voice vote the motion was unanimously approved.

Dill requested to order 26 - 300 gallon garbage cans from Kois Brothers. Kepp motioned for approval of the order. Krebs seconded. On a voice vote the motion was unanimously approved.

Dill reported that Hardin was not approved for the MLIAC grant. Dill noted that the letter provided recommendations, including resubmitting for the grant. Kepp motioned to accept the recommendations. Krebs seconded. On a voice vote the motion was unanimously approved.

Finance:

Dyckman reported on Unclaimed Property. She requested permission to submit it to the State. Kepp motioned for approval for the list to be submitted to the State. Zent seconded. On a voice vote the motion was unanimously approved.

Dyckman reviewed the Update on New Overtime Rules for State and Local Governments that become effective December 1, 2016.

Dyckman provided information regarding the Proposed Budget Amendments. Council set the Budget Meetings for Wednesday, June 15th and Thursday, June 16th, 2016.

Legal:

Knudsen reported that he has been in meetings regarding cases the City is faced with.

Mayor Lane reported that Hannah Knudsen of Knudsen & Knudsen, PLLC has been sworn in.

Economic Development:

Mayor Lane reported that Love's is doing site preparation. Dill noted that inspections are being done by the State.

COMMITTEE REPORTS:

Sewer & Water:

Kepp reported that the recommendation of Council is to allow Mr. Krebs to give the City the additional 5' and for the City to pay the lighting district fees for Lot 5A and Lot 5B. Knudsen, Dill, and Krebs will meet to write an agreement. The lighting fees will be taken out of the Sewer fund. Kepp motioned to approve the recommendation contingent on the meeting. Greer seconded. On a voice vote motion was approved. (5/0) Krebs recuse.

Law Enforcement:

Streets & Alleys:

Kautzman reported that the City has been doing street patching and blading alleys.

Parks & Playgrounds:

Krebs noted that the Heimat Park bathrooms look great. Child seat swings were ordered, one was stolen.

Finance/Landfill:

Greer reported that the recommendation of Council is to approve a Court Clerk I part - time employee position with a starting salary of \$12.24 per hour. Molina questioned if vacation and sick time had been considered in the 624 hours and asked if Council should approve the 624 hours only. Molina motioned for approval to hire a Court Clerk I part - time employee at \$12.24 per hour for 624 hours per year. Kautzman seconded. On a voice vote the motion was unanimously approved.

It was reported that the County is closing its' dump sites on July 1st.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
May, 2016	20507 - 20517	
	20519 - 20581	
	20607, 20608	\$ 52,862.09
June, 2016	20582 - 20606	
	20609, 20610	\$ 72,508.00
Claims & JV Total (Expenditures)		\$ 125,370.09
May, 2016 Payroll		\$ 127,020.60
TOTAL Submitted		\$ 252,390.69

Kepp seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

Kautzman motioned for approval of Resolution NO. 2098 - Allow use of Automated Clearing House (ACH) and Establishing a Fee of \$1.00 for each account. Molina seconded. On a voice vote the motion was unanimously approved.

Kautzman motioned for approval of Resolution NO. 2099 - Allow to Charge a \$20.00 Fee for each and every Automated Clearing House (ACH) Transaction that is Declined or Unaccepted for any Reason. Molina seconded. On a voice vote the motion was unanimously approved.

Krebs motioned for approval of Resolution NO. 2100 - Establishing Wage for Non-Union City Employees for Fiscal Year 2015/2106 and Fiscal Year 2016/2017. Greer seconded. On a voice vote the motion was unanimously approved.

Kautzman motioned for approval of Resolution NO. 2101 - Ordering the Installment, Construction, Reconstruction or Replacement of Curbs, Gutters, Sidewalks, Drive Approaches, and Appurtenant Facilities at 702 North Choteau Avenue, Hardin MT. Krebs seconded. On a voice vote the motion was unanimously approved.

Dill reported that Mr. Jim Wilson is requesting a 5' approach deviation to the sidewalk at his home.

ANNOUNCEMENTS:

Budget Meetings are scheduled for Wednesday, June 15 and Thursday, June 16, 2016 at 6 p.m. in Council Chambers, continuing as needed.

Public Hearing for the Budget Amendments is scheduled for Tuesday, June 21, 2016 at 7:15 p.m.

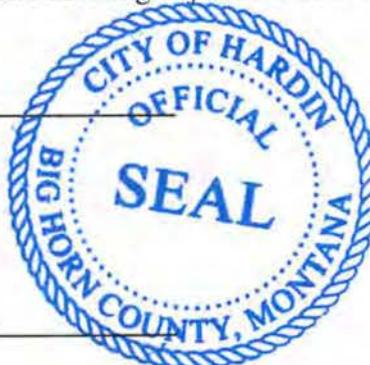
City – County Planning Board Hearing is scheduled for Monday, June 13, 2016 at 7:00 p.m.

Coal Board meets Thursday, June 16, 2016.

Kepp motioned to adjourn the meeting. The meeting adjourned at 8:41 p.m.

Jack Lane

 Jack Lane, Mayor



ATTEST:
Michelle Dyckman

 Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

PUBLIC HEARING: The Public Hearing for Amending The Budget For The Fiscal Year 2015 – 2016 was opened at 7:15 p.m. by Mayor Lane.

Present at the Hearing were:

Council Members Clayton Greer, Harry Kautzman, Kenny Kepp, and Darren Zent.

City Staff: City Attorney Jordan Knudsen, Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, and Accounting/Records Tech Angela Zimmer. Several members of the public were also present.

Dyckman explained some additions that were made to the amendments.

There being no further discussion, the Public Hearing was adjourned at 7:22 p.m.

COUNCIL MEETING: The Regular Council Meeting for June 21, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Kenny Kepp, Darren Zent and Clayton Greer.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the Council and Committee meetings as written for June 7, 2016. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

**PUBLIC COMMENT:
COMMUNICATIONS:**

The City received a newsletter from the Montana Department of Transportation.

MAYOR:

Mayor Lane reported that the streets and alleys look good, the parks are busy, and he commends the road department for getting organized for Little Big Horn Days. He also noted that the Landfill is doing well.

**OLD BUSINESS:
NEW BUSINESS:**

Jamie Proctor requested approval for her daughter to have two to three chickens for a 4-H project at their address in town. Knudsen asked about containment and Proctor said that a containment would be built or bought. Greer motioned to approve a limit of 4 chickens and no roosters. Zent seconded. On a voice vote the motion was unanimously approved.

Dyckman reported that TRA had submitted a budget request of \$31,000.00 for Fiscal Year 2017. Zent questioned if the City should continue to fund TRA if there hasn't been results and noted that the money would be better spent in areas where the City is struggling. Kepp motioned not to approve the request. The motion was seconded. On a voice vote the motion was unanimously approved.

Dorothy Stenerson and Debbey Warren, Chamber of Commerce, requested extended hours for the Little Big Horn Days Street Dance and for the Special Events Permit Fee to be waived. Also requested was approval to allow open containers at the 200 block and from the alley at the 4 Aces to the alley of the Ranch House Grill for the street dance. Debbey Warren requested street closures at the 200 and 300 blocks of Center Avenue for the Little Big Horn Days activities. She has received approval from the Montana Department of Transportation. Greer motioned to grant the requests. Kepp seconded. On a voice vote the motion was unanimously approved.

Greer asked if the porta potties would have washing stations. Dill will check into it.

STAFF REPORTS:

Public Works:

Dill requested approval for a sidewalk deviation at the Wilson home on Custer Avenue. Zent motioned to approve the deviation. Greer Seconded. On a voice vote the motion was unanimously approved.

Dill reported that he went with Mayor Lane to the Coal Board Meeting on June 16th. The Coal Board has decided to fund the landfill compactor out of contingency money, the funding will be available after Legislature. Dill noted options for Council to consider regarding trade in value, repurchasing price, or the option to sell the current compactor.

Dill reported that the Terry Avenue Project request has been tabled by the Coal Board until next cycle. The decision was based on the participation of the School District in the application process.

Dill provided an update on the Watson Drive water main extension. Kautzman questioned if the project was on Custer Avenue. Dill confirmed that the extension is at Watson Drive and Custer Avenue with the extension at Custer for now. He noted that the project can be done a section at a time.

Dill requested approval for a payment of \$12,500.00 to be made to Pine Ridge Roofing for the down payment that is required to begin the shop roofing project. Kepp motioned to approve the payment. Greer seconded. On a voice vote the motion was unanimously approved.

Finance:

Dyckman recommended approval for the response to the audit. Kautzman motioned to approve the response. Greer seconded. On a voice vote the motion was unanimously approved.

Legal:

Economic Development:

Mayor lane reported that there has been activity at TRA and that Love's Truck Stop is doing site preparations.

COMMITTEE REPORTS:

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Mayor Lane reported that the parks and playgrounds have drawn a lot of people. Greer asked if arbors could be put on the awnings. Dill suggested lattice as an option. Corey Kenney offered to donate lattice that he currently has. Dill will speak with Kenney.

Finance:

Greer noted that Council is working on budgets.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
May, 2016	20518	
	20613 – 20618, 20629	\$ 27,271.09
June, 2016	20611 - 20628	
	20630 - 20641	\$ 435,857.63
Claims & JV Total (Expenditures)		\$ 463,128.72
Transfer funds	20642	\$ 47,687.50
TOTAL Submitted		\$ 510,816.22

Kautzman seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

Kepp motioned to approve Resolution NO. 2102 - Amending The Budget For The Fiscal Year 2015 – 2016. Greer seconded. On a voice vote the motion was unanimously approved.

Knudsen requested consideration for Resolution NO. 2103 - Changing The Zoning Classification from R1 to C1 to be tabled until the next Council Meeting. Kepp motioned to approve the request. Greer seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

There is Budget Training scheduled for June 28, 2016 in Billings.

The Second Annual Fly – In is scheduled for June 25, 2016 from 7:00 a.m. to 10:00 a.m.

The 2016 Legislators’ Lunch is scheduled for July 14, 2016 from 11:30 a.m. to 1:00 p.m. at the Billings Logan International Airport.

Budget Meeting for FY 2016 – 2017 is scheduled for Wednesday, June 22, 2016 at 6:00 p.m. at Council Chambers. The meeting will be continued as needed.

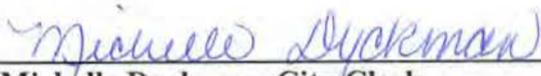
Kepp motioned to adjourn the meeting. The meeting adjourned at 8:32 p.m.



Jack Lane, Mayor



ATTEST:



Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for July 5, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Clayton Greer, Harry Kautzman, Darren Zent and Jeremy Krebs

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Greer made the motion to approve the Council minutes as written for June 21, 2016 and the Finance / Budget meetings as written for June 15, 16, and 22, 2016. Motion seconded by Zent. On a voice vote the motion was unanimously approved.

**PUBLIC COMMENT:
COMMUNICATIONS:**

The City received the City – County Planning Board Minutes for the June 13 Public Hearing and regular meeting, the Big Horn County Study Commission Final report 2014 – 2016, information about the Intermountain Energy Summit, the MMIA Newsletter, and an audit letter from Tripp & Associates.

MAYOR:

Mayor Lane reported that the Fireman did a good job for the 4th of July Celebration. He also commended Jay Leischner for assisting an elderly woman that was victim of a crime.

**OLD BUSINESS:
NEW BUSINESS:**

Hannah Feger expressed concerns about motorists driving above the speed limit on Custer Avenue, at 10th, 11th, and 12th streets. She is worried it is jeopardizing children's safety. She asked if there was a solution. Mayor Lane noted that he would convey the concern to Law Enforcement.

Laurie Tschetter noted that she received a bill from the City for a meter that was replaced. Dill reported that the meter was frozen and that the ordinance states that the owner is responsible for replacing the meter. Knudsen asked where the meter was located and if skirting would protect the meter. Dill answered that it was located under a skirted trailer and it is usually protected. Krebs questioned if homeowners could replace the bottom of the meter themselves. Dill noted that it is preferred that the meter be brought to the City so that a flow test could be performed for accuracy. Corey Kenney asked if the meter was due for an upgrade. Dill noted that if a meter fails to read accurately, an old meter, then it will be swapped out. Tschetter said that the water and electricity had been off.

Dyckman asked for direction on what to do for Non – Union Employee wages. Molina asked what the pay matrix provided for Union Employees. Dyckman reported that the average was a 1.9% increase with a \$0.11 step raise every year plus longevity. Krebs noted to keep it the same as the Union. Kautzman motioned to put Non-Union Employees at the same increase that Union Employees get. Greer seconded. Knudsen reported that the approval needed to be done by resolution. Greer and Kautzman rescinded their motions. Knudsen will draft a Resolution.

STAFF REPORTS:

Public Works:

Mayor Lane commended Dill and his crew for their work performance during Little Big Horn Days.

Finance:

Dyckman explained the Budget schedule for time lines concerning levies and budgets. She then gave a brief overview of the Audit report for Fiscal Year Ended June 30, 2015. Kenney asked about the method of calculation, per square foot or linear foot, for the Street and Lighting Maintenance. Kautzman noted that it was advised not to make any changes at this time due to the pending litigations. There was no further discussion.

Legal:

Economic Development:

Dill reported that TRA had a meeting earlier in the evening.

COMMITTEE REPORTS:

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Krebs reported that the paperwork for reimbursement of Heimat Park Project is being finalized.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.		Monthly Total
June, 2016	20643 – 20705	\$	58,583.80
July, 2016	20706 - 20730	\$	3,208.00
Claims & JV Total (Expenditures)		\$	61,791.80
TOTAL Submitted		\$	61,791.80

Krebs seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

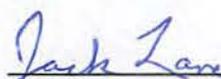
Krebs motioned to approve Resolution NO. 2103 – Changing the Zoning Classification from R1 to C1 and Resolution NO. 2104 – Updating Wages of Union Employees. Kautzman seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

Budget Meeting for FY 2016 – 2017 is scheduled for Tuesday, July 12, 2016 at 6:00 p.m. at Council Chambers. The meeting will be continued as needed.

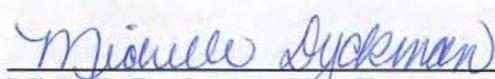
Automatic Bank Drafting applications for City Utility payments are available at City Hall.

Krebs motioned to adjourn the meeting. Greer seconded. The meeting adjourned at 8:17 p.m.



 Jack Lane, Mayor



ATTEST:


 Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for July 19, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Harry Kautzman, and Jeremy Krebs

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the Council minutes as written for July 5, 2016. Motion seconded by Greer. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney expressed his concern about fluoride in the water system. He commented that Hardin had one of the most prestigious water systems in America. He asked Council to please eliminate the addition of fluoride.

COMMUNICATIONS:

The 2016 Regional Training / District Meetings are scheduled to be held in Billings on August 25, 2016.

MAYOR:

Mayor Lane noted that there was a crisis facing Law Enforcement nationally and also in our City and County. He voiced support for Law Enforcement.

OLD BUSINESS:

Mayor Lane reported that the City has an agreement with Big Horn County to provide Law Enforcement services to the City. The Public Safety Levy will be decided by the people of Hardin.

NEW BUSINESS:

Katie Hurff asked Council for approval of her Home Occupation Request for a massage therapy business at 624 West 4th Street. Molina motioned for approval of the request. Greer seconded. On a voice vote the motion was unanimously approved.

Allen Rapacz, with Schutz Foss Architects, P.C., handed out plans for preliminary options for the jail proposal. He encouraged Council and the community to attend an Informational Meeting for the public on July 27th at 6:00 p.m. in the basement meeting room of the County Courthouse. He noted that he has spoken with Russell Dill, MDU, and NorthWestern Energy about the impact on the alley. Questions were asked from Council and the City Attorney about parking, trash, and the outdoor exercise area. Mayor Lane asked what the capacity was and the response was that the County is asking for 96 beds.

STAFF REPORTS:

Public Works:

Dill asked Council for a solid waste waiver for Love's Travel Stop. They have a roll-off trash compactor that the City is unable to pick up, so they will have to contract with a solid waste company. Kautzman motioned for approval for the waiver. Greer seconded. On a voice vote the motion was unanimously approved.

Dill asked Council to consider discontinuance of the addition of fluoride to the water system. Kepp motioned for approval of the request. Krebs seconded. On a voice vote the motion was unanimously approved.

Dill presented a variety of color schemes for the Welcome to Hardin signs. Molina motioned for approval of the burgundy color scheme. Greer seconded. On a voice vote the motion was unanimously approved.

Dill asked for approval of \$12,840.00 for the replacement of the curb and gutter at the Dale residence at 7th Street and Chouteau. The alley approach is included. Kepp motioned for approval for the replacement. Greer seconded. On a voice vote the motion was unanimously approved.

Finance:

Dyckman reported that there was a Budget Meeting last night, Tuesday, July 18th. Also, there will be a Public Hearing for Street Maintenance on Tuesday, August 2nd.

Legal:

Economic Development:

COMMITTEE REPORTS:

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Krebs reported that Dill and Dyckman submitted the paperwork for the reimbursement of the Heimat Park Project. Kepp noted that the parks needed to be sprayed again for weeds.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
June, 2016	20731 – 20753	
	20757 - 20765	\$ 32,094.15
July, 2016	20754 – 20756, 20766	\$ 4,225.60
TOTAL Submitted		\$ 36,319.75

Kepp seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

Kautzman motioned to approve Resolution NO. 2105 – Establishing Wages Of Non – Union Employees for Fiscal Year 2016 / 2017. Molina seconded. On a voice vote the motion was unanimously approved.

Knudsen noted that Resolution NO. 2106 was in draft form. There was discussion and the consensus was to have a one year levy and to table Resolution NO. 2106 until the next meeting.

ANNOUNCEMENTS:

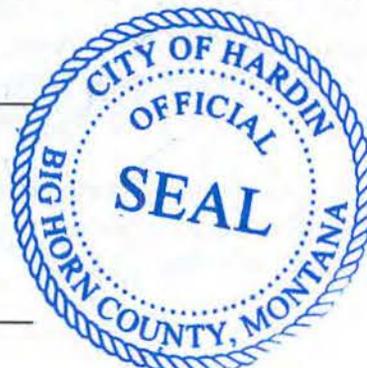
Automatic Bank Drafting applications for City Utility payments are available at City Hall.

A Public Hearing for Street Maintenance is scheduled for August 2, 2016 at 7:00 p.m.

Kepp motioned to adjourn the meeting. Greer seconded. The meeting adjourned at 8:32 p.m.

Jack Lane

 Jack Lane, Mayor



ATTEST:
Michelle Dyckman

 Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

PUBLIC HEARING: The Public Hearing for Street Maintenance was opened at 7:00 p.m. by Mayor Lane.

Present at the Hearing were:

Council Members Karen Molina, Clayton Greer, Kenny Kepp, Harry Kautzman, Darren Zent, and Jeremy Krebs.

City Staff: City Attorney Jordan Knudsen, Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, and Accounting/Records Tech Angela Zimmer. Several members of the public were also present.

Mayor Lane opened the meeting by noting that the City Crew does a good job, the streets and parks look good, and that Dill is working on a plan to organize projects.

Dill reported that the City is limited on money for street repairs and that different scenarios and strategies have been discussed at Budget meetings. An option is to do an annual street audit.

Corey Kenny suggested that the City should invest in an asphalt zipper. There are a lot of areas that need to be patched and it would be an excellent source to maintain roads. Dill noted that there is a company that would like to demo an asphalt zipper on the 15th of August. He encouraged Council to be at the site during the demo.

Krebs noted that the streets look better since they were chip sealed. He also asked if the City received an increase from the State gas tax apportionment. Dyckman reported that the City did not, there was a decrease.

There being no further discussion, the Public Hearing was adjourned at 7:16 p.m.

COUNCIL MEETING: The Regular Council Meeting for August 2, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Harry Kautzman, Darren Zent, and Jeremy Krebs

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the Council minutes of July 19, 2016 and the Budget minutes of July 18, 2016. Motion seconded by Krebs. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

COMMUNICATIONS:

The 85th Annual Conference of the Montana League of Cities and Towns is scheduled to be held in Missoula October 5th – 7th, 2016.

The 2016 Regional Training / District Meetings are scheduled to be held in Billings on August 25, 2016.

MAYOR:

OLD BUSINESS:

NEW BUSINESS:

Mayor Lane reported that Sharon Tripp of Tripp & Associates submitted a Proposal for an audit contract. Kepp motioned for approval to continue with Tripp & Associates. Greer seconded. On a voice vote the motion was unanimously approved.

Dyckman reported that Morrison – Maierle and DIS Technologies submitted proposals for IT Services. She noted that the County has DIS Technologies and that they are happy with them. Krebs asked if it was recommended to go with them and Dyckman responded with yes. Krebs motioned for approval to contract with DIS Technologies. Zent seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Dill asked Council for approval to rent a dozer in the amount of approximately \$15,000.00 for the Landfill. The dozer is necessary for the dirt work that needs to be done. Kautzman asked how long the rental would be needed for and Dill reported that it would be for one month. Kepp motioned for approval for the rental. Krebs seconded. On a voice vote the motion was unanimously approved.

Dill reported that the River Valley Farmers Market has asked the City to donate funding for a porta potty and wash station. Krebs motioned for approval for the donation up to \$600.00. Zent seconded. On a voice vote the motion was unanimously approved.

Dill reported that the JailHouse Gallery contacted him about street closure of the 200 Block for the Duck Derby that will be held this Friday, August 5th.

Finance:

Dyckman reported on Certified Taxable Values. She requested a Budget Meeting for August 16th. She also noted that tax levies will need to be set at the September 6th Council Meeting.

Legal:

Economic Development:

Jeff McDowell reported that the Detention Facility is waiting for a response from BIA. He is anticipating for Hardin to be invited to a Cooperative Housing Development Workshop that is scheduled for September.

COMMITTEE REPORTS:

City Policy:

The Committee agreed to study the wage equalization proposal. A committee meeting is scheduled for Monday, August 8, 2016 at 10:00 a.m. in the Mayor's office. Mayor Lane noted that members of the public are invited to attend.

Sewer & Water:

Kepp reported that Stahly Engineering has taken a look at the extension of the water main at Custer. Dill noted that the Custer extension plans are complete. He will talk to Springline after he receives them. Also, a walk through was done with Blue Line Engineering and Mr. Yerger. Mr. Yerger will be seeking approval to put in water and sewer service lines.

Law Enforcement:

Zent encouraged citizens to attend the County's informational meetings concerning the proposed jail.

Streets & Alleys:

Parks & Playgrounds:

Krebs reported that the parks look really good.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
June, 2016	20768, 20769, 20820 20828 - 20833	\$ 58,596.32
July, 2016	20767, 20770 - 20777 20803 - 20819 20821 20827 20834 - 20846 20848 - 20849	\$ 166,712.90
August, 2016	20778 - 20802 20847	\$ 3,325.36
Claims & JV Total (Expenditures)		\$ 228,634.58
Transfer funds	20769	\$ (57,280.06)
TOTAL Submitted		\$ 171,354.52

Kepp seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

Dyckman reported some changes in the approximate mills and the impact the Law Enforcement Levy would have on homes worth \$100,000.00 and \$200,000.00. Knudsen noted that the resolution can be passed as written, considering that the approximate impact values that Dyckman reported are lower. Kautzman motioned to approve Resolution NO. 2106 – Intent to Impose a New Levy Exceeding The Current Statutory Mill Levy Limit to Provide Law Enforcement Services. Kautzman seconded. On a voice vote the motion was approved. (5/0) Molina recuse.

Krebs asked if there was an increase in the Street Maintenance. Dyckman reported that other than a few parcels reclassified by the state, there was no rate increase. Krebs motioned to approve Resolution NO. 2107 – Assessing the Cost of Street Maintenance in Street Maintenance District Number 1, for Fiscal Year 2016/2017. Molina seconded. On a voice vote the motion was unanimously approved.

Kautzman motioned to approve Resolution NO. 2108 – Intent to Increase Rates and Charges for the Users of the Water and Sewer Systems. Kepp seconded. On a voice vote the motion was unanimously approved.

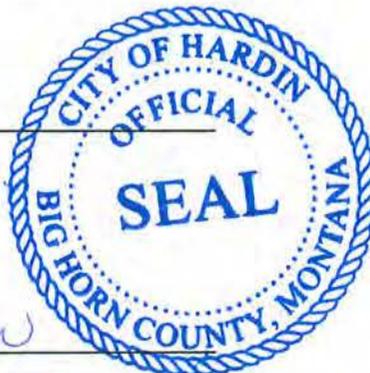
ANNOUNCEMENTS:

Public Hearings for Intent to Raise Water / Sewer Rates and Determining Levies and Assessments are scheduled for September 6, 2016 at 7:00 p.m.

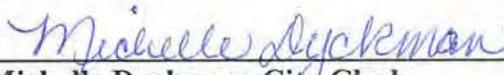
Kautzman motioned to adjourn the meeting. Kepp seconded. The meeting adjourned at 8:06 p.m.



 Jack Lane, Mayor



ATTEST:



 Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for August 16, 2016 was called to order at 7:37 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Harry Kautzman, and Jeremy Krebs

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the Council and Committee minutes as written for August 2, 2016 and the Committee minutes as written for August 8, 2016. Motion seconded by Greer. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Bill Hodges updated Council on the recent Big Horn County Hospital Association Community Health Survey. They are partnering with other medical providers in the community to get a healthy wellness philosophy to the public. He invited Council and residents to visit with Senator John Tester Wednesday August 17th between the times of 8:15 a.m. and 9:15 a.m. at the Big Horn Valley Health Center.

Laurie Tschetter noted there is a problem of people coming into town and dumping their trash into the City dumpsters. Her trash was full so she had to pay to take trash to the landfill. She asked if there was a City ordinance against it. Greer reported that it is illegal and it was noted that the city ordinance is 8-1-14. Molina asked if anyone else has contacted the City. Dyckman and Kepp reported that they have seen it happen. Molina suggested to put out warnings. Dill responded that he will work with Knudsen on developing a course of action and get it out to the public.

COMMUNICATIONS:

MAYOR:

OLD BUSINESS:

NEW BUSINESS:

The City has surplus equipment to be sold. Krebs asked if the minimum bid should be lower on the cars. Molina asked where the money would go from the police equipment. Kepp motioned for the money to go into paying for Law Enforcement. Zent seconded. Kautzman suggested to have no minimum bid on the vehicles and Krebs suggested to have a minimum bid on the shotguns. Kepp moved to amend his motion to add there to be no minimum bid on the vehicles and to leave the minimum bids on the shotguns. Zent seconded. On a voice vote the motion was unanimously approved.

Dyckman reported that the Hardin Volunteer Fire Department requested a waiver of the Special Permit and Event fees for Hardin Extreme Days. Greer motioned to waive the fees. Molina seconded. On a voice vote motion was approved. (5/0) Krebs recuse.

Dyckman reported that she received an inquiry asking if the lot behind the Fire Hall was for sale. Knudsen cautioned that it could be a significant cost to the City to have the property surveyed and split out. Krebs suggested to get a realtors opinion of the fair market value. Council requested for Dyckman to contact a realtor. Moses Gonzales noted that there is no water and sewer stubbed into the property.

STAFF REPORTS:

Public Works:

Dill asked Council for authorization to contract with Republic for services to pick - up tires and scrap metal from the Landfill at an estimated annual cost of approximately \$12,000.00 per year. The current contract for scrap metal services has expired. There has been an increase

in tires being brought into the landfill since Big Horn County closed their transfer sites. He added that it would not be conducive to incorporate that amount of tires into the landfill. Krebs agreed. The costs are expected be offset by the landfill tire disposal fees. Kepp motioned for approval to contract with Republic. Greer seconded. On a voice vote the motion was unanimously approved.

Finance:

Dyckman requested permission to approve the disposal of records after approval is received from the State. Kepp made a motion to approve the Records Disposal Request. Zent seconded. On a voice vote, the motion was unanimously approved.

Legal:

Economic Development:

Mayor Lane reported that Love’s Truck Stop is moving forward and that the Detention Facility is currently vacant.

COMMITTEE REPORTS:

City Policy:

Mayor Lane reported that the City Policy Committee met on August 8th. The wage for Chief Financial Officer is being studied.

Sewer & Water:

Dill requested acceptance of the Yerger Final Plat and Water and Sewer main. Knudsen recommended that the proposed attachment to the Quitclaim not be attached to the deed. Some of the terms can be put into the subdivision agreement. He also noted that Council could accept the plat and the option of 3 – 5 years to complete the asphalt, curb, and gutter project. Kepp motioned to accept the request of the Yerger Final Plat and Water and Sewer main. Kautzman seconded. Knudsen cautioned against acceptance of the Final Plat at this time. Kepp motioned to strike his previous motion accepting the final plat until an agreement is arranged and to modify it to accept the water and sewer main request. Kautzman seconded. On a voice vote, the motion passed 5/0. Greer abstained.

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Krebs reported that the parks look really nice. He also noted that the City has received the reimbursement for the Heimat Park project.

Finance:

The committee agreed to grant the City – County Planning Board \$5,000.00. The committee recommended for the permissive medical levy to be set at 15.5 mills. The request for interfund loans will be reviewed at the next Council meeting.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
July, 2016	20850 – 20855	
	20860 - 20863	
	20865 - 20869	\$ 26,401.80
August, 2016	20856 – 20859	\$ 16,711.95
	20864, 20870 -20872	
Claims Total (Expenditures)		\$ 43,113.75
June, 2016 Payroll		\$ 202,356.02
July, 2016 Payroll		\$ 115,249.85
TOTAL Submitted		\$ 360,719.62

Kepp seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

ANNOUNCEMENTS:

Public Hearings for Intent to Raise Water / Sewer Rates and Determining Levies and Assessments are scheduled for September 6, 2016 at 7:00 p.m.

Kepp motioned to adjourn the meeting. Greer seconded. The meeting adjourned at 8:52 p.m.

Jack Lane

Jaek Lane, Mayor



ATTEST:

Michelle Dyckman

Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

PUBLIC HEARINGS: The Public Hearings for the Intent to Raise Water / Sewer Rates and final adoption of Budget and Determining Levies and Assessments was opened at 7:03 p.m. by Mayor Lane.

Present at the Hearing were:

Council Members: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, and Harry Kautzman.

City Staff: City Attorney Jordan Knudsen, Public Works Superintendent Russell Dill, Finance Officer/City Clerk Michelle Dyckman, Accounting & Records Tech Angela Zimmer and several members of the public were also present.

Kepp asked Dyckman to disclose what the current rates are and what they would increase to. Dyckman reported that the current base rate for Residential and Commercial Sewer is \$33.27, and would increase to \$35.54. The Commercial rate increases with overage above 7200 gallons. The current base rate for Residential and Commercial Water is \$19.06 and would increase to \$19.46. The minimum total Water / Sewer combination rate would increase to \$55.00. This is based on a 3/4" meter.

Laurie Tschetter expressed her concern for the intent to increase rates. She questioned if she would have to raise rent on her properties and if so, it would not be fair for competition. Mayor Lane noted that the cost of providing service is rising. The money is used to build Capital Improvement Funds. Tschetter then noted that she pays just under \$5000.00 a year for garbage and that she may only need garbage pickup once a week in the winter. Cory Kenney questioned if motel rates are adjusted to how many units they have, and if Tschetter could request how often she would like for her garbage to be picked up. Dill reported that he is working on an equitable solution to the issue. He also noted that the garbage ordinance needs some restructuring. Winburn reported that she is being charged for garbage and she does not have a trash container. Dill will make sure that she receives a container. Tyler Malensek reported that the trash cans in his alley are always full. Molina noted that he can use the next available can if necessary.

Dyckman requested tabling the garbage resolution, NO. 2111, until the next meeting.

COUNCIL MEETING: The Regular Council Meeting for September 6, 2016 was called to order at 7:52 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Harry Kautzman, and Jeremy Krebs

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Greer made the motion to approve the Council and Committee minutes as written for August 16, 2016. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Laurie Tschetter reported that her taxes across the board are jumping \$2000.00 to \$3000.00 a year. Cory Kenney questioned why Shopko was not listed on lighting district. Dyckman noted that the wrong number is listed for Shopko. Kenney also asked if it would be appropriate to ask for canisters to be dumped a specific number of times per week. Dill asked for time to look at an equitable solution.

COMMUNICATIONS:

MAYOR:

OLD BUSINESS:

NEW BUSINESS:

STAFF REPORTS:

Public Works:

Dill reported that the Chamber has requested a donation of 40 small barriers from the City. The City has about 100 of them. Krebs asked if they are needed. Kautzman noted that they could be used at Wilson Park and Heimat Park. Kepp said that he doesn't mind the Chamber using them. Greer motioned for approval for the Chamber to use 40 barriers. Kepp seconded. On a voice vote the motion passed 4/1. Kautzman dissent.

Dill requested approval for the purchase of a Hurco valve and Vac combination in the amount of \$34,250.00. The City has seen a demo of the equipment. It currently takes two men to use the Vac Con to pull the caps, clean them out, and go back the next day to exercise them. The new equipment will require only one operator and it performs all the work at the same time. Mayor Lane asked if it was safer. Dill reported that the equipment would be safer for employees and that it will also reduce labor time. Krebs asked if it was in the budget and Dill noted that there are options available within the budget to cover the cost. Kepp motioned for approval of the purchase. Krebs seconded. On a voice vote the motion was unanimously approved.

Dill requested approval for the purchase of a heater replacement in the headworks at the Wastewater Treatment Plant at a cost of \$5966.40. The heater is designed for the treatment plant environment. Dill noted that it will save money by not having to replace it every year. Kepp motioned for approval to purchase the heater. Kautzman seconded. On a voice vote the motion was unanimously approved.

Dill reported that street repairs are needed at the corner of Custer Avenue and 13th Street and at Peritsa Creek Road from Maverick to Mitchell Ave. CMG bid the project for \$76,630.00. Krebs motioned to approve the needed repairs. Kepp seconded. On a voice vote the motion was unanimously approved.

Dill requested approval to purchase a touch screen assembly for the U.V. Treatment equipment at the Wastewater Treatment Plant. It is a specialized piece of equipment, the water passes through it before it is discharged into the river. Dill noted that there are continual power outages at the location. Kepp asked about a surge protector. Dill noted that the backup battery is included with the purchase price. Krebs motioned to approve the purchase. Kepp seconded. On a voice vote the motion was unanimously approved.

Dill requested approval for headsets at a cost of \$7,800.00. They provide hearing protection and radio communication. Krebs noted that it was an expense that wasn't needed at this time. Molina agreed. The request died for lack of motion.

Finance:

Dyckman reviewed information on the Interest and Principal payment delinquencies on the Bonds. Tschetter asked if the power plant has paid their garbage bills and Molina asked if they pay their water bills. Dyckman reported that they do pay their landfill and water bills. Debbie Winburn questioned even if the power plant paid their taxes in full each year if the City would still not have enough money to make the payments on the Bonds. Dyckman responded that because the taxes have not been paid, it accelerated the timeline for default.

Dyckman requested permission for approval of interfund loans. The City will be reimbursed by CTEP after the Welcome to Hardin signs are installed. There has already been reimbursement to cover the amount of \$1860.45 for the Heimat Park Project. Greer motioned to approve the request. Molina seconded. On a voice vote the motion was unanimously approved.

Legal:

Economic Development:

Sue Taylor, of Beartooth RC&D, reported that Hardin has been invited to attend the Housing Cooperative Workshop Wednesday, September 14th to Friday, September 16th. Jeff

McDowell will be attending the workshop. She also noted that the USDA is holding a public meeting on Thursday, September 15th from 4:00 p.m. to 8:00 p.m. The USDA would like to hear from local citizens and community leaders about opportunities and barriers to maximizing access to USDA programs and services.

COMMITTEE REPORTS:

City Policy:

Sewer & Water:

Kepp reported that Dan Kramer from Montana Rural Water Systems gave a presentation concerning water and sewer rate structuring. The presentation provided information on how the City can be sustainable.

Kepp noted that the City is working with Mr. Yerger concerning the final plat request.

Law Enforcement:

Mayor Lane reported that the Committee is in communication with County Commissioners.

Streets & Alleys:

Parks & Playgrounds:

Krebs reported that the City Crew will put millings on the parking lot by Heimat Park next week to reduce the mud by the bathrooms. Also, the park bathrooms will be closing on October 1st.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
July, 2016	20873	\$ 43,271.84
August, 2016	20874 -20889	
	20891 - 20904	
	20906 - 20944	
	20946, 20947	\$ 86,373.34
September, 2016	20890, 20905, 20945	\$ 151,666.20
	20948- 20970	\$ 281,311.38
Claims Total (Expenditures)		\$ 653,750.00
JV 2046		

Kepp seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

Knudsen noted that the change in Resolution NO. 2109 that Amends Resolution NO. 2106 – Law Enforcement Services Levy, is the date change of 2016 – 2017 to 2017 - 2018. Krebs motioned to approve Resolution NO. 2109. Greer seconded. Motion passed 4/0. Molina Recused.

Krebs motioned to approve Resolution NO. 2010 – Amending Landfill Fee Schedule. Kautzman seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2011 – Assessing the cost of Garbage disposal will be tabled until next Council Meeting.

Resolution NO. 2112 – Assessing the cost of Maintaining Special Improvement Lighting District #1 will be tabled until next Council Meeting.

Krebs asked if the rates stayed the same. Dyckman replied yes unless that the classification changed. Knudsen reported that Resolution NO. 2113 is a combination of Resolution NO. 2086 and NO. 2094. Krebs motioned to approve Resolution NO. 2113 –

Assessing the cost of Maintaining Special Improvement Lighting District #54. Molina seconded. On a voice vote the motion was unanimously approved.

Dyckman explained Exhibit A and Exhibit B regarding unpaid removal of weeds charges and unpaid water and sewer bills. Greer motioned to approve Resolution NO. 2114 – Assess unpaid assessments against real property. Kautzman seconded. On a voice vote the motion was unanimously approved.

Greer motioned to approve Resolution NO. 2115 – Budget Fiscal Year 2016/2017. Kautzman seconded. On a voice vote the motion was unanimously approved.

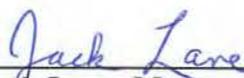
Greer motioned to approve Resolution NO. 2116 – Taxes / Levies Fiscal Year 2016/2017. Kepp seconded. On a voice vote the motion was unanimously approved.

Krebs noted that he would rather see rates raise slowly than all at one time. Kepp motioned to approve Resolution NO. 2117 – Raise Water/Sewer rates. Kautzman seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

The Invitation to Bid for surplus equipment closes Wednesday, September 28, 2016 at 3:00 p.m.

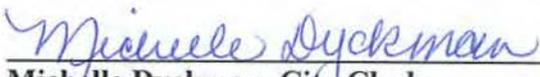
Kepp motioned to adjourn the meeting. The meeting adjourned at 9:26 p.m.



Jack Lane, Mayor



ATTEST:



Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for September 20, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Harry Kautzman, Darren Zent, and Jeremy Krebs

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Greer made the motion to approve the Council and Committee minutes as written for September 6, 2016. Motion seconded by Kautzman. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Corey Kenney questioned the garbage rates and how to handle commercial properties. He noted that the rates for Grandview went up 15% just from two weeks ago and that he is hoping that changes will happen if requested by an owner. He would like to see the information on exhibit B of Resolution NO. 2111 reported in units, to make it easier to understand. Also, he requested to be notified if EDU's are used to calculate water and sewer rates. Kenney noted that he does not support selling the lot by the Fire Hall.

COMMUNICATIONS:

Dyckman reported that the rate projections from Montana Rural Water Systems are available.

MAYOR:

OLD BUSINESS:

The City has received the appraisal of the lot by the Fire Hall. There was no further discussion.

Dill requested approval of the Yerger Subdivision agreement. Kautzman motioned for approval. Krebs seconded. On a voice vote the motion was approved. Greer abstained.

Dill reported that Yerger has invested his own money in developing the infrastructure at Yerger Subdivision by putting in the water and sewer services and asked if the approval of a reduction in the amount of investment fees could be included with the plat approval request. Krebs asked if it would be okay to include. Dill made a recommendation to Council to accept the Yerger Plat and approve the reduced rate for Investment fees. Krebs motioned for approval. Kepp Seconded. On a voice vote the motion was approved. Greer abstained.

NEW BUSINESS:

STAFF REPORTS:

Public Works:

Dill asked Council for approval of Springline's bid in the amount of \$51,480.00 to install a Water Main Extension from Custer Avenue to the corner of Gable. Kepp motioned for approval. Krebs seconded. On a voice vote the motion was unanimously approved.

Finance:

Dyckman reported that she was notified by the County that Rocky Mountain Power had paid their 2015 delinquent taxes on one account.

Dyckman reviewed the Pledge Report and asked Council for approval. Kautzman motioned for approval. Kepp seconded. On a voice vote the motion was unanimously approved.

Dyckman recommended approval of the Cost Allocations Report. Greer motioned for approval. Kautzman seconded. On a voice vote the motion was unanimously approved.

Dyckman provided a summary of the Assets report and asked Council for approval. Greer motioned for approval. Zent seconded. On a voice vote the motion was unanimously approved.

Dyckman addressed Kenney's Public Comment. She reported that the City has addressed questions proposed at the last meeting and they have done what can be done for the remainder of the year October 1st to December 31st. Kenney asked why the fees went up for Grandview. She responded that the current billing for garbage is billed in arrears for services from January 1st to September 30th of this year. She also noted that there were some errors in previous assessments that were corrected. The full effect of the changes will not be seen until next year. Knudsen noted that changes in garbage service can only be made once a year. Tschetter also raised questions on rentals vs. restaurants.

Legal:

Economic Development:

COMMITTEE REPORTS:

City Policy:

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Krebs reported that the City Crew put millings on the parking lot at Heimat Park. Dill reported that the restrooms will be open until 5:00 p.m. on the weekdays until they are closed on October 1st.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
August, 2016	20971 - 20978 20981, 20982	\$ 21,906.05
September 2016	20979, 20980 20983 - 20998	\$ 45,981.11
Claims Total (Expenditures)		\$ 67,887.16
August, 2016 Payroll		\$ 134,280.75
TOTAL Submitted		\$ 202,167.91

Kepp seconded. On a voice vote the motion was unanimously approved.

Resolutions & Ordinances:

Discussion opened regarding Resolution NO. 2111 - Assessing the cost of Garbage disposal. Kautzman motioned for approval. Greer seconded. On a voice vote the motion was unanimously approved.

Greer motioned to approve Resolution NO. 2112 - Assessing the cost of Maintaining Special Improvement Lighting District #1. Kautzman seconded. On a voice vote the motion was unanimously approved.

Kautzman motioned to approve Resolution NO. 2118 - Fulmer curb and gutter at 715 W 1st Street in the amount of \$2850.00. Krebs seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

Mayor Lane announced that the Invitation to Bid for surplus equipment closes Wednesday, September 28, 2016 at 3:00 p.m.

Kepp motioned to adjourn the meeting. The meeting adjourned at 8:31 p.m.

Jack Lane

Jack Lane, Mayor



ATTEST:

Michelle Dyckman

Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for October 4, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Harry Kautzman, Darren Zent, and Jeremy Krebs

Also present: Finance Officer/City Clerk Michelle Dyckman, and Accounting & Records Tech Angela Zimmer, and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the Council and Committee minutes as written for September 20, 2016. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Laurie Tschetter described that she had a river running through her park from the recent storm and that her gravel was washing away because of the ditch overflowing. Cory Kenney noted that that the culvert at 13th Street is undersized. Kepp responded that a hydraulic engineer approved it. Mayor Lane reported that Russell Dill has been addressing problem areas and has a flood mitigation plan. Tschetter also reported that she is worried about someone being injured from parts of the siding that are coming off of a trailer that sits in the County and is owned by Mr. Gonzales. The Mayor noted that with 4" of rain there will be flooding.

COMMUNICATIONS:

The City received a newsletter from MMIA.

Mayor Lane reported on information received from EBMS regarding Wellness and Employee Assistance Programs.

MAYOR:

Mayor Lane commended the City crews for doing an excellent job during the recent rain storm.

OLD BUSINESS:

Dyckman requested approval to offer items to the next highest bid if the original awarded bid is not paid and also requested approval for a thirty day time frame for accepted bids to be paid. Dyckman also asked for Council approval to use publicsurplus.com to sell surplus items. Krebs noted that items may do better using a public site. Krebs motioned for approval of the requests. Zent seconded. On a voice vote the motion was unanimously approved.

Dyckman noted that the funds from the sale of law enforcement items will be placed into the Law Enforcement fund and she requested approval to place the funds received from the sale of the generator into the Sewer fund. Kepp motioned for approval. Krebs seconded. On a voice vote the motion was unanimously approved.

Mayor Lane reported that the City had received a letter from the Montana Department of Revenue notifying the City of an application from Love's Travel Stopes & Country Stores, Inc. for a Montana Retail Off-Premises Consumption Beer and Wine License. There were no objections. Mayor Lane also reported that the City had received a letter from the Montana Department of Revenue notifying the City of an application from Brass Rail Tavern, LLC for a Montana Retail On-Premises Consumption Beer and Wine with Catering Endorsement.

NEW BUSINESS:

Resolutions & Ordinances:

ANNOUNCEMENTS:

Mayor Lane announced that there will be a Flu shot Clinic for employees and family members on Thursday, October 13, 2016 from 8:00 a.m. to 9:30 a.m.

Kepp motioned to adjourn the meeting. Greer seconded. The meeting adjourned at 8:23 p.m.

Jack Lane
Jack Lane, Mayor



ATTEST:

Michelle Dyckman
Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for October 18, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Kenny Kepp, Harry Kautzman, Darren Zent, and Jeremy Krebs

Also present: Public Works Superintendent Russell Dill and Accounting & Records Tech Angela Zimmer, and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the Council and Committee minutes as written for October 4, 2016 and October 3, 2016 Meeting with Big Horn County. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

**PUBLIC COMMENT:
COMMUNICATIONS:**

MAYOR:

Mayor Lane reported that the City is reaching out to Representatives and Senators. He also noted that the City is working on removing dead trees in the alleys and over sidewalks.

OLD BUSINESS:

NEW BUSINESS:

Rose Mercier requested permission to have the 200 Block closed on Friday, October 28th for a Halloween Parade. She has received authorization from the State for closure of the 300 Block. Kepp motioned for approval of the closure. Zent seconded. On a voice vote the motion was unanimously approved.

Mayor Lane reported that the Museum is requesting for the paperwork to be completed for a fire truck that was donated to them. Kepp asked if the City could still use it in parades. Krebs noted that they have previously allowed it to be used for parades. Kautzman motioned for approval. Kepp seconded contingent on having a written statement allowing the City to continue to use it in parades. On a voice vote the motion was unanimously approved.

Mayor Lane provided information regarding Taxing Jurisdiction Change in Valuation that was received from Montana Department of Revenue. The anticipated tax revenues will decrease about \$5,787.

STAFF REPORTS:

Public Works:

Dill reported that the North Custer Water Main Extension is on schedule. Work will begin October 24th. Dill asked Council for support in working with residents on the investment fees. They are around \$4,700.00. He would like to have payment programs available. Laurie Tschetter asked about an easement her grandmother gave. Knudsen will investigate it. Krebs asked if the extension will be stubbed into the property. Kepp and Dill both noted that it will end at the curb stop.

Finance:

Legal:

Economic Development:

Mayor Lane reported that Two Rivers Authority is moving ahead with the Bureau of Indian Affairs. Dill noted that they may be taking a look at contracts around November and that there has not been a commitment to any lease at this time.

COMMITTEE REPORTS:

Personnel Policy:

Mayor Lane reported that there is still more research to be done regarding City Court staffing.

Sewer & Water:

Kepp asked if the City had worked with Frank Krebs on the easement. Knudsen will look into it.

Law Enforcement:

Mayor Lane reported that City is currently working on a contract with the County and also that there is a concern with vandalism, curfew, and drug trafficking.

Streets & Alleys:

Parks & Playgrounds:

Krebs noted that the park restrooms are being winterized and that he is concerned about the paint chipping and peeling off of the Heimat Park restroom. Dill will look into it.

Finance:

Kepp made a motion to approve the claims:

	CLAIM No.	Monthly Total
September, 2016	21078, 21087 - 21100 21102, 21103	\$ 24,907.94
October, 2016	21079 - 21086 21101, 21104	\$ 588,662.44
Claims Total (Expenditures)		\$ 613,570.38
TOTAL Submitted		\$ 613,570.38

Krebs seconded. On a voice vote the motion was unanimously approved.

Landfill:

Resolutions & Ordinances:

ANNOUNCEMENTS:

Mayor Lane announced that Big Horn County Board of Commissioners will conduct a public meeting to discuss the Law Enforcement Addition on Wednesday, October 26, 2016, at 6:00 p.m. at the Big Horn County Fairgrounds. Krebs asked if the jail was on the ballot. Mayor Lane reported that there is a County mill levy for the jail, a City levy for the Law Enforcement agreement, and also a proposal for a City Manager-Commission form of government on the ballot.

Kepp motioned to adjourn the meeting. Zent seconded. The meeting adjourned at 8:03 p.m.

Jack Lane

 Jack Lane, Mayor



ATTEST:
Michelle Dyckman

 Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for November 1, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Harry Kautzman, Darren Zent, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the Council minutes as written for October 18, 2016. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

COMMUNICATIONS:

The City received a letter from the Department of Revenue requesting email address and job title information for future correspondence. The City also received information from the Montana League of Cities and Towns (MLCT) regarding the Adopted 2017 Legislative Resolutions.

MAYOR:

Mayor Lane reported that Love's Truck Stop is moving along. There is no official information currently on the Detention Center.

OLD BUSINESS:

NEW BUSINESS:

Keri Connelly asked for Council approval of a Home Occupation Request for a bakery business at 515 North Crook Avenue. She has received approval from the County Sanitarian. Krebs motioned to approve the request. Greer seconded. On a voice vote, the motion was unanimously approved.

Dyckman requested for Council to determine a land value for Kokomo Road. This value will be entered for accounting purposes. She provided information of properties in the same area for comparison. Kepp motioned to place a value of \$12,024.00 per acre. Krebs seconded. On a voice vote, the motion passed 5/0. Greer abstained.

Dyckman also requested for Council to determine a value on the water and sewer improvements in Yerger Subdivision. Council deferred action until more information is available. Dill will speak with Mr. Yerger and Springline Construction.

STAFF REPORTS:

Public Works:

Finance:

Legal:

Knudsen reported that he met with Lance Pedersen to discuss the Law Enforcement agreement. He also visited with Frank Krebs to discuss details of the easement request on his property.

Economic Development:

COMMITTEE REPORTS:

Personnel Policy:

Mayor Lane reported that the Personnel Committee will meet after the 2016 Election.

Sewer & Water:

Kepp reported that the Custer Water Main Extension Project is near completion.

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Krebs reported there has been concern by citizens that there should be bigger signs posted at the parks. Dill will research options.

Laurie Tschetter noted she was opposed to the state allowing increases to lodging fees as cited in MLCT's resolution of support.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
October, 2016	21105 - 21144 21170 - 21172	\$ 54,174.53
November 2016	21145 - 21169	\$ 3,208.00
Claims Total (Expenditures)		\$ 57,382.53
October, 2016 Payroll		\$ 131,493.60
TOTAL Submitted		\$ 188,876.13

Molina seconded. On a voice vote, the motion was unanimously approved.

Landfill:

Resolutions & Ordinances:

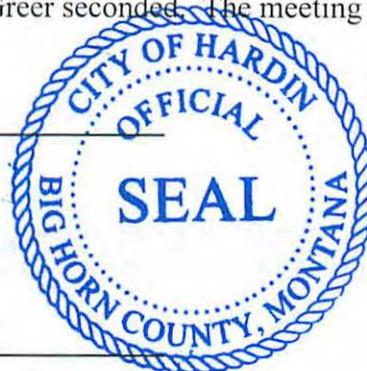
ANNOUNCEMENTS:

Mayor Lane encouraged Citizens to vote Election Day, Tuesday, November 8th and to Honor Veteran's on November 11th. He also reported that City offices will be closed Election Day and Veteran's Day.

Kepp motioned to adjourn the meeting. Greer seconded. The meeting adjourned at 8:08 p.m.

Jack Lane

Jack Lane, Mayor



ATTEST:

Michelle Dyckman

Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for November 15, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Harry Kautzman, Darren Zent, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Greer made the motion to approve the Council minutes as written for November 1, 2016. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Rose Mercier reported that there will be a Parade of Lights this year before the Christmas Stroll. She requested for the 200 block to be closed for the parade on December 2, 2016 that begins at 6:00 p.m. She will coordinate the details with Dill.

COMMUNICATIONS:

The Local Government Services Bureau accepted the City's response FY 2015 Audit Report.

Mayor Lane reported that the City also received the unofficial election results from the County. Including provisional ballots, the vote in favor of keeping the current form of government passed by eleven votes.

Jarrett Hillius of Bartlett & West provided information for the Crow Tribe MR&I Water System Project. He noted that everyone within the Crow Reservation Boundaries would have access to the water system. He also reported that the Crow Tribe is interested in exploring bulk water sale options with City of Hardin in the future.

MAYOR:

OLD BUSINESS:

Dill presented a map showing where the City currently has speed limit and playground signs at City Parks and noted that more signs are needed. His recommendation to Council is to order 18" x 24" signs and place them and existing signs 7' off the ground at the City Parks. Krebs noted that high reflective yellow signs are more visible. Dill also reported that the Welcome to Hardin Signs will be installed soon.

NEW BUSINESS:

Mayor Lane reported that the City received a letter from the Big Horn Conservation District requesting the reappointment of Dan Kern to continue to represent the City on the board. Kepp motioned to reappoint Dan Kern. Greer seconded. On a voice vote, the motion was unanimously approved.

Russell Dill reported that he was contacted by engineers regarding the Zerbe First Minor Subdivision and he responded to their request noting that the City of Hardin does not foresee any negative impacts on water, sanitary, sewer, storm drainage, or roads. He also reported that the City received the Preliminary Plat Report for the proposed subdivision with a recommendation for acceptance. Krebs motioned for acceptance of the preliminary plat. Zent seconded. On a voice vote, the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Dill reported that there is a meeting scheduled for December 15, 2016 with Mr. Beartusk to negotiate a new Northern Cheyenne Landfill Contract.

Dill noted that he received an invoice from Springline Construction for the North Custer Water Main Extension project and requested Council approval to pay the amount of \$51,480.00 contingent on passing the pressure test and chlorination sample tests. Kepp approved payment with the noted contingencies. Greer seconded. On a voice vote, the motion was unanimously approved.

Finance:

Legal:

Knudsen provided information regarding the Frank Krebs easement agreement in Hardin Eastside Subdivision. Greer motioned for approval of the agreement. Kepp seconded. On a voice vote motion was approved. (5/0) Krebs recuse.

Economic Development:

Mayor Lane reported that Love's Truck Stop will be opening next year. Molina noted that BIA posted job openings for positions at the Detention Center.

COMMITTEE REPORTS:

Personnel Policy:

Mayor Lane reported he wants a Personnel Committee meeting scheduled for December 6, 2016.

Sewer & Water:

Law Enforcement:

Zent noted he wants a Law Enforcement Committee meeting scheduled for December 6, 2016.

Streets & Alleys:

Kautzman noted the streets look better after the City crew swept up the leaves.

Parks & Playgrounds:

Finance:

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
October, 2016	21174 - 21192 21194 - 21196 21198 - 21200 21202 - 21203 21205 - 21208	\$ 86,547.43
November, 2016	21173, 21193, 21197 21201, 21204 21209 - 21214	\$ 80,796.19
Cancelled	21112, 21200	\$ (178.67)
Claims Total (Expenditures)		\$ 167,164.95
TOTAL Submitted		\$ 167,164.95

Kepp seconded. On a voice vote, the motion was unanimously approved.

Landfill:

Greer reported that there is a meeting scheduled with Mr. Beartusk regarding the Northern Cheyenne Landfill Contract on Thursday, December 15, 2016.

Resolutions & Ordinances:

Dyckman reported that the Fire Department Relief Association fund needed to be reclassified to be compliant with GASB73. Molina motioned to approve Resolution NO. 2119 – Fire Department Relief Association Fund reclassification. Krebs seconded. On a voice vote, the motion was unanimously approved.

ANNOUNCEMENTS:

Mayor Lane announced that City offices will be closed Thursday, November 24, 2016 for Thanksgiving Day.

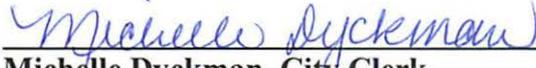
Greer motioned to adjourn the meeting. Kepp seconded. The meeting adjourned at 8:28 p.m.



Jack Lane, Mayor



ATTEST:



Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Special Council Meeting for November 28, 2016 was called to order at 5:15 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Clayton Greer, Harry Kautzman, Jeremy Krebs, Kenny Kepp, Karen Molina, and Darren Zent.

Also present: Accounting & Records Tech Angela Zimmer and several members of the public.

PUBLIC COMMENT: N/A

Resolution NO. 2120:

Kautzman motioned to pass Resolution NO. 2120 – Approving the Application from Brass Rail Tavern, LLC for a License to Serve Beer and Wine within the City Limits for the 2016 calendar year. Krebs seconded. On a voice vote the motion was unanimously approved.

Kepp motioned to adjourn the meeting. Greer seconded. The meeting adjourned at 5:18 p.m.

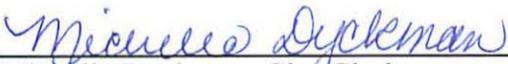
Bob Snively asked for clarification that Brass Rail Tavern can operate now. Mayor Lane verified that they can now operate.



Jack Lane, Mayor



ATTEST:



Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for December 6, 2016 was called to order at 7:40 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Harry Kautzman, Darren Zent, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Greer made the motion to approve the Council minutes as written for November 15, 2016 and the Special Council Meeting minutes as written for November 28, 2016. Motion seconded by Kepp. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney noted that LED street lights would be good for the City.

COMMUNICATIONS:

Dyckman reported that there will be a cost transitioning to LED lights, but there is a significant savings over time. Kautzman motioned to authorize Knudsen to contact Northwestern Energy for a review of the contract. Kepp seconded. On a voice vote the motion was unanimously approved.

Mayor Lane noted that the City received information from the U.S. Department of Homeland Security Federal Emergency Management Agency (FEMA) regarding a grant opportunity.

Mayor Lane reported that a thank you card was received from the Healthy Hardineers for the support they received from the City during the Farmer's Market.

MAYOR:

Mayor Lane conveyed his thanks to Dill and the City crew for their work and also he thanked the Fire Department for their response to the recent fire.

OLD BUSINESS:

NEW BUSINESS:

Mayor Lane reported that the City – County Planning Board requested reappointments of Cyndy Maxwell and Russell Dill to two year terms. Mayor Lane reappointed Maxwell. Molina motioned for approval to reappoint Dill. Greer seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Dill reported that he was seeking approval from Council for a HP scanner/printer combination for the City mapping system and infrastructure in the amount of \$10,534.55. Kepp motioned for approval of the purchase. Kautzman seconded. Motion passed 4/2 (Molina and Zent dissent).

Dill asked Council to consider a twelve year payment plan at an interest rate of 4% for the investment fees for the Custer Water Main Extension Project. It was consensus of Council for Knudsen to prepare a Resolution.

Finance:

Legal:

Knudsen reported that he has met with several attorneys regarding law suits that are handled by Montana Municipal Interlocal Authority (MMIA). Also, he expressed that LED lights are a positive direction the City can take.

Economic Development:

Mayor Lane reported that Love's is moving along. Dill reported that there is no new information regarding the Detention Center.

COMMITTEE REPORTS:

Personnel Policy:

Mayor Lane scheduled a Personnel Committee meeting to be held in the Mayor's office at 1:00 p.m. on Monday, December 12, 2016.

Sewer & Water:

Law Enforcement:

Zent will coordinate with the County to see if a meeting could be scheduled for Monday, December 19, 2016. Also, he reported that Knudsen will research laws regarding the donation or transfer of police equipment that did not sell in the recent auction.

Streets & Alleys:

Parks & Playgrounds:

Krebs asked if there was an update on the park signs. Dill reported that signs will be ordered soon. Krebs noted that it would be nice to see the name of each park above the park rules signs.

Finance:

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
November, 2016	21215 - 21234 21258 - 21282 21285 - 21292 21294 - 21305	\$ 141,825.40
December, 2016	21235 - 21257 21283, 21284, 21293	\$ 576,864.71
Claims Total (Expenditures)		\$ 718,690.11
November, 2016 Payroll		\$ 129,395.27
TOTAL Submitted		\$ 848,085.38

Kepp seconded. On a voice vote, the motion was unanimously approved.

Molina asked where the money came from for the TIFD payment. Dyckman reported that it came from taxes paid by Rocky Mountain Power.

Landfill:

Greer reported that there is a meeting scheduled with Mr. Beartusk regarding the Northern Cheyenne Landfill Contract on Thursday, December 15, 2016.

Resolutions & Ordinances:

SPECIAL COMMITTEES:

RESOLUTIONS & ORDINANCES:

Molina motioned for approval of Resolution NO. 2121– Regarding Credit Cards. Greer Seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

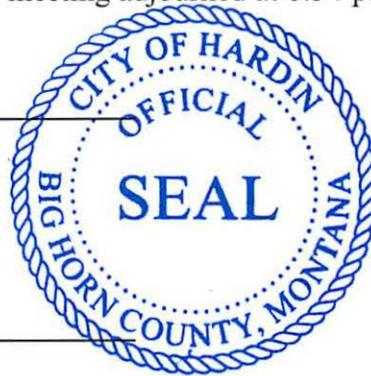
Mayor Lane scheduled a Personnel Committee meeting to be held in the Mayor’s office at 1:00 p.m. on Monday, December 12, 2016.

Mayor Lane announced that today is the 75th Anniversary of Pearl Harbor.

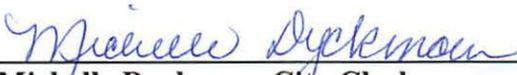
Kepp motioned to adjourn the meeting. The meeting adjourned at 8:34 p.m.



Jack Lane, Mayor



ATTEST:



Michelle Dyckman, City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for December 20, 2016 was called to order at 7:30 p.m. with Mayor Jack Lane presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Clayton Greer, Harry Kautzman, Darren Zent, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, Accounting & Records Tech Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Greer made the motion to approve the Council minutes and Law Enforcement Committee minutes as written for December 6, 2016 and Personnel Committee minutes as written for December 12, 2016. Motion seconded by Kautzman. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT: N/A.

COMMUNICATIONS:

Mayor Lane reported that the City received a newsletter from Montana Department of Transportation.

MAYOR:

Mayor Lane noted that in January the opportunity to reorganize Committees is left at the direction of Council if they would like to make a change. Molina will move to the Landfill Committee and Harry Kautzman will move to the Law Enforcement Committee.

Mayor Lane recognized the City crew by thanking them for the hard work they have done with snow removal. He has received a lot of positive feedback from the public. He also thanked everyone for making the City staff Christmas party a success.

OLD BUSINESS:

Knudsen noted that some residents have requested financing of the water impact fees for the North Custer Water Main Extension. He suggested a general contract that would be brought before Council for final approval. Greer motioned to authorize Knudsen to draft the agreements. Molina seconded. On a voice vote the motion was unanimously approved.

Knudsen reported that the City is authorized to donate property. Zent will provide contact information for the Department of Corrections to Knudsen regarding the police equipment that did not sell at the City auction and a resolution will be drafted.

NEW BUSINESS:

Dyckman provided information regarding the 2017 Federal standard mileage rates for businesses. Greer motioned to accept the Federal changes as noted. Zent seconded. On a voice vote the motion was unanimously approved.

Knudsen explained the draft agreement to lease property from the Museum for the City of Hardin Welcome Sign. Molina asked about the request for liability insurance to be placed on the sign. Krebs motioned for approval of the agreement. Knudsen and Dyckman noted that they would like approval from Montana Municipal Interlocal Authority (MMIA). Krebs amended his motion for final approval to be contingent upon approval from MMIA. Kautzman seconded. On a voice vote the motion was unanimously approved.

Knudsen reported that Marsy's Law passed as a Constitutional Initiative. He noted that it will become law and there will be requirements. Deb Winburn noted that an advocate will be needed and that the law will change the way the court operates. The consensus of Council is to refer it to the Law Enforcement committee.

STAFF REPORTS:

Public Works:

Dill requested approval to accept the \$7341.00 proposal by RCI Energy to install a 2200 gallon cistern. Kautzman motioned to accept the proposal. Greer seconded. On a voice vote the motion was unanimously approved.

Dill requested for Council to appoint a committee to review the curb, gutter, and sidewalk ordinances to find a sustainable solution between homeowners and the City. Krebs motioned to appoint the Finance Committee to the study. Zent seconded. On a voice vote the motion was unanimously approved. Greer suggested for the committee to meet on January 3, 2017. Krebs motioned for approval. Kautzman seconded. On a voice vote the motion was unanimously approved.

Dill requested for the Streets and Alleys Committee to look at the possibility of a Special Improvement District (SID) for Terry Avenue at the Hardin High School. Krebs motioned for approval. Greer seconded. On a voice vote the motion was unanimously approved.

Dill noted that he would like to have the appropriate committee review the snow removal ordinance in detail so that it may be easier to understand and implement. The Streets and Alleys Committee will perform the review.

Dill reported that he would like the solid waste ordinance to provide more clarity regarding the commercial rates of solid waste. He would like for there to be a review done on the fee schedule and how to apply it. Krebs motioned to refer the review to the Landfill Committee. Zent seconded. On a voice vote the motion was unanimously approved.

Finance:

Dyckman noted that the implementation of a wellness program helps to reduce health risks. She asked Council about incentives for employees. There was no decision at this time.

Dyckman asked Council if they would like to reschedule the Council meeting that falls on the July 4, 2017 holiday. Molina motioned for the meeting to be rescheduled for Wednesday, July 5, 2017. Krebs seconded. On a voice vote the motion was unanimously approved.

Legal:

Economic Development:

Mayor Lane reported that Love's Truck Stop has moved their opening date due to the weather.

Molina reported that she received information that Two Rivers Authority Detention Center may be in operation by the end of January.

COMMITTEE REPORTS:

Personnel Policy:

Mayor Lane reported that the committee has voted to take no further action regarding wage and to retain the current pay scale.

Mayor Lane reported that the committee recommends for City Court to hire a part time clerk for up to thirty hours per week. This will be during the training process and then it will be twenty hours per week.

It was reported that the consensus of the committee is to do a further review regarding professional services for salary negotiations.

Sewer & Water:

Dill reported that the North Custer Water Main Extension is close to completion.

Law Enforcement:

Zent will schedule a meeting with Big Horn County Commissioners.

Streets & Alleys:

Kautzman expressed appreciation for the work that the City crew has done and that he has received good reports.

Parks & Playgrounds:

Krebs noted that the City Crew did a good job clearing the sidewalks at the parks.

Finance/Landfill:

Greer reported that the consensus of the committee is to recommend placing the land parcels of Hardin Trailer Court, the lot north of town that has been used for Extreme Days, and the Plaza into the Capital Improvement Fund.

Greer noted that there was a meeting with Terry Beartusk regarding a renewal of the landfill contract. Dill reported that there will be another meeting scheduled.

Kautzman made a motion to approve the claims:

	CLAIM No.	Monthly Total
November, 2016	21306 - 21307 21310 - 21311 21315 - 21326	\$ 20,853.94
December, 2016	21308 - 21309 21312 - 21314 21318, 21319 21327 - 21338	\$ 240,418.05
Transfer funds	21308	\$ (82,076.32)
Claims Total (Expenditures)		\$ 179,195.67
TOTAL Submitted		\$ 179,195.67

Molina seconded. On a voice vote, the motion was unanimously approved.

Resolutions & Ordinances:

SPECIAL COMMITTEES:

RESOLUTIONS & ORDINANCES:

Greer motioned for approval of Resolution NO. 2122 – Approving Applications for License to Serve Beer, Beer and Wine and/or Liquor. Krebs Seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

Mayor Lane noted that City Hall will be closed Monday, December 26, 2016 and Monday, January 2, 2017. He also wished everyone a Merry Christmas and a Happy New Year.

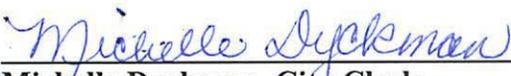
Greer motioned to adjourn the meeting. The meeting adjourned at 9:13 p.m.



 Jack Lane, Mayor



ATTEST:



 Michelle Dyckman, City Clerk