

**COUNCIL MEETING:** The Regular Council Meeting for January 7, 2014 was called to order at 7:30 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, Public Works Superintendent Russell Dill, City Judge Debbie Winburn, Court Clerk Brandy Doner, Two Rivers Economic Development Director Jeff McDowell and several members of the public.

**MINUTES OF PREVIOUS MEETING:** Wemple made the motion to approve the minutes as written from the December 16, 2013 and December 17, 2013 meetings. Motion seconded was by Kepp. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Laurie Tschetter requested that the City provide representation for the citizens of Hardin, since an Attorney had been hired to Represent Mr. Snively. Cory Kenney asked for, if any were available, updates on the lighting districts and Jeffery Weldon. Mayor Lane reported there were no updates available on the lighting districts and he had spoke with Weldon who did not have a report but would later this month. The Mayor informed everyone as soon as he knew more the Council and public would be informed.

**MAYOR:** The Mayor presented Council with the 2014 committee appointments. The only change wanted was to leave Randy Angevine as chair of the finance committee. With that change, Kepp motion to accept the committee appointments. Greer seconded the motion. On a voice vote, the motion was unanimously approved. With Angevine remaining chair of finance committee there would not need to be any changes made to authorized bank signers. The Mayor received a letter from the Big Horn County Board of Commissioners stating they would like to set up a meeting to discuss a few law enforcement and court issues. Mayor Lane will write a responding letter to set up a time to meet and would get a copy of the letter to Council.

#### **STAFF REPORTS**

- **Public Works:**

Russell Dill recommended tabling change order #4 for the SID 120 for \$2,531.03, change order #5 for SID 120 for \$15,273.44, and pay application #4 for \$3,082.82. He stated Asphalt Plus had not yet signed the final pay application and the dollar amounts could change. Wemple made a motion to approve the recommendation. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.

Montana-Dakota Utilities asked to use a city water tap to install a restroom in their building on 402 North Cheyenne. After a short discussion, the Council decided to allow MDU to use the City's water tap and get an easement for sewer to dig their sewer line. Greer made a motion to approve. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.

Dill requested Council's approval to order thirty 300 gallon garbage cans which would be about \$12,000 and thirty 96 gallon garbage cans which would be about \$3,000. Wemple motioned to approve the request. Angevine seconded the motion. On a voice vote, the motion was unanimously approved.

Dill reported the landfill's compactor was out for repairs. He asked for approval on a rental 1650 Rental Dozer for a maximum of \$7460.00 until the compactor was fixed. Wemple motion to approve the request. Angevine seconded the motion. On a voice vote, the motion was unanimously approved.

- **Finance:**

Mayor Lane reported all renewal liquor licenses had been received for 2014. He also stated there was a new rule for municipal advisors and Michelle Dyckman was aware of and in compliance of it.

- **Legal:**

- **Economic Development:**

**COMMUNICATIONS:**

A letter from USA Communications was given to Council regarding an increase in rates on February 1, 2014.

**OLD BUSINESS:**

Jeff McDowell presented Council with a letter asking for funding for the Two Rivers Authority on the December 17, 2013 meeting. He again approached Council and reported that there had been no changes. There had been letters sent to the bond holders but he had not received an answer back. McDowell stated he felt the County Commissioners had lost interest in the detention facility. It was decided to table the issue and bring it to the County Commissioners when the Mayor meets with them.

**NEW BUSINESS:**

**COMMITTEE REPORTS:**

- **Landfill:**

Wemple made the motion to approve the Interlocal Agreement written by Dill and Snively with one sentence added to the agreement explaining if the tribe did not sort the tires, refrigerators/freezers, air conditioners and/or anything containing Freon, they would be charged extra at the City's current rate. The Agreement stated that a deposit of \$4,698.64 would be required, the tribe would be charged \$29.00 per ton for up to 150 tons per month, and after the 150 ton limit they would be charged \$90.00 per ton. The agreement would be taken to the Tribe for their approval then brought back to Council for a final approval. Greer seconded the motion. On a voice vote, the motion was unanimously approved.

- **Streets & Alleys:**

- **Sewer & Water:**

Kepp reported the committee was working on a few curb stop issues and that Russell Dill was doing a great job.

- **Finance:**

Angevine made the motion to approve claims 17191-17275, with special claims as presented. Krebs seconded the motion. On a voice vote, the claims motion was unanimously approved.

- **Parks & Playgrounds:**

Krebs reported that the grant application for Heimat Park would be submitted on February 7, 2014.

**RESOLUTIONS & ORDINANCES:**

Greer motioned to approve Ordinance #2014-01 Amending the water service regulations ordinance as written. Wemple seconded the motion. On a voice vote, the motion was unanimously approved. A public hearing for the second reading of the new ordinance is scheduled for January 21, 2014 at 7:15 p.m.

**ANNOUNCEMENTS:**

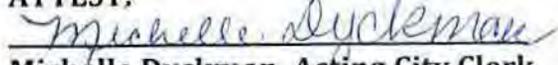
Mayor Lane announced the Mandatory Training that would be held at different times to accommodate everyone on January 16, 2014, and a MMIA training that would be held in Laurel, MT on February 6, 2014.

There being no further business, the meeting was adjourned at 8:40 p.m. upon motion by Wemple.



Jack Lane, Mayor

ATTEST:



Michelle Dyckman, Acting City Clerk



**PUBLIC HEARING:** The Public Hearing for the Ordinance 2014-01 was opened at 7:15 p.m. by Mayor Lane.

Present at the Hearing were:

Council Members: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, Randy Angevine, and Jerry Wemple. Mayor Jack Lane was also present.

City Staff: Superintendent of Public Works Russell Dill, City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge Debbie Winburn, and City Secretary Arlee Schneider, and several members of the public.

Laurie Tschetter expressed her concern with all of the mobile home park shut off valves and if they would have to be moved also. Mayor Lane stated the purpose of this was to allow the City to improved access to City water. Cory Kenney asked what kind of right of way would need to be given from the homeowner to the City. Also how would a homeowner be able to leave a curb box so it would not have to be put into the sidewalk? Russell Dill explained that this is why the ordinance was revised; it needed to be clarified. The curb boxes needed to be kept up by the owner but there also needed to be a time for the City to be able to come in and do maintenance or repairs. The City needed to establish a proper procedure to notify the resident of repair needed and this would be the first step to begin that process. Snively stated that it would be the Superintendent who would determine where the curb boxes would be placed. It was also noted that this would be done when repairs are required.

Cory Kenney commented on what a good job had been done on revising the Ordinance. It was very well written.

The Public Hearing was adjourned at 7:35 p.m.

**COUNCIL MEETING:** The Regular Council Meeting for January 21, 2014 was called to order at 7:35 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, Public Works Superintendent Russell Dill, City Judge Debbie Winburn, Finance Officer Michelle Dyckman and several members of the public.

**MINUTES OF PREVIOUS MEETING:** Wemple made the motion to approve the minutes as written from the January 7, 2014 meetings. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Mayor Lane established guidelines for public participation, handouts are to be placed at a designated area and comments will be limited to three minutes.

**PUBLIC COMMENT:** Bill Hodges presented Council with results from a survey taken from Community Health Services Development. He also suggested the Complete Streets Program work with the City, and maybe a meeting could be set up with them at a later date to discuss more.

Cory Kenney asked if there was a chain of command in City Hall. He knew there had been one in the works but had not been informed if it was still in the works or finished. He also stated that he had a solution to the Kenney Lane issue, he was no longer covered by an attorney, and wanted to resolve the issue before it became a major issue. Snively stated that he had recently talked to Kirby Kenney and as he understood he was still representing Cory. Snively advised Council not to discuss Kenney Lane until written proof was provided that he was no longer represented by an attorney.

Tyler Benninghoven presented Town and Country Supply's request for City water at the fertilizer facility on Zink Road. He stated that they would like to have the clean City water

for health and safety reasons but also to be in compliance with OSHA's standards. He informed council that they were open to discussion and options.

**MAYOR:**

**COMMUNICATIONS:** The Council was given a letter received from Cory Kenney on January 13, 2014 regarding disclosure of public information. Krebs asked what he meant by obvious pre-meeting discussions and decisions have taken place. Cory stated that he had asked for all emails between City Councilmen. Krebs offered to let him view his emails. No action was taken.

**STAFF REPORTS**

• **Public Works:**

• **Finance:**

Michelle Dyckman reported that she was working on W-2's and 1099's.

• **Legal:**

Bob Snively asked Council to authorize reimbursement fees that he has incurred from ongoing allegations as the City Attorney. After a brief discussion, Greer motioned to contact Andy Forsyth for legal advice before any other actions are taken. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.

• **City Court:** Judge Winburn reported that the City court room has been set up so they can now hold a jury trial.

**OLD BUSINESS:**

**NEW BUSINESS:**

**COMMITTEE REPORTS:**

• **Landfill:**

• **Sewer & Water:**

Kepp reported that they had held a committee meeting previous to the Council meeting and discussed the Ordinance 2014-01. They also discussed starting to work on getting water to Watson Drive.

• **Streets & Alleys :**

Krebs reports there had been a committee meeting held prior to the Council meeting to discuss street maintenance and lighting districts. There is a pot hole on Mitchell Avenue they are going to try to get fixed before it gets any worse. He also reported the Christmas trees had been picked up in the alleys. He asked Dill if it would be possible to get some of the alleys with ice buildup smoothed out. Dill would see what he could do about the issue.

• **Finance:**

Angevine made the motion to approve claims 17276-17288 as presented. Krebs seconded the motion. On a voice vote, the claims motion was unanimously approved.

• **Parks & Playgrounds:**

Krebs reported that the grant application for Heimat Park would be submitted on February 7, 2014 pending the approval of the Resolution to do so.

**RESOLUTIONS & ORDINANCES:**

Greer motioned to approve Ordinance #2014-01 Amending the water service regulations ordinance as written. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.

Krebs made the motion to approve Resolution 2027 for the Land and Water Conservation Fund Assistance for Heimat Park. Wemple seconded the motion. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:**

Mayor Lane announced a MMIA training that would be held in Laurel, MT on February 6, 2014, and that those who planned to attend would need to be registered by January 30, 2014.

Mayor Lane also announced there was a meeting scheduled with the County Commissioners at the County Commissioners office on Monday January 27, 2014 at 11:00 a.m.

There being no further business, the meeting was adjourned at 8:25 p.m.

Jack Lane

Jack Lane, Mayor

ATTEST:

Michelle Dyckman

Michelle Dyckman, Acting City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for February 4, 2014 was called to order at 7:30 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Randy Angevine and Jerry Wemple. Jeremy Krebs was unable to attend.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, Public Works Superintendent Russell Dill, Finance Officer Michelle Dyckman and several members of the public.

**MINUTES OF PREVIOUS MEETING:** Kepp made the motion to approve the minutes as written from the January 21, 2014 meetings. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

**MAYOR:** Mayor Lane explained that Alderman Wemple and Angevine requested exchanging committee assignments. Wemple would now be Chairperson on the Resolution and Ordinances committee and Angevine would be Chairperson on the Law Enforcement Committee.

Michelle Dyckman approached council and explained her figures for an estimated cost to conduct a Local Government Review. Council then reviewed information for the Local Government Review as required by the Montana Constitution every ten years. To do this Council would need to make a motion to write and approve a Resolution for an amount budgeted to fund the review.

Kepp motioned to budget an amount not exceeding \$6,000. Greer seconded the motion. Snively explained that once the amount had been set it could not be changed in a resolution without rewriting the resolution. Kepp motioned to amend his first motion from \$6,000 to \$18,000. Amended motion was seconded by Greer. On a voice vote, the motion was unanimously approved.

**COMMUNICATIONS:**

**STAFF REPORTS**

• **Public Works:**

Dill recommended Council approve to credit account number 1244-00, Grandview Camp Ground and RV Park, \$333.56 for reimbursement of sewer charges. Kepp made a motion to approve Dill's recommendation. Motion was seconded by Angevine. On a voice vote, the motion was unanimously approved.

• **Finance:**

• **Legal:**

• **Economic Development:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**COMMITTEE REPORTS:**

• **Landfill:**

Wemple reported the Landfill Committee had met prior to the Council meeting to review changes requested to the Interlocal Agreement with the Northern Cheyenne Tribe. The only change requested was if a payment is missed instead of the Agreement being terminated immediately the City gives 30 days' written notice. The committee approved the requested changes and asked for Councils approval. Greer made the motion to approve the amended agreement. Angevine seconded the motion. On a voice vote, the motion was unanimously approved.

- **Sewer & Water:**

- **Streets & Alleys :**

- **Finance:**

Angevine made the motion to approve claims 17289-17355, with special claims as presented. Wemple seconded the motion. On a voice vote, the claims motion was unanimously approved.

- **Parks & Playgrounds:**

Dill reported the Grant Application for Heimat Park had been completed and mailed.

**RESOLUTIONS & ORDINANCES:**

**ANNOUNCEMENTS:**

The meeting was adjourned at 7:50 p.m. upon motion by Wemple and seconded by Kepp.

Jack Lane  
Jack Lane, Mayor

**ATTEST:**  
Michelle Dyckman  
Michelle Dyckman, Acting City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for February 18, 2014 was called to order at 7:30 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Clayton Greer, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple. Karen Molina was unable to attend.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, City Judge Debbie Winburn, Finance Officer Michelle Dyckman and several members of the public.

**MINUTES OF PREVIOUS MEETING:** Wemple made the motion to approve the minutes as written from the February 4, 2014 meetings. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Laurie Tschetter approached Council and stated that she had spent time in the City office on Wednesday and Thursday researching why Arrowhead Trailer Park is being charged \$1,000.00 a year for lights when they did not want to be included in the lighting district. She also expressed her feelings about how she was treated while trying to get the information she wanted and that she was upset there was not an area provided to sit and review the material even when she asked for somewhere. Before taking her seat she asked if the Housing Authority had been turned into a Housing Board.

**MAYOR:** Mayor Lane presented the draft for the organization flow chart. Krebs asked why the court clerk was not under supervision of City court. Lane explained that there had been a change to the court clerk's job description in December 2011 that put the court clerk under supervision of the Mayor and that he would study more about why before there were any changes made. Wemple expressed that the foreman should be supervisor of repair and maintenance, streets, and water and waste water distribution. Lane stated he would talk to Russell about it.

#### **COMMUNICATIONS:**

#### **STAFF REPORTS**

- **Public Works:**
- **Finance:**  
Michelle Dyckman reported that she would like to review the completed annual finance report at the next meeting.
- **Legal:**  
Mayor Lane reported that reimbursement of the City Attorneys legal fees was still being looked into. No action was taken.
- **Economic Development:**

#### **OLD BUSINESS:**

#### **NEW BUSINESS:**

#### **COMMITTEE REPORTS:**

- **Landfill:**
- **Sewer & Water:**  
Kepp reported that the City personnel were rebuilding water pumps. He is very happy with the project.
- **Streets & Alleys :**  
Krebs reported that the pot hole on Mitchell Avenue had appeared again and that he would talk to Russell about it.
- **Finance:**  
Angevine made the motion to approve claims 17356-17384. Wemple seconded the motion. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:**

Krebs reported the Land and Water Conservation Grant had been sent off. He would like to have a committee meeting on March 4 to discuss it.

**RESOLUTIONS & ORDINANCES:**

Kepp made the motion to approve Resolution 2028 for establishing a wage for a City employee. Greer seconded the motion. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:**

The meeting was adjourned at 7:50 p.m. upon motion by Wemple and seconded by Angevine.

*Jack Lane*

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Jack Lane, Mayor

**ATTEST:**

*Michelle Dyckman*  
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Michelle Dyckman, Acting City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for March 4, 2014 was called to order at 7:30 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, City Judge Debbie Winburn, Public Works Superintendent Russell Dill, Finance Officer Michelle Dyckman, Building Inspector Dallas Eidem and several members of the public.

**MINUTES OF PREVIOUS MEETING:** Wemple made the motion to approve the minutes as written from the February 18, 2014 meeting. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

Before the Mayor opened the floor for public comment he stated that each comment would need to be kept to a maximum of three minutes long. He also stated that it was obvious that a lot of the people were there for the Proposed Rental Inspection from the Housing Authority. People were welcome to comment on it but it would not be an item of action.

**PUBLIC COMMENT:**

Rick Seder approached council and expressed his concerns of the rental shortage in Hardin. There are not enough rentals in the City for the residents now and that has caused people to turn down moving here for jobs due to lack of housing. If there were inspections it would just be another negative thing to turn investors away and Hardin would not grow.

Dallas Eidem stated that he was in a hard position because he is the manager of a big apartment complex and also works for the City as the Building Inspector. It would be a conflict of interest to inspect his own rentals so the City would have to hire someone else to do it. As a manager he stated that he would fight the ordinance because they are inspected by a lot of other sources as is now. As a Building Inspector he is not comfortable inspecting rental property and cannot /will not do it. The State has also told him that if he was to do it, he would lose his license. He would like the ordinance rewritten to take him completely out of it.

Cory Kenney read a letter to Council that he had written. He expressed that he had been fighting with the Housing Authority for a long time and it was finally made known that a building inspector cannot inspect a rental unit and that there are no other Cities with such an ordinance in place and that it would be an invasion of privacy. He then mentioned the Jail House being on the agenda and guessed they would be asking for funding. He stated that he would expect the City to Contribute.

**MAYOR:**

Mayor Lane stated that he had received a Proposal for a Rental Housing Inspection Ordinance from the Hardin Housing Authority. He referred the proposal to the Resolutions and Ordinance Committee to review and make a recommendation to Council.

**COMMUNICATIONS:**

**STAFF REPORTS**

• **Public Works:**

Russell Dill recommended to Council that the Heth Road Highway Approach on Highway 47 North would not be needed. He had researched and all utilities could be reached without installing the approach. Kepp made the motion to approve Dill's recommendation. Motion Seconded by Greer. On a voice vote, the motion was unanimously approved.

Dill recommended Council approve to credit account number 0094-00, Rick Seder Rental, \$266.65 for reimbursement of sewer charges. Angevine made a motion to approve Dill's recommendation. Motion was seconded by Krebs. On a voice vote, the motion was unanimously approved.

Dill stated that there was money budgeted for replacement parts for the 6<sup>th</sup> Street Lift Station. The parts needed were O-rings, wear plates, and a rotating assembly. The cost for all the parts would be \$9,124.00. He asked for Council's approval to allow him to use the budgeted money for purchasing the necessary replacement parts. Kepp made the motion to approve Dill's request. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

Dill requested Council authorize him to make necessary repairs on the backup garbage truck. The repairs included the c-frame, lift arm, and grabber. This would cost \$9,861.31. Wemple made the motion to approve Dill's request. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

Kepp asked if Dill could contact the state to see if there could be rumble strips or a flashing stop sign put on Sugar Factory Road to prevent anymore car accidents. Dill said he would call in the morning.

- **Finance:**

Michelle Dyckman presented the Annual Finance Report. She reported that it was the unaudited version and the audit was scheduled for April.

- **Legal:**

- **Economic Development:**

Mayor Lane stated that the County was building a jail to their own specifications. The county commissioners would prefer to have it built to the way they want it. Cory Kenny asked if the public could do a petition to see if it was possible to change the County's mind. No action was taken.

### **OLD BUSINESS:**

### **NEW BUSINESS:**

Terry Jeffers asked Council to reconsider their earlier request for funding. They are asking for \$3,000.00 Krebs stated he would like to relook into it. Wemple made the motion to refer the request to the finance committee for further review. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

### **COMMITTEE REPORTS:**

- **Landfill:**

- **Sewer & Water:**

Dill reported that the TracVac at the water treatment plant was not working. He and a few other employees were going to Sheridan to look at their facilities and try to get some ideas to get ours working properly.

- **Streets & Alleys :**

Mayor Lane commended the Streets workers on the work they have done. Molina suggested cleaning parking lots before business hours.

- **Finance:**

Angevine made the motion to approve claims 17383-17451, except 17412 which is on hold. Wemple seconded the motion. On a voice vote, the claims motion was unanimously approved.

- **Parks & Playgrounds:**

Krebs reported the committee had met on the Land and Water Conservation Grant. It would be early June to see if the grant was received.

### **RESOLUTIONS & ORDINANCES:**

Greer made the motion to approve Resolution 2029 for Conducting a Local Government Review and Establishing a Study Commission to do so. Krebs seconded the motion. On a voice vote, the motion was unanimously approved.

Greer made the motion to approve Resolution 2030 for establishing a wage for a City employee. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:**

**Public Comment:**

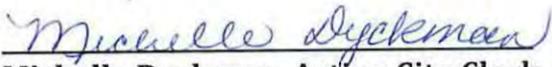
Robert Whiting talked about the rental inspection and how it needed to be done for health and safety issues.

Cory Kenney asked when the housing authority ordinance meeting would be held. Wemple stated the meeting would be March 17, 2014 at 6:00 p.m.

The meeting was adjourned at 8:400 p.m. upon motion by Angevine.

  
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Jack Lane, Mayor

ATTEST:

  
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Michelle Dyckman, Acting City Clerk



**THE COMMON COUNCIL  
CITY of HARDIN, MONTANA**

**COUNCIL MEETING: The Regular Council Meeting for March 18, 2014 was called to order at 7:30 p.m. with Mayor Jack Lane presiding:**

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Randy Angevine, Jeremy Krebs, and Jerry Wemple.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge Debbie Winburn, Public Works Superintendent Russell Dill, Fire Chief Ryan Taylor, and several members of the public.

**MINUTES OF THE PREVIOUS MEETINGS:** Kepp made the motion to approve the minutes as written from the March 4, 2014 Council Meeting and Parks and Playgrounds Committee Meeting. Greer noted that Cory Kenney read a letter during Public Comment. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

Nick Uffelman asked about using a hydrant by the Sixth Street Lift Station. He is willing to pay for a meter, damages to the hydrant if needed, and whatever water usage charged at the bulk water rate. Discussion ensued as to what other measures need to be taken such as a backflow preventer, vacuum gauge, the City maintaining the right of inspection and other safety and maintenance precautions.

Cory Kenney read a letter regarding concerns with the proposed rental ordinance. Rick Baughman, a property manager, also expressed his concerns with it.

**MAYOR:**

Mayor Lane announced a Special Meeting on March 24 at 7:00 p.m. with Jeff Weldon to review the research and negotiation with the City Attorney's position.

He will also be seeking additional help in the Legal Department on the criminal side to enable Snively to concentrate more on increased litigation. This is expected to settle down in a few months.

**STAFF REPORTS**

**Public Works:**

Dill informed the Council that Asphalt Plus has contacted an attorney in regards to their contract on SID 120.

The agreement with the Northern Cheyenne Tribe has been signed, but not returned to the City. They will be bringing in the money for the deposit also.

**Administration:**

Dyckman noted that the MMIA newsletter contained interesting articles in regards to coverages they provide to the City.

**Economic Development:**

The Mayor announced there is no change in TRA's status.

**OLD BUSINESS:**

*See other meeting discussions*

**NEW BUSINESS:**

Dyckman requested that Council take a look at the vacation "use it or lose it" policy. Wemple made a motion for it to go to the Personnel Committee. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

**COMMITTEE REPORTS:**

**Resolution and Ordinance**

Wemple noted that the Committee recommended that the proposed housing ordinance go back to the Housing Authority for further review and revisions.

**Water and Sewer**

Kepp stated that Mr. Dill and the water operators were making progress on figuring out how to make the upgrades work like they are supposed to.

**Streets and Alleys**

Krebs said there was no snow on the streets.

**Finance**

Under recommendation of the Finance Committee, Angevine made a motion to fund the Jailhouse Gallery for \$1500. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Angevine made a motion to approve the claims as presented:

	CLAIM No.		Monthly Total
February, 2014	17452 - 17465	\$	4,185.75
March, 2014	17466 - 17468	\$	819.52
<b>Claims Total</b>		\$	<b>5,005.27</b>

Krebs seconded. On a voice vote, the motion was unanimously approved.

**RESOLUTIONS and ORDINANCES:**

**RESOLUTION 2031: Approving and Adopting the Montana Municipal Interlocal Authority Revised and Restated Workers' Compensation Program Agreement Dated July 1, 2014**

Kepp made a motion to approve the resolution. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:**

The Mayor reminded everyone about the Special Council Meeting on March 24, 2014 at 7:00 p.m. with Jeffrey Weldon to discuss City Attorney options.

Kepp made a motion to adjourn the meeting. The meeting was adjourned at 8:20 p.m.

Jack Lane  
Jack Lane, Mayor

**ATTEST:**

Michelle Dyckman  
Acting City Clerk



**THE COMMON COUNCIL  
CITY of HARDIN, MONTANA**

**COUNCIL MEETING: The Special Council Meeting for March 24, 2014 was called to order at 7:00 p.m. with Mayor Jack Lane presiding:**

The following Aldermen were present: Karen Molina, Clayton Greer, Randy Angevine, Jeremy Krebs, and Jerry Wemple. Kenny Kepp was absent.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge Debbie Winburn, and several members of the public.

**PUBLIC COMMENT:**

Cory Kenney commented on the public comment process during the meeting. Mayor Lane stated that he is trying to conduct an orderly meeting.

Jeffrey Weldon, Attorney, who was hired to help with options for the City Attorney, reviewed the progress that has been made since the December 16, 2013 meeting the City had with him.

He met with the Mayor and Bob Snively, City Attorney, to discuss the options. He also reviewed previous documents prepared by Andy Forsythe.

“Legal Services”: Exhibit 1 (on salmon paper): Agreement for Legal Services

“Severance”: Exhibit 2 (on yellow paper): Severance Agreement

“Employment”: Exhibit 3 (on purple paper): City Attorney Employment Agreement

Exhibits 1 and 2 needed few modifications from the draft composed by Forsythe last year. Exhibit 3, composed by Weldon, was an attempt to negotiate terms to continue Snively’s employment. They could not reach an agreement on all points. Snively has not had a written agreement for his employment with the City and has been allowed flexibility with his work schedule which has allowed him to maintain a private practice.

Weldon advised that going to the independent relationship seemed to be the most viable, least expensive option to the City and provides the greatest reduction in risk. “Legal Services” defines a two year term of appointment and defines the terms. The Severance Agreement compensates Snively and protects the City from claims under the Wrongful Discharge from Employment Act (WDEA). (Exhibits 1 and 2).

Exhibit 3 does not seem to be a viable option. There are too many philosophical differences.

Council members asked questions about the various documents. It was determined that clarification needed to be made:

Define 1. TERM under “Legal Services”

Clarify 6. Other Costs: travel expenses under “Legal Services”

Complete the amount blanks under “Severance”

Provide a communications phrase defining the Mayor as the point of contact and the frequency of contact. “Legal Services”

The Mayor emphasized that the original agreement with Snively was verbal, and that is binding.

Weldon asked the City to please remember to establish a written agreement with an employee.

Additional public comment and questions were allowed. Al Sargent asked about going back to the original hire of Snively. The Mayor responded that changes have been made since and that it would be better to move forward instead of rehashing the previous five years. Krebs noted that there have been four Mayors since the hiring.

Laurie Tschetter wondered about the City hiring an attorney to represent the citizens.

Cory Kenney wondered what was done with previous attorneys.

Larry Kiefer noted that the salmon plan seemed like a good plan. He added to get it settled so that legal can work and work without stress.

Molina made a motion to table for now and allow the Law Enforcement Committee to meet to further discuss the proposals on Thursday night at 6:00. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

The meeting was adjourned about 8:40 p.m.

Jack Lane  
Jack Lane, Mayor

ATTEST:

Miaelle Dyckman  
Acting City Clerk



**THE COMMON COUNCIL  
CITY of HARDIN, MONTANA**

**COUNCIL MEETING: The Regular Council Meeting for April 1, 2014 was called to order at 7:30 p.m. with Mayor Jack Lane presiding:**

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Randy Angevine, Jeremy Krebs, and Jerry Wemple.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge Debbie Winburn, Public Works Superintendent Russell Dill, and several members of the public.

**MINUTES OF THE PREVIOUS MEETINGS:** Wemple made the motion to approve the minutes as written from the March 18 and 24, 2014 Council Meetings and Resolutions and Ordinances, Finance, and Law Enforcement Committee Meetings with a name correction in the Resolution and Ordinance minutes. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

Cory Kenney read a letter criticizing the City Attorney and the proposed contracts.

Terry Jeffers, on behalf of the Jailhouse Gallery, thanked the Council for a grant. She also invited everyone to the fairgrounds this weekend for an event they are hosting.

**MAYOR:**

Mayor Lane announced that today is Lorraine Lachenmeier Day because of her work with the foster grandparents program at the Primary School. She is a former city employee who sets a good example and is civic minded.

Lane also noted that it is National Mayors' Day.

**STAFF REPORTS**

**Public Works:**

Dill reviewed information on a flatbed trailer he would like to consider purchasing for \$16,000. He has also viewed another one for about half that cost. This will enable the City to be more mobile with the excavator – a concern with the river running at 130% above normal. Kepp made the motion for Dill to purchase one he feels is in the best interests of the City. Motion seconded by Greer. Other ideas on where he could look for a good used trailer were mentioned. On a voice vote, the motion was unanimously approved.

Dill recommended approval of Amendment #14 with Barry Damschen Consulting for engineering services at the landfill. Angevine made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

There will be an Easter Egg Hunt at Custer Park on April 19. Greer made the motion to approve the street closure for the event. Motion seconded by Molina. On a voice vote, the motion was unanimously approved.

**Administration:**

Dyckman announced the auditor has had to delay the audit for one – two weeks.

**Economic Development:**

The Mayor read an announcement from Two Rivers Authority:

*Two Rivers Authority is negotiating an operation and management agreement with Emerald Companies regarding the Two Rivers Regional Detention Facility. Pending completion of the agreement, Emerald Companies intends to initiate local recruitment in order to staff the Facility for start-up operations. Further information regarding the Facility startup will be released as it becomes available. No further comment will be offered at this time by Two Rivers Authority or Emerald Companies.*

**COMMUNICATIONS:** EMBS flyer on a legal update on the Health Care Reform Timeline.

**OLD BUSINESS:**

Angevine updated Council on a call with Jeffrey Weldon who is assisting with the proposed City Attorney agreements. There are some sections in the Employment Agreement that could be incorporated into the Contractor Agreement, and the request for indemnification can be dealt with according to state law (2-9-305). A tentative meeting date for April 10 at 7:00 p.m. was set, provided that Weldon can attend.

**NEW BUSINESS:**

The Hardin Housing Authority submitted an idea for a cooperative agreement with a developer on lots owned by the City. (*Five lots in the former Hardin Trailer Court.*) Before continuing, the Authority wants to know if the City would consider waiting for a payment on the land until the units are built and sold. The consensus was that the City needs to promote affordable housing, utilize the vacant lots, and increase the tax base.

The Agreement with Nicholas Uffelmann was also discussed. Greer noted that the hydrant in the agreement would be adjacent to a residential area and various sewer lines would not withstand the weight of loaded semis. Council was agreeable to using an alternate hydrant (lot owned by Morissette). When asked about other users on the hydrant, Uffelmann indicated he may let Nedens use it also. Snively cautioned that with more users, there are increased liabilities. Uffelmann indicated that it would be locked and the liability is on his shoulders and insurance. Kepp made a motion to adopt the agreement with the alternate hydrant. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

**COMMITTEE REPORTS:**

**Streets and Alleys**

Krebs noted there are a lot of potholes. Dill indicated they are developing a list of them.

**Water and Sewer**

Kepp stated that a dike is being built by the river. He is happy with the proactive approach.

**Finance**

Angevine made a motion to approve the claims as presented:

February, 2014	17471	\$	777.00
March, 2014	17469 - 17470 17472 - 17487 17511, 17516 - 17520 17522 - 17548 17521 on HOLD	\$	55,532.10
April, 2014	17488 - 17510 17512 - 17515	\$	12,062.50
<b>Claims Total</b>		\$	<b>68,371.60</b>

Krebs seconded. On a voice vote, the motion was unanimously approved.

Kepp made a motion to adjourn the meeting. The meeting was adjourned at 8:37 p.m.

*Jack Lane*  
 \_\_\_\_\_  
 Jack Lane, Mayor

ATTEST:

*Michelle Dyckman*  
 \_\_\_\_\_  
 Acting City Clerk



**THE COMMON COUNCIL  
CITY of HARDIN, MONTANA**

**COUNCIL MEETING: The Special Council Meeting for April 9, 2014 was called to order at 7:00 p.m. with Mayor Jack Lane presiding:**

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Randy Angevine, Jeremy Krebs, and Jerry Wemple.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge Debbie Winburn, and several members of the public.

**PUBLIC COMMENT:**

Cory Kenney mentioned that there were some terms in the proposed agreements that are contrary to City Code 1-5-3 regarding Council's options to employ additional counsel. He also brought up comparisons with previous City Attorney arrangements.

**CITY ATTORNEY CONTRACTS:**

Jeffrey Weldon, Attorney, who was hired to help with options for the City Attorney, reviewed the proposed Severance Agreement and Agreement for Legal Services and the amendments that are being proposed.

The paragraph regarding Compensation in the "Agreement for Legal Services" was discussed, addressing the pros and cons of a \$175.00 per hour rate vs. a flat rate of \$9,500 per month.

The indemnification clause would be amended to include the reference to 2-9-305, MCA in the Severance Agreement. Examples were given regarding when indemnification would apply (i.e. Mayor disciplining an employee), when it would not (i.e. drunk school bus driver) and when it would be prudent (school teacher having students pulling non-friable tiles). The examples helped clarify the course and scope of employment.

Under an hourly rate scenario, Snively would meet with the Mayor indicating the extent of the work to be done. If needed the Mayor could address priorities. When asked, Snively indicated that either the hourly rate or flat monthly rate would be acceptable.

There were also Miscellaneous Provisions to be added to both agreements.

Wemple noted that even at 20 hours per week, the services could cost \$168,000 per year – which is more than the current commitment. Council then asked questions on Vicky Oneil's role, if that would add to the billable hours for questions she would have. Snively said that would not, because it would indicate that he had not explained things to her well enough. Invoicing at the hourly rate would include details to the tenth of an hour (six minute increments).

Weldon noted that when entities go from inside to outside counsel, expenses tend to drop, because the entity becomes more selective about what legal is involved in. After more discussion, Weldon noted that if the Council is more comfortable with the flat monthly rate, that is something that could be revisited in two years' time.

When considering costs, it was noted that MMIA's premiums for workers comp and liability could go down as those are tied to wages paid for premium calculations. Snively's current monthly employee rate is at \$9,369 per month with benefits plus \$90 for the cell phone in comparison to the flat monthly rate of \$9,500 proposed as an independent contractor.

Greer asked for a straw poll, to see what the different aldermen were considering. One liked the status quo, four liked the monthly rate, and one preferred the hourly rate.

Weldon clarified that the Council wanted to see the amendments incorporated into the final agreements.

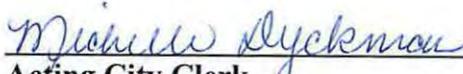
The Mayor asked if there would be a motion to adopt the package as described by Mr. Weldon with the set monthly fee. Kepp made the motion. Motion seconded by Greer. On a voice vote, the motion passed 4/2 (Angevine and Molina dissented).

Additional public comment and questions were allowed. Cory Kenney noted that when the current term expires it could just roll-over. Weldon said he would have his office calendar it for March of 2016.

Wemple made a motion to adjourn the meeting. Motion seconded by Angevine. The meeting was adjourned at 8:34 p.m.

  
\_\_\_\_\_  
Jack Lane, Mayor

ATTEST:

  
\_\_\_\_\_  
Acting City Clerk



**THE COMMON COUNCIL  
CITY of HARDIN, MONTANA**

**COUNCIL MEETING: The Regular Council Meeting for April 15, 2014 was called to order at 7:30 p.m. with Mayor Jack Lane presiding:**

The following Aldermen were present: Clayton Greer, Kenny Kepp, Jeremy Krebs, and Jerry Wemple. Karen Molina and Randy Angevine were absent.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge Debbie Winburn, Public Works Superintendent Russell Dill, and several members of the public.

**MINUTES OF THE PREVIOUS MEETINGS:** Greer made the motion to approve the minutes as written from the April 1 and 9, 2014 Council Meetings. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

Tammy Devers raised questions on the process used to declare the house at 226 West Third Street as a dangerous building. The Mayor asked her if she realized it was under a demolition order when she recently purchased it. She did. The Mayor reminded her it would be illegal to occupy it and City services would not be established to a building under such an order. Ms. Devers again raised questions in regards to following procedures set in the 1997 Uniform Code for the Abatement of Dangerous Buildings.

**COMMUNICATIONS:**

There are Minutes from the February 10 and March 10 meetings of the Hardin Housing Authority included in the packets. There is also a letter from the Montana Department of Transportation about the 2014-2018 Draft Statewide Transportation Improvement Program (STIP).

**STAFF REPORTS**

**Public Works:**

Dill requested permission to proceed with the purchase of the stainless steel blades for the oxidation ditch. The approximate cost is \$7,680. Kepp made the motion to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

**Finance:**

MMIA has sent information on the preliminary rates for insurance. Dyckman noted that the estimated increase for liability coverage would be 10% while workers compensation and property coverages would be consistent with what was paid this year.

**Economic Development:**

Two Rivers Authority and Emerald will be holding a job fair tomorrow at the detention center.

**OLD BUSINESS:**

Copies of the Severance Agreement and Legal Services Agreement for the City Attorney are also in the packet.

Nick Uffelman of Uffelman Trucking proposed an alternate route into his property where he would like to build a water-fill station. Snively noted that the ordinances need to be reviewed to determine if this type of connection is allowed. It was decided to have the Water and Sewer committee review the proposal at 6:00 p.m. on May 6. The Streets and Alley committee will also need to review it.

**NEW BUSINESS:**

Debbey Warren updated the Council on several events happening over the summer including Cinco de Mayo, Little Big Horn Days, and Crazy Days.

In the past the City has helped Little Big Horn Days by paying \$500.00 for the portapotties, providing barricades and detour signs, various cleaning and sign posting services, and approving street closure on the 200 block of North Center. Council verified that the public drinking area would start at the alley by the 4 Aces and continue to the closed streets and that it would be fenced off. The 300 block of North Center closure needs to be approved by the State.

On Saturday, May 3, a group will be promoting a Cinco de Mayo event and would like to have approval for a street closure.

On September 13, there will be a Crazy Day/Flea Market event which would be held in the Plaza on the 200 block of North Center.

Kepp made the motion to help with the Little Big Horn Days activities all we can by paying \$500.00 for the portapotties, providing barricades and detour signs, various cleaning and sign posting services, approving street closure on the 200 block of North Center; approving the public drinking permit; and closing the streets and approving the public drinking permit for the May 3 Cinco de Mayo contingent upon the proper permits being received. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

The request for using the Plaza on September 13 was discussed. The City has it up for sale. Greer made the motion to allow use of the Plaza assuming we still own it. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Luke Walawander, Economic Development Director for Beartooth RC&D, gave a brief presentation on the services offered. Earl Atwood emphasized that they would like to do more for the City. They requested that the City approve the Memorandum of Understanding and consider who they would like to appoint to their board.

Krebs made the motion to approve the Memorandum of Understanding. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

Kepp made the motion to appoint Clayton Greer as the City's representative. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

Linda Stoler requested help with water for the Reenactment, June 26-29, for the horses and road. Since the Water fund cannot donate water, the General Fund needs to pay for those services. Last year it worked to have the water purchased, and then have the City make a donation for those expenses. Dill will see about getting a man to cover this event, as he also has a request for the demolition derby on the preceding weekend. Krebs made a motion to approve help with non-potable water. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

**COMMITTEE REPORTS:**

**Streets and Alleys**

Repairs are being done to the street sweeper and a list developed for patching potholes. Currently a road is being built at the landfill, and then work will be done on a culvert extension. We are still waiting to hear back on the grant application for restrooms at Heimat Park. Trailer options for hauling heavy equipment are still under review.

**Finance**

Kepp made a motion to approve the claims as presented:

March, 2014	17549 - 17556		
	17558 - 17560		
	17562 - 17571		
	17573 - 17579	\$	31,152.47



**THE COMMON COUNCIL  
CITY of HARDIN, MONTANA**

**COUNCIL MEETING: The Regular Council Meeting for May 6, 2014 was called to order at 7:30 p.m. with Mayor Jack Lane presiding:**

The following Aldermen were present: Clayton Greer, Kenny Kepp, Jeremy Krebs, Jerry Wemple, Karen Molina and Randy Angevine.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge Debbie Winburn, Public Works Superintendent Russell Dill, and several members of the public.

**MINUTES OF THE PREVIOUS MEETINGS:** Kepp made the motion to approve the minutes as written from the April 15, 2014 Council Meeting. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

Cory Kenney stated that it was nice to see the Citizens listed first on the proposed Organizational Chart. He also commented on the procedures used following the abatement code with Tammy Devers property.

Laurie Tschetter noted this is National Tourism Week, and that there is a film crew in the area. She also mentioned concerns on the process used to condemn a house that she owned.

**MAYOR:**

A draft of the Organizational Chart was presented. He indicated that he liked the Finance Office being under his supervision separately from the Public Works Superintendent's to allow for better internal controls. Greer noted that it matches up with other cities. (Billings, Laurel, and Livingston charts also presented for comparisons.)

**COMMUNICATIONS:**

A newsletter from MPERA (Montana Public Employees Retirement Administration) and a letter from the building inspector to Andersons, owners of property at 328 West Second, regarding their burnt structure were included in information distributed to the Council.

**STAFF REPORTS**

**Public Works:**

The alley clean-up is scheduled for May 12 and Operation Sparkle for May 16. The Fire Department will be washing down Center Avenue on May 17.

Dill recommended approval of the Consultant Services Agreement with Great West Engineering for an amount not to exceed \$4,000.00 for the Heimat Park sidewalk project. Krebs made the motion to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

**Finance:**

Cyndy Maxwell of JPT explained the 10% rate increase if Council accepted Option 4 of the policy renewal. 4% is from provisions related to the Affordable Care Act. Under Option 4, the contract would be extended an additional year (three year total) and could cost the City an additional \$20,000 next year. The employee's share would be up to \$0.29 per hour. Kepp made the motion to approve Option 4. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Dyckman reviewed the Landfill Closure and Post-Closure costs, noting that the remaining life of the coal ash cell increased because ash disposals were less than originally anticipated. There is also a cash transfer submitted in with the claims for compliance with the Financial Assurance for those costs.

The auditor is currently reviewing records. Council expressed an interest in having the exit interview during a regular meeting.

Budget amendments will be set up for the June 17 meeting. Budget meetings will be held throughout June. Last year there were five meetings set aside for this first time through in addition to the regular Council meetings.

**Economic Development:**

Two Rivers Authority signed an agreement with Emerald at their meeting earlier tonight.

**OLD BUSINESS:**

Tammy Devers addressed the issues she sees with the order to demolish her house. She tore off the orange tag citing the house as a hazard and brought it to the meeting. She also indicated that she is living in the house. She also said the property was appraised for \$357,000. The purchase price was \$100.

**NEW BUSINESS:**

Bob Crane submitted a letter outlining the proposed installation of a sign at 501 North Center. Krebs made the motion to approve the encroachment. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

Mayor Lane recommended approval of Michelle Dyckman as City Clerk. Krebs made the motion to approve the appointment. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

Conrad Yerger requested "fee-free" permits for landscaping on City right-of-way adjacent to his business. Krebs made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

**COMMITTEE REPORTS:**

**Water and Sewer:**

Kepp recommended that Council approve giving CJ Yochum an easement in exchange for an easement at his property in the Industrial Park. Krebs made the motion to approve. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

**Streets and Alleys/Parks and Playgrounds:**

We are still waiting to hear back on the grant application for restrooms at Heimat Park. Potholes will be patched by Little Big Horn Days. Town Pump has agreed to allow the City to use its property for the disc golf course again if the city will mow and provide insurance.

**Finance:**

Angevine made a motion to approve the claims as presented:

	CLAIM No.		Monthly Total
March, 2014	17580 - 17581	\$	19,478.89
April, 2014	17582 - 17639 CL17609 (transfer) JV1739	\$	151,777.76
May, 2014	17640 - 17665	\$	3,335.00
<b>Claims Total</b>		\$	174,591.65
<b>April Payroll</b>		\$	163,821.03
<b>TOTAL Submitted</b>		\$	<b>338,412.68</b>

Krebs seconded. On a voice vote, the motion was unanimously approved.

**SPECIAL COMMITTEES:**

The Hardin Housing Authority has an ad to see who would be interested in a design/build partnership. Dyckman noted that the funding for this will be added to the Budget Amendments.

**ANNOUNCEMENTS:**

A proposal for a sound system for Council Chambers was received from PERCOM for \$4,173.00.

Kepp made a motion to adjourn the meeting. Motion seconded by Wemple. The meeting was adjourned at 8:47p.m.

*Jack Lane*

\_\_\_\_\_  
Jack Lane, Mayor

**ATTEST:**

*Michelle Dyckman*

\_\_\_\_\_  
City Clerk



**THE COMMON COUNCIL  
CITY of HARDIN, MONTANA**

**COUNCIL MEETING: The Regular Council Meeting for May 20, 2014 was called to order at 7:30 p.m. with Mayor Jack Lane presiding:**

The following Aldermen were present: Clayton Greer, Kenny Kepp, Jeremy Krebs, Jerry Wemple, Karen Molina and Randy Angevine.

Also present: City Attorney Bob Snively, Finance Officer/City Clerk Michelle Dyckman, City Judge Debbie Winburn, Public Works Superintendent Russell Dill, and several members of the public.

**MINUTES OF THE PREVIOUS MEETINGS:** Wemple made the motion to approve the minutes as written from the May 6, 2014 Council Meeting and committee meetings. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

Cory Kenney stated that Title 1, Chapter 21 is the most important chapter in the ordinances and does not want to see it deleted or amended. On the Organizational Chart, he stated that the City Attorney still needs to be accountable to the Mayor and Council. He would also like to see the City's committees have the same accountability.

Rosalind Stern spoke on speeding traffic on Fourth Street West noting that deputies are often the offenders and the dangerous intersection between Custer Park and the Primary School.

Dick Stern agreed with his wife. He also questioned the City's policy on the owners being responsible to the main instead of to the curb stop like many other communities.

Brenda Hermanson of HRC (Hardin Revitalization Committee) noted her concern about not notified about being on the agenda. She also noted that their agreement does not require them to be incorporated, and they are still in operation.

Larry Kiefer and Dick Stern also spoke on the proposed ordinance relating to the bidding process.

Mike Martinsen asked about getting signs coming into Hardin.

Vinetta Hollis commented on street signage.

Rosalind Stern asked how changing the bidding amount would affect contracts already entered into. The Mayor responded with "It doesn't."

Krebs responded to comments in "The Original Briefs" noting that Clayton Greer is his boss when he is working at 4 Seasons; but when he is at Council, he is here to work for the citizens.

Laurie Tschetter said that it is a waste of taxpayer money to go after the Devers' house.

Carol Fox added that Tammy Devers should be able to try to do something with her home. The Mayor noted the City has tried to work with her, but has not been successful. Angevine added that it appears to be a he said/she said situation, and at this point nobody can agree to anything. Get a court ruling and get it resolved.

Carol Fox asked what has been done on the burned house. Laurie Tschetter noted that an empty home up for sale for six months could fall under the abatement process.

**MAYOR:**

Agenda requests and information need to be presented by noon on the Thursday before a Council meeting.

W. A. Forsythe has been handling the case in District Court filed against the City. Kepp made the motion to approve. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

The Organization Chart is still under review.

## STAFF REPORTS

### Finance:

Dyckman noted that Kristi Wedel had completed the three year process required to graduate from the Montana Municipal Clerks, Treasurers and Finance Officers Institute.

Little Horn State Bank requested a substitution in the pledged securities. Kepp made the motion to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

The auditor will start reviewing Two Rivers Authority's records tomorrow. She is not ready to set a date for the exit interview yet.

### Economic Development:

Greer reported on the May 15 meeting he attended for Beartooth RC&D. He has information for first time homebuyers' classes.

Emerald is getting the detention center up and running. They are training staff this week.

## COMMUNICATIONS:

Cory Kenney has letters in the packet regarding the organizational chart and the Devers' property.

## OLD BUSINESS:

## NEW BUSINESS:

Rebecca White Clay Buffalo spoke on behalf of the Cowboys and Indians events scheduled during Little Big Horn Days. She outlined events for Friday and Saturday, June 27 and 28. She wondered if there would be a water truck available for the Indian relay and bull-riding events on Saturday. The City already has one committed for the Re-enactment. Dill will check if there will be another one available. Kepp made the motion to approve the extended hours for the beer permit for Friday night on the 200 block of North Center and Saturday night at the fairgrounds under the same conditions given to the Chamber of Commerce. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

Mayor Lane recommended approval of the bid submitted by Percom for a sound system for the Council Chambers. Krebs made the motion to approve. Motion seconded by several. On a voice vote, the motion was unanimously approved. Wemple asked about a trial run. It is the same system used by the First American Lutheran Church at 10:00 on Sunday mornings.

## COMMITTEE REPORTS:

### Resolution and Ordinance:

Wemple noted that the committee recommends approval on the resolution for one official site for posting notices on the board at City Hall. They also want it to be policy to do the post office, courthouse, and on-line sites. For the ordinance relating to the bidding process, they were recommending it be amended to the \$80,000 like the state's statute.

Discussion related to the ordinance noted that staying with the \$25,000 requirement could lead to increased costs to the City because of added engineering and publishing requirements. Krebs noted that Council approval would still be required on items over \$5,000. Cory Kenney was not recognized by the Mayor, the presiding officer. Krebs asked about obtaining an engineer for the bidding process. Dill responded that the \$80,000 would help to streamline the process, for projects over the current \$25,000 threshold.

Wemple made the motion to approve the First Reading of Ordinance No. 2014-02, amending the current code to read \$80,000 instead of \$25,000. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

Wemple made the motion to approve Resolution 2032 (*number corrected from 2031, which was already used*). Motion seconded by Krebs. Angevine added the clarification that city policy is to also have posting places at the courthouse, post office, and on-line. On a voice vote, the motion was unanimously approved.

**Streets and Alleys/Parks and Playgrounds:**

Krebs made the motion to approve the Town Pump Agreement. This is for use of their vacant property for the disk golf course. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**Finance:**

Angevine made a motion to approve the claims as presented:

	CLAIM No.		Monthly Total
April, 2014	17666 - 17685		
	17688	\$	35,636.60
May, 2014	17686 - 17687	\$	1,013.64
<b>TOTAL Submitted</b>		<b>\$</b>	<b>36,650.24</b>

Krebs seconded. On a voice vote, the motion was unanimously approved.

Based on the Law Enforcement Committee's recommendation, Angevine made the motion to proceed with an Authorization of Declaratory Judgment on the property owned by Tammy Devers. Motion seconded by Kepp. On a voice vote, the motion passed. (5/1 Molina dissent)

**ANNOUNCEMENTS:**

The Public Hearing for Ordinance No. 2014-02 Amendment of Title 1, Chapter 21 relating to contracts will be held on June 3 at 7:00 p.m.

Budget meetings will be June 10 and 11 at 6:00 p.m. continuing as needed.

Wemple made the motion to adjourn the meeting. Motion seconded by Angevine. The meeting was adjourned at 8:44p.m.

*Jack Lane*  
\_\_\_\_\_  
Jack Lane, Mayor

**ATTEST:**

*Michelle Dyckman*  
\_\_\_\_\_  
City Clerk



**PUBLIC HEARING:** The Public Hearing for the Ordinance 2014-02 was opened at 7:05 p.m. by Mayor Lane.

Present at the Hearing were:

Council Members: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, and Jerry Wemple. Mayor Jack Lane was also present.

City Staff: Superintendent of Public Works Russell Dill, City Attorney Bob Snively, Finance Officer Michelle Dyckman, and City Secretary Arlee Schneider. Several members of the public were also present.

Cory Kenny expressed his thoughts on how he did not think the City of Hardin needed to triple the amount like the state. Also at the first meeting there was a totally different document so there was no written document to take to the second reading.

Laurie Tschetter stated that she did not think the City needed to come "in line" with the state, they are two different entities. To raise it to 80,000 is over the top. She also stated there was too much "play" with contracts already and it needed to be tightened up.

Dave Larson noted that the Ordinance was posted in the post office for public reading.

The Public Hearing was adjourned at 7:10 p.m.

**COUNCIL MEETING:** The Regular Council Meeting for June 3, 2014 was called to order at 7:30 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, and Jerry Wemple. Randy Angevine was excused.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, Public Works Superintendent Russell Dill, Finance Officer Michelle Dyckman and several members of the public.

**MINUTES OF PREVIOUS MEETING:** Kepp made the motion to approve the minutes as written from the May 20, 2014 meetings. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Richard Morissette stated that he attended the Streets and Alleys committee meeting prior to the Council meeting. He asked the committee to help with his water problem in his lot that he uses for a parking lot for his townhouses. He mentioned that he was told in October by the previous Mayor that the City would do something to help and nothing had been done. He stated that he is very frustrated with the City of Hardin.

Cory Kenney expressed that public comment was the only time the public had to comment on an issue.

Richard Stern updated that there had been another accident at the intersection of Choteau and 4<sup>th</sup> Street since the last meeting. Wemple mentioned speed signs has been discussed at the committee meeting that night.

**RESOLUTIONS & ORDINANCES:**

Kepp motioned to approve Ordinance #2014-02 Amending the Title 1 administrative ordinance as written. Wemple seconded the motion. On a voice vote, the motion was unanimously approved.

**MAYOR:** Mayor Lane gave an update on the organizational chart. It is still being worked on.

**COMMUNICATIONS:**

**STAFF REPORTS**

- **Public Works:** Dill reported that there had been a CTEP grant submitted on Friday for the welcome signs into the City. He also discussed the speed zones that were brought up

at a parks committee meeting. He did not recommend a four way stop to solve the problem. It was decided to refer the issue to the Streets and Alleys committee for further discussion and research.

- **Finance:** Dyckman explained the Montana League of City and Towns information provided in the packet included items that Legislature may address. She mentioned there will be a conference in October she was planning on attending and it was open to elected officials. She also talked about the Montana Community Foundation. It is a non-profit group set up for endowments. Kathy Cooney is willing to come down and present the information to see how it could help. The restrooms at Heimat Park would be a good project.  
Dyckman requested permission to destroy records. She also asked for the old computers that were no longer used to be included. Kepp made the motion. Seconded by Krebs. On a voice vote, the motion was unanimously approved.
- **Legal:**
- **Economic Development:** Jeff McDowell reported that the TRA board was going to be asking for mills at the budget meetings. He also gave an update on Emerald. They had hired forty people who were being trained, the facility was being cleaned and they may be able to accept prisoners in possibly three weeks.

**OLD BUSINESS:**

**NEW BUSINESS:** Dorothy Stenerson asked Council to grant a permit and waive fees for the Little Big Horn Days. Kepp made the motion to approve the request. Motion was seconded by Krebs. On a voice vote, the motion was unanimously approved.

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:**
- **Sewer & Water:** Kepp reported that more insight was gained with the extraction system in the sludge basin.
- **Streets & Alleys:** Krebs reported that Richard Morissette’s water problem was discussed. The committee wished there was something they could do to help but they could not think of a way to fix the problem.

**Finance:** Dyckman presented the claims. Kepp made a motion to approve the claims as presented.

June 3, 2014 Council Meeting		
	CLAIM No.	Monthly Total
January, 2014	17362	<b>\$1,686.50</b>
February, 2014	17412	<b>\$1,610.20</b>
March, 2014	17521	<b>\$2,746.50</b>
April, 2014	17705, 17730	<b>\$7,740.00</b>
May, 2014	17689-17704, 17706-17729 17731-17748 17773-17782, 17785-17789 <i>(17702 duplicate of 17701 - not used)</i>	<b>\$64,369.52</b>
June, 2014	17749-17772, 17783, 17784	<b>\$3,335.00</b>

Claims Total	\$81,487.72
May Payroll	\$112,353.45
<b><u>TOTAL Submitted</u></b>	<b><u>\$193,841.17</u></b>

Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

• **Parks & Playgrounds:**  
**ANNOUNCEMENTS:**

Mayor Lane announced there would be Budget meetings on June 10th and 11<sup>th</sup> at 6:00 p.m. and would continue as needed. He also announced the Budget Amendment Public Hearing would take place on June 17th at 7:15 p.m.

Dyckman announced there would be no Housing Authority meeting held in June.

There being no further business, the meeting was adjourned at 8:05 p.m.

Jack Lane  
Jack Lane, Mayor

ATTEST:  
Michelle Dyckman  
Michelle Dyckman, Acting City Clerk



**PUBLIC HEARING:** The Public Hearing for Resolution 2033- Budget Amendments was opened at 7:15 p.m. by Mayor Lane.

Present at the Hearing were:

Council Members: Karen Molina, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple. Clayton Greer was excused.

City Staff: City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge Debbie Winburn and City Secretary Arlee Schneider. Several members of the public were also present.

Cory Kenny expressed his confusion on what fiscal year was being talked about at the meetings. Mayor Lane stated the budget for 2013-2014 was being used as a baseline. Michelle Dyckman recapped the budget amendments.

The Public Hearing was adjourned at 7:25 p.m.

**COUNCIL MEETING:** The Regular Council Meeting for June 17, 2014 was called to order at 7:30 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple. Clayton Greer was excused.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, Finance Officer Michelle Dyckman, and City Judge Debbie Winburn. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETING:** Wemple made the motion to approve the minutes as written from the June 3, 2014 and June 10 & 11, 2014 meetings. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Cory Kenney mentioned that in the organizational charts of other towns/cities the City Attorney is accountable to the Council. He would like to see the City organization chart follow the same laws.

**MAYOR:** Mayor Lane gave an update on the sound system. It was in the process of being ordered and installation would begin soon. He commended Council on the hard work they had put towards the Organizational Chart.

#### **COMMUNICATIONS:**

#### **STAFF REPORTS**

- **Public Works:**
- **Finance:** Sharon Tripp, Auditor from Tripp and Associates, reviewed her findings for this year's audit. Dyckman reported that the local government review had passed and the next step would be to elect three people to conduct the review.
- **Legal:** Snively requested authorization from council to start charging for discovery fees. Angevine made the motion to approve the request. Krebs seconded the request. On a voice vote, the motion was unanimously approved.
- **Economic Development:** Jeff McDowell reported that it appeared Emerald had finished their employee training and they were still in the process of getting things ready to open. He expected to be signing a housing agreement in the near future.

#### **OLD BUSINESS:**

**NEW BUSINESS:** The City County Planning Board recommended Council approve the Powder River Development Services LLC cell tower application, with conditions. The

Council added a time period to the conditions. The tower would have to be built within the next two years. Kepp made a motion to approve the application, with conditions. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

The City County Planning Board also recommended Council approve the request to change the parcel of land adjacent to and North of IGA from A PUD (planned unit development) to Commercial Business District (C1). Krebs made the motion to approve the request. Motion seconded by Molina. On a voice vote, the motion was unanimously approved.

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:**
- **Sewer & Water:**
  
- **Streets & Alleys:** Krebs recommended a four-way stop be put at 4<sup>th</sup> Street and Chouteau to control traffic. Wemple made the motion to approve the request. Seconded by Kepp. On a voice vote, the motion was unanimously approved.
  
- **Finance:** Angevine made a motion to approve the claims as presented;

	CLAIM No.	Monthly Total
May, 2014	17791 - 17803	
	17811 - 17813	
	17821 - 17824	<b>\$81,254.98</b>
June, 2014	17790	
	177804 - 17710	
	177814 - 17820	
	17825 - 17826	<b>\$463,566.79</b>
<b>Claims Total</b>		<b>\$544,821.77</b>
<b><u>TOTAL Submitted</u></b>		<b><u>\$544,821.77</u></b>

Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:** Krebs reported the committee had discussed the restrooms at Heimat Park.

**RESOLUTIONS & ORDINANCES:**

Angevine made a motion to approve Resolution 2033 for Budget Amendments. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

Angevine made a motion to approve Resolution 2034 for Wages for Seasonal and Temporary Employees. Wemple seconded the motion. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:**

There being no further business, Kepp made a motion to adjourn. The meeting was adjourned at 8:23 p.m.

Jack Lane  
 Jack Lane, Mayor

ATTEST:  
Michelle Dyckman  
 Michelle Dyckman, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for July 1, 2014 was called to order at 7:30 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, and Finance Officer Michelle Dyckman. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETING:** Wemple made the motion to approve the minutes for the June 17, 2014 parks and playgrounds, and streets and alleys committee meetings and the June 17, 2014 Council meeting, with the date change. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

**MAYOR:**

**COMMUNICATIONS:** Dyckman described a few areas from the MMIA newsletter that the City uses to help with liability.

**STAFF REPORTS**

- **Public Works:** Mayor Lane commended the city workers for their help with the Reenactment.
- **Finance:** Dyckman informed the Council that people interested in the local government review could file now, there is no filing fee, elected officials could not run, and the last date to file will be August 11. She also gave an update on the audit.
- **Legal:**
- **Economic Development:** Mayor Lane stated that TRA was on track and working on getting their correctional officers certified with the State.

**OLD BUSINESS:**

**NEW BUSINESS:**

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:** Wemple recognized the passing of Landfill Superintendent Dan Pederson.
- **Sewer & Water:** Kepp made a motion to approve two new meter pits be installed in the adjacent City right of way on Lewis Avenue at the City's expense, and to allow the owners of trailer courts to connect to it at their expense. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- **Streets & Alleys:** Krebs reported the Street Maintenance Districts were being updated. He also stated that the Ordinance for Sidewalks, curbs, and boulevards was being revised and would be presented to the streets and alleys committee at a later date.
- **Finance:** Angevine made a motion to approve the claims as presented:

	CLAIM No.	Monthly Total
June, 2014	17827 - 17880	\$187,788.70
July, 2014	17881 - 17904	\$2,070.00
<b>Claims Total</b>		<b>\$189,858.70</b>
<b>TOTAL Submitted</b>		<b>\$189,858.70</b>

Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:**

**RESOLUTIONS & ORDINANCES:**

Wemple made a motion to approve the first reading of Ordinance 2014-03 for the Amendment of Title 5, Chapter 1 Regarding Business License. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

Greer made a motion to approve Resolution 2035 for Wages for City Employees for fiscal year 2014/2015. Wemple seconded the motion. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:**

There will be a Public Hearing for Ordinance 2014-03 on July 15, 2014 at 7:20 p.m.

There being no further business, Kepp made a motion to adjourn. Krebs seconded the motion. The meeting was adjourned at 8:00 p.m.

Jack Lane  
Jack Lane, Mayor

ATTEST:

Michelle Dyckman  
Michelle Dyckman, City Clerk



**PUBLIC HEARING:** The Public Hearing for Ordinance 2014-03 regarding Business Licenses was opened at 7:22 p.m. by Mayor Lane.

Present at the Hearing were:

Council Members: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

City Staff: City Attorney Bob Snively, Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill and City Secretary Arlee Schneider. Several members of the public were also present.

Snively did an overview of the Ordinance noting that it will allow 50% after July 1 or a 90 day temporary license.

There being no discussion, the Public Hearing was adjourned at 7:25 p.m.

**COUNCIL MEETING:** The Regular Council Meeting for July 15, 2014 was called to order at 7:30 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, Finance Officer/City Clerk Michelle Dyckman, and Public Works Superintendent Russell Dill. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETINGS:** Kepp made the motion to approve the minutes as written from the July 1, 2014 meetings. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

**MAYOR:** Mayor Lane stated the sound system was in place and working. Jack Wiechman explained how to properly use the microphones.

**COMMUNICATIONS:**

**STAFF REPORTS**

- **Public Works:** Dill gave an update on the CTEP at Heimat Park. The sidewalk will hopefully be in progress by mid-September.
- **Finance:** Dyckman gave an update on the audit. It had been published and Council would receive the books at the next meeting.
- **Legal:** Snively requested authorization from council for the Mayor to sign off on the Asphalt Plus settlement. There would be no further work done by Asphalt Plus, and no further payment made. This would also close their contract and the City will accept the work "as is".
- **Economic Development:** Mayor reported that TRA was operating and expecting prisoners soon.

**OLD BUSINESS:**

**NEW BUSINESS:** Terry Jeffers, from the Jailhouse Gallery, requested approval from Council to close the 200 block of Center at 4:30 p.m. on August 8, 2014 for the Duck Derby. Wemple made the motion to approve the request. Seconded by Angevine. On a voice vote, the motion was unanimously approved. Jeffers also thanked the budget committee for the funds for the Jailhouse Gallery.

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:** Wemple Made a motion to allow the City to start the process of getting the building at the landfill insulated. The estimated cost is \$25,200. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

Wemple also made a motion to no longer accept friable asbestos at the landfill. The landfill would only accept non-friable asbestos. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

- **Sewer & Water:** Kepp gave an update on the installation of the new meter pits on Lewis Avenue for the Trailer Courts.
- **Streets & Alleys:** Krebs reported Street Maintenance Districts were discussed in committee and there would be a resolution presented at the next meeting.
- **Finance:** Angevine made a motion to approve the wage distribution report. Krebs seconded the motion. On a voice vote, the motion was unanimously approved.

Angevine made a motion to approve the claims as presented;

	CLAIM No.	Monthly Total
June, 2014	17907 - 17931	\$42,873.85
July, 2014	17905 & 17906 17932 - 17940	\$12,119.40
<b>Claims Total</b>		<b>\$54,993.25</b>
<b>TOTAL Submitted</b>		<b>\$54,993.25</b>

Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:**

**RESOLUTIONS & ORDINANCES:**

Angevine made a motion to approve Ordinance 2014-03 regarding business licenses. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

Angevine made a motion to approve Ordinance 2014-04 regarding sidewalks, curbs and gutters. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.

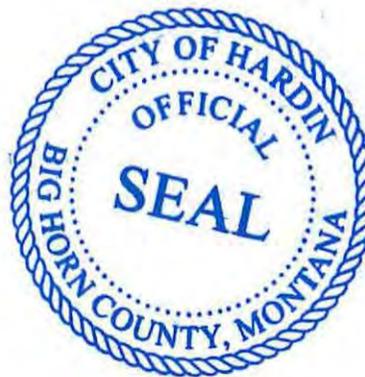
**ANNOUNCEMENTS:**

There will be public hearings for Ordinance 2014-04 and Street Maintenance Assessments on August 5, 2014 at 7:20 p.m.

There being no further business, Wemple made a motion to adjourn. Angevine seconded the motion. The meeting was adjourned at 7:50 p.m.

  
 \_\_\_\_\_  
 Jack Lane, Mayor

ATTEST:  
  
 \_\_\_\_\_  
 Michelle Dyckman, City Clerk



**PUBLIC HEARING:** The Public Hearing for Ordinance 2014-04 regarding Sidewalk and Curb Construction and also for the Resolution for Creating and assessing a Street Maintenance District was opened at 7:20 p.m. by Mayor Lane.

Present at the Hearing were:

Council Members: Karen Molina, Clayton Greer, Kenny Kepp, and Jeremy Krebs. Randy Angevine and Jerry Wemple were excused.

City Staff: City Attorney Bob Snively, Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, City Judge Debbie Winburn and City Secretary Arlee Schneider. Several members of the public were also present.

Krebs gave a summary of the Street Maintenance Assessments. He informed the public that the committee realized the previous figures were too high and recommend a \$250.00 cap on residential properties. Laurie Tschetter expressed how the increases were not palatable for commercial owners, and question how she would be able to account for the increase with her business only being seasonal. She also asked Council what they could do to "make it better". Mike Martinsen questioned what was considered a lot? He also asked what the charges would be for him considering he owned two parcels. Bill Hodges asked if it would be an every year assessment. Dyckman explained it would be an every year assessment, depending what was needed for the year. Hodges then commended Council for seeing a more common sense approach, and commented the \$250.00 cap was reasonable. Questions about why the amount for the year was so much higher than previous years. Dyckman explained that in prior years, projects had been done to offset costs to the Street Maintenance Districts. Snively stated that the numbers in the previous Resolution would be updated to match the new figures and stating the \$250.00 cap.

Snively gave an overview of Ordinance 2014-04, noting that the City would be responsible for curb and gutter repairs and the owner would be responsible for sidewalks. Cory Kenny commended Council on the revisions of the Ordinance stating it was "Long overdue, wonderful thing."

There being no further discussion, the Public Hearing was adjourned at 7:40 p.m.

**COUNCIL MEETING:** The Regular Council Meeting for August 5, 2014 was called to order at 7:40 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, and Jeremy Krebs. Randy Angevine and Jerry Wemple were excused.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, and City Judge Debbie Winburn. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETINGS:** Greer made the motion to approve the minutes as written from the July 15, 2014 meetings. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Bill Hodges from Big Horn County Memorial Hospital gave an update on the Healthy Streets Community project.

Laurie Tschetter expressed her concerns about coming up with a more palatable plan for commercial business assessment increases.

Mike Martinsen questioned how much money was in the reserves. Dyckman stated there is over \$4,000,000. That is dedicated for things such as future improvements, bond requirements, and DEQ mandated landfill closure and post closure requirements.

**MAYOR:** Mayor Lane commended the City employees on good job during the recent celebrations.

**COMMUNICATIONS:** Council received a letter from LaBonnie Reality Inc.'s attorney regarding the meter pit in Arrowhead Trailer Court.

**STAFF REPORTS**

- **Public Works:** Dill requested permission for the City to pay for DOT physicals. These need to be performed to obtain a CDL. Greer made a motion to approve the request. Krebs seconded the motion. On a voice vote, the motion was unanimously approved.  
Dill requested permission to hire one full-time water treatment plant personnel and one full-time waste water treatment plant personnel. Kepp made a motion to approve the request. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.  
Dill requested permission to purchase thirty 300 gallon garbage cans and thirty 96 gallon garbage cans totaling \$15,150. Kepp made a motion to approve the request. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Dill gave an update on replacing meters and installing radio read meters.

- **Finance:** Dyckman informed everyone about the kiosk set up in front of City Hall. She reported that the Audit had been published on the website and the books were placed in the Council packets. She also reported that she was working on the taxable values.
- **Legal:**
- **Economic Development:** Molina reported there were supposed to be prisoners arriving in the next week to open the detention center.

**OLD BUSINESS:**

**NEW BUSINESS:** Snively gave an overview of the changes that needed to be made to the personnel policy regarding the Mayor being the Chief Executive who has the authority to hire and fire, along with recommendations from the Public Works Director. Kepp made a motion to approve the changes. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

Larry Leffler presented his proposal to improve a trailer home and asked for a building permit to do so. Kepp made a motion to approve the request. Motion seconded by Molina. On a voice vote, the motion was unanimously approved.

Bridgette Tinsley informed Council she was doing a State wide inventory of all the trees in City boulevards and parks. She would meet with Dill the next morning.

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:**
- **Sewer & Water:** Greer made a motion to allow Snively write a letter to LaBonnie and Seder Trailer Courts asking them to abandon the private fire hydrant on the property. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.
- **Streets & Alleys:** Krebs reported Street Maintenance Assessments were discussed in committee and there would be a resolution presented later in the meeting.
- **Finance:** Dyckman presented the claims. Kepp made a motion to approve the claims as presented;

	CLAIM No.	Monthly Total
June, 2014	17955, 17964 - 17966 17980, 17991, 18006	\$16,042.22
July, 2014	17941- 17954, 17956-17963 17968-17979, 17981-17990 17992-18005	\$138,191.58
August, 2014	18006-18032	\$3,335.00

<b>Claims Total</b>	<b>\$157,568.80</b>
June, 2014 Payroll	\$212,172.10
July, 2014 Payroll	\$60,023.43
<b>TOTAL Submitted</b>	<b>\$429,764.33</b>

Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:**

**RESOLUTIONS & ORDINANCES:**

Greer made a motion to approve Ordinance 2014-04 regarding Sidewalks, Curbs, and Gutters. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Greer made a motion to approve Resolution 2036 regarding Creating Street Maintenance District #1. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.

Krebs made a motion to approve Resolution 2037 regarding Assessing the cost of Street Maintenance District #1 with the updated \$250.00 cap on residential properties. Greer seconded the motion. On a voice vote, the motion was unanimously approved.

Kepp made a motion to approve Resolution 2038 regarding a Wage Increase for a Certain Employee. Greer seconded the motion. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:**

There being no further business Kepp made a motion to adjourn. The meeting was adjourned at 8:25 p.m.

Jack Lane  
Jack Lane, Mayor

ATTEST:  
Michelle Dyckman  
Michelle Dyckman, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for August 19, 2014 was called to order at 7:35 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, and Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, and City Judge Debbie Winburn. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETINGS:** Alderman Greer made the motion to approve the minutes as written from the August 5, 2014 meetings. Motion seconded by Alderman Molina. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

**MAYOR:** Mayor Lane received a request from the Volunteer Fire Department to appoint Jerry Wemple as fire chief. Alderman Angevine made the motion to approve the request. Motion seconded by Alderman Greer. On a voice vote, the motion was unanimously approved. Wemple abstained.

Mayor Lane reminded everyone that the last day to file for the Local Government Study was August 21. He also stated he was looking into a salary matrix to ensure City employees were being paid wages comparable to other Cities the same size.

**COMMUNICATIONS:**

**STAFF REPORTS**

- **Public Works:** Russell Dill stated he had started the process to getting a backup generator for the wastewater treatment plant. Russell Dill gave an update on the SID 120. The contract work and landscaping had been completed. The remaining concrete work is set to be done on August 25.
- **Finance:** Michelle Dyckman asked Council if they would be interested in doing direct deposit for their pay checks or keeping it the way it is being done. It was decided to keep distributing checks the first meeting of the month. Michelle Dyckman informed Council of the MLCT Conference in West Yellowstone on October 8-10. Any Council member interested is encouraged attend.
- **Legal:** Bob Snively recommended Council retain bond counsel from Dorsey and Whitney for disclosures advice. Alderman Kepp made the motion to approve the recommendation. Motion seconded by Alderman Wemple. On a voice vote, the motion was unanimously approved. Bob Snively also informed Council a hearing had been set for September 19, 2014 at 1:30 p.m. for the Deavers house with Judge Blair Jones.

• **Economic Development:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:**
- **Sewer & Water:**

- **Streets & Alleys/Parks & Playgrounds:** Alderman Krebs made a motion to close the SID 120 account. Any amount over what was left in the account would be taken out of the maintenance or another fund. Motion seconded by Alderman Kepp. On a voice vote, the motion was unanimously approved.

Alderman Krebs also made a motion to do no other work on Richard Morissettes property, as it was not included in the contract. Motion seconded by Alderman Kepp. On a voice vote, the motion was unanimously approved.

- **Finance:** Alderman Angevine made a motion to approve the claims as presented;

	CLAIM No.	Monthly Total
June, 2014	18060	\$50.00
July, 2014	18034-18046 18048-18055 18061, 18062	\$27,980.96
August, 2014	18033, 18047 18056-18059	\$11,746.49
<b>Claims Total</b>		<b>\$39,777.45</b>
<b>TOTAL Submitted</b>		<b>\$39,777.45</b>

Motion seconded by Alderman Wemple. On a voice vote, the motion was unanimously approved.

**RESOLUTIONS & ORDINANCES:**

Alderman Angevine made a motion to approve Resolution 2039 Authorizing closure of an emergency fund. Motion seconded by Alderman Greer. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:**

There being no further business Alderman Wemple made a motion to adjourn. Motion seconded by Alderman Greer. The meeting was adjourned at 8:00 p.m.

*Jack Lane*

Jack Lane, Mayor

ATTEST:

*Michelle Dyckman*

Michelle Dyckman, City Clerk



**PUBLIC HEARING:** The Public Hearing for the Budget for 2014-2015 mill levies and assessments and charges for streets, lights, garbage, weeds, unpaid assessments, and snow removal was opened at 7:23 p.m. by Mayor Lane.

Present at the Hearing were:

Council Members: Karen Molina, Clayton Greer, Jeremy Krebs and Jerry Wemple. Kenny Kepp and Randy Angevine were excused.

City Staff: City Attorney Bob Snively, Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, City Judge Debbie Winburn and City Secretary Arlee Schneider. Several members of the public were also present.

Laurie Tschetter expressed her concern with her taxes being raised. She also questioned if other residents has been added to the lighting districts.

Cory Kenny expressed his concern with the snow removal ordinance and fines.

There being no further discussion, the Public Hearing was adjourned at 7:40 p.m.

**COUNCIL MEETING:** The Regular Council Meeting for September 2, 2014 was called to order at 7:40 p.m. with Mayor Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Jeremy Krebs, and Jerry Wemple. Kenny Kepp and Randy Angevine were excused.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, Finance Officer/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, and City Judge Debbie Winburn, and several other City employees. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETINGS:** Wemple made the motion to approve the minutes as written from the August 19, 2014 meetings. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Christina Schneider read a letter regarding some concerns and grievances the City Employees have. The Mayor indicated this was the first time he heard these concerns and would work to address the issues. There was a brief discussion.

Laurie Tschetter expressed her concerns with the Lighting Districts and questioned if people who were not being charged had been added.

**MAYOR:** Mayor Lane reported the Council needed to appoint a liaison for the Study Commission. Michelle Dyckman reported that Eric Winburn had had registered as a candidate for the Study Commission and Laurie Tschetter registered as a write in. There are three seats available on the commission.

**COMMUNICATIONS:** Council received a letter from the State accepting the City's corrective action plan for the audit. Council was also given a registration form for the MCLT Conference in October.

#### **STAFF REPORTS**

- **Public Works:** Russell Dill informed Council that they would be doing hydrant flushes in about 2 weeks and there could be some water quality issues. A notice would be put in the Briefs and Newspaper to inform the residents.
- **Finance:** Michelle Dyckman asked Council for permission for the Mayor to sign off on confirming audit services from Tripp and Associates. Alderman Wemple made a motion to approve the request. Motion seconded by Alderman Molina. On a voice vote, the motion was unanimously approved.

Michelle Dyckman also requested approval for the Mayor to be able to sign off on releasing the loan funds for the Water Treatment Plant. Alderman Krebs made a motion to approve the request. Motion seconded by Alderman Wemple. On a voice vote, the motion was unanimously approved.

- **Legal:**
- **Economic Development:** Mayor Lane reported he had attended Emerald Correctional Facility's opening ceremony and they do have a prisoner.

**OLD BUSINESS:** Alderman Wemple was sworn in as Fire Chief by fellow fireman Alderman Krebs.

**NEW BUSINESS:**

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:**
- **Sewer & Water:** Russell Dill reported the City is working with Pace Construction on repairing ground water infiltrating into a sewer line in the Industrial Park. He also reported he has been working with Morrison Maierle to get a backup generator for the Waste Water Treatment Plant and BNSF Railroad to take care of the weeds along the Railroad Tracks in the Industrial Park.
- **Streets & Alleys/Parks & Playgrounds:** Alderman Krebs gave an update on the Walking path the County is building by the Depot. He also reported they will hopefully be signing a contract for the Heimat Park restrooms in the near future.
- **Finance:** Michelle Dyckman presented the claims. Alderman Wemple made a motion to approve the claims as presented;

	CLAIM No.	Monthly Total
August, 2014	18063-18099	
	18101-18117 (18100- on hold)	<b>\$105,354.71</b>
September, 2014	18118-18143	<b>\$3,335.00</b>
<b>Claims Total</b>		<b>\$108,689.71</b>
<b>TOTAL Submitted</b>		<b>\$108,689.71</b>

Motion seconded by Alderman Krebs. On a voice vote, the motion was unanimously approved.

**RESOLUTIONS & ORDINANCES:**

Alderman Krebs Made a motion to Approve Resolutions 2040-2045. The motion died for lack of a second.

Alderman Krebs made a motion to approve Resolution 2040 regarding Assessing Lighting District #33. Motion seconded by Alderman Greer. On a voice vote, the motion was unanimously approved.

Alderman Krebs made a motion to approve Resolution 2041 regarding Assessing Lighting District #46. Alderman Greer seconded the motion. On a voice vote, the motion was unanimously approved.

Alderman Krebs made a motion to approve Resolution 2042 regarding Assessing Lighting District #54. Alderman Greer seconded the motion. On a voice vote, the motion was unanimously approved. It was stated that the City is aware the Lighting Districts need to be addressed in the future.

Alderman Wemple made a motion to approve Resolution 2043 regarding Assessing the Cost of Garbage Disposal. The cost of garbage disposal had increased by approximately 16%. Alderman Krebs seconded the motion. On a voice vote, the motion was unanimously approved.

Alderman Wemple made a motion to approve Resolution 2044 regarding Levying Taxes and Apportioning said Levy. Alderman Krebs seconded the motion. On a voice vote, the motion was unanimously approved.

Alderman Krebs made a motion to approve Resolution 2046 regarding unpaid assessments being placed on the Real Estate Tax Rolls. With the amendment to Exhibit A being reduced by \$125.00 and removal of Cory Kenney from the list. Alderman Wemple seconded the motion. On a voice vote, the motion was unanimously approved.

Alderman Krebs made a motion to approve Resolution 2047 to Approve Assessments being placed on the Real Estate Tax Rolls for SID 120 with a 3% interest rate. Alderman Wemple seconded the motion. On a voice vote, the motion passed. Alderman Greer abstained.

Alderman Wemple made a motion to approve Resolution 2045 Adopting the Budget for 2014-2015. Alderman Krebs seconded the motion. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:** Mayor Lane announced the Community Flea Market/ Crazy Days Extravaganza on Saturday September 13.

There being no further business Alderman Wemple made a motion to adjourn. The meeting was adjourned at 8:45 p.m.

*Jack Lane*

\_\_\_\_\_  
Jack Lane, Mayor

ATTEST:

*Michelle Dyckman*

\_\_\_\_\_  
Michelle Dyckman, City Clerk



**THE COMMON COUNCIL  
CITY of HARDIN, MONTANA**

**COUNCIL MEETING: The Regular Council Meeting for September 16, 2014 was called to order at 7:30 p.m. with Mayor Jack Lane presiding:**

The following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Attorney Bob Snively, Finance Office/City Clerk Michelle Dyckman, Public Works Superintendent Russell Dill, City Judge Debbie Winburn, and several city employees and members of the public.

**MINUTES OF THE PREVIOUS MEETINGS:** Wemple made the motion to approve the minutes as written for the September 2, 2014 Council and committee meetings. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

Cory Kenney said he had offered to come in and help the Mayor set up the Organizational Chart for the City, saying he liked elements from Laurel's chart.

**COMMUNICATIONS:**

Letters from Montana Municipal Interlocal Authority about the Employment Practices coverage and Directors Elections, Montana League of Cities and Towns conference information, a pipeline safety brochure, and an ISO letter were in the meeting information.

Angevine asked about the employment coverage letter and how it needed to be addressed.

**MAYOR:**

The Mayor presented the Organizational Chart for review and asked for ideas on who to appoint as liaison to the Study Commission.

**OLD BUSINESS:**

N/A

**NEW BUSINESS:**

Chris Schneider, on behalf of several employees reviewed issues they would like to see addressed:

- automatic raises and incentives
- add names to positions on an adopted working organizational chart
- did not get feedback after employee evaluations
- stop excess micro-managing (see page 5 Personnel Policy)
- clarification on how to move to different levels. i.e. Maintenance Worker I to II to III
- other cities have a matrix for raises
- would like to see hiring and firing be under the Mayor with the advice of Council
- have an employee newsletter
- address overtime issues
- all wages and positions compared to cities of similar size as talked about earlier tonight
- did not know until 2 weeks ago who Human Resources was
- time clock issues – would rather use time sheet to verify hours
- allow snowy lots and streets to be plowed before employees arrive for work
- 3% raise is not enough to get ahead
- one employee had 25% of the City's overtime

Schneider added that she was learning a lot about employees along with her direct supervisor, Russell, and appreciated the mentoring.

Dallas Eidem added that he did not understand the little bits of overtime that were added to his time paid and did not like catching hell for it.

Wemple said he would like to see the lots plowed prior to 8. Moses Gonzales said he used to do it all the time. Krebs asked about sweeping the main street. Gonzales responded

that anymore it needs to be done with their 8-5 day. Molina noted that the County does not pay on overtime unless a slip is submitted to claim it.

Additional discussion centered on time clock vs. time sheet, flexibility to the work day, trading time (Kepp mentioned that he would like to see the night-time work at time and a half), differences in management styles, longevity, log books and reporting, and human resources. The Mayor asked if what was really needed was an ombudsman. That type of mediator would be a good way to get communications going up and down the chain of command.

**STAFF REPORTS**

**Public Works:**

Dill noted that aerator fins for the Wastewater Treatment Plant in the amount of \$7,680 were ordered. He is also looking to order some ice slicer. That should be less than \$10,000.

**Economic Development:**

It was noted that the detention center had at least 33 prisoners and more anticipated.

**COMMITTEE REPORTS**

**Landfill/Resolution:**

Wemple noted that Dill will be getting more information about pollution coverage for the Landfill.

**Streets and Alleys/Parks and Playgrounds:**

Krebs stated that the parks will be locked on October 1.

**Sewer and Water**

Kepp announced that the crew did a good job on the water main break.

**Finance**

Angevine made a motion to approve the claims as presented:

	CLAIM No.	Monthly Total
August, 2014	18100	
	18144 - 18156	
	18158 - 18165	\$ 51,317.15
September, 2014	18157	\$ 45.00
<b>Claims Total</b>		\$ 51,362.15
<b>TOTAL Submitted</b>		\$ 51,362.15

Kepp seconded. On a voice vote, the motion was unanimously approved.

Angevine made a motion to not modify the contract with Interstate Engineering for SID 120. Kepp seconded. On a voice vote, the motion was unanimously approved.

**RESOLUTION 2048: Establishing Wage (J. Stanich)**

**RESOLUTION 2049: Establishing Wage (M. Hurff Jr.)**

**RESOLUTION 2050: Authorizing Closure of the Emergency Fund (Amends Resolution No. 2039)**

**RESOLUTION 2051: Change the Interest Rate for SID 121 (Amends Resolution No. 2099)**

**RESOLUTION 2052: Authorize 25% of Gas Tax Apportionment Fund to Capital Improvements**

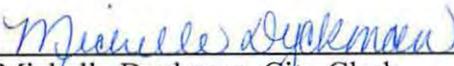
Kepp made the motion to approve all the Resolutions. Greer seconded. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:**

Kepp made a motion to adjourn the meeting. Krebs seconded. The meeting was adjourned at 8:57p.m.

  
\_\_\_\_\_  
Jack Lane, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Michelle Dyckman, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for October 7, 2014 was called to order at 7:30 p.m. with Council President Kenny Kepp presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, and Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Secretary Arlee Schneider, City Attorney Bob Snively, Assistant Superintendent of Public Works Rock Massine, and City Judge Debbie Winburn. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETINGS:** Wemple made the motion to approve the minutes as written from the September 19, 2014 meetings. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Jean Koebbe was not in attendance.

Cory Kenney stated that in his opinion it did not make sense to hire a HR person and pay them \$95.00 an hour. He thinks a City employee should be acknowledged and paid to be a HR person. It would be better money spent than having someone travel to Hardin. He also expressed his concerns with the Welcome to Hardin signs and the public having input on the design.

Laurie Tschetter asked Alderman Wemple about flushing the 4 fire hydrants located in Grandview Campground. Wemple stated they were on private property but would talk to Russell Dill to see if anything could be done. Laurie also stated that she was opposing abandoning the fire hydrant, and opposing moving the meter pit both located in Arrowhead Trailer Park.

**COMMUNICATIONS:** Alderman Kepp announced the MMIA/LGC Training in Billings on October 31<sup>st</sup>.

**MAYOR:**

**OLD BUSINESS:**

**NEW BUSINESS:** Rose Mercier approached council and explained her plan to "bring spirit back to Hardin", by having a Costume contest and a small parade. Mercier requested that Council close the 200 block of Center for these activities. Krebs made a motion to approve the request. Motion seconded by Greer. On a voice vote, the motion was unanimously approved. Council directed Mercier to the State Road Department to request that 3<sup>rd</sup> and Center be closed. Snively also instructed her to contact business owners to inform them of what was going on and to contact Russell Dill to arrange for the barricades to be set up.

Shirley Margheim requested Council close the Alley on the 700 block between Cheyenne and Crook Avenue for the E&R Church Nativity Walk. The Walk would take place on December 21 or December 28, weather permitting. Krebs made a motion to approve the request and also allow animals at the walk if needed. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

The City received a letter from the State stating Three Brothers Enterprises Liquor License was changing ownership. The letter explained that the City had opportunity to oppose transferring the beer and wine license, if needed. No action was taken.

Snively explained the Completion Certificate for the Tax Increment Bond would authorize the Mayor to be able to sign the certificate. Bond Counsel will also issue an opinion so that the money left would go in to reserve to pay the payments for the bonds. Krebs made a motion to authorize the Mayor to sign the completion certificate. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

Snively explained the Mayor needed authorization to sign the CTEP agreement for the grant for the Welcome to Hardin sign. Krebs made a motion. Seconded by Greer. On a voice vote, the motion was unanimously approved.

Conrad Yerger approached Council and expressed his concerns with having to put a sidewalk on the South Side of Yerger Road in the Subdivision Plat and asked for an amendment to the agreement stating that only the north side would have to be done.

Snively explained that the Road and right of way were all on his property so he would be responsible for both sides. No action was taken.

Council reviewed a proposal received from Associated Employers concerning HR persons. After a short discussion about Council decided to put an ad out asking for other proposals for an outside certified HR person.

**COMMUNICATIONS:**

**STAFF REPORTS**

- **Public Works:** Rock Massine presented the Trailer and Utility Truck the City would like to purchase. Angevine made a motion to approve the purchase of the trailer for \$15,055 and truck for \$19,500. Greer seconded the motion. On a voice vote, the motion was unanimously approved.

Massine informed Council that the Ice Slicer had been purchased for the year for under \$5,000 for 35 tons.

Massine explained there was an emergency and a valve had broken at the Waste Water Treatment Plant and needed to be replaced as soon as possible. He requested permission from Council to make the necessary repairs. Wemple made a motion to approve the request. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Krebs made a motion to approve the bid proposal from Fellers Construction to repair Greenfields sidewalk in the SID 120 for \$5,450.00. Wemple seconded the motion. On a voice vote, the motion was unanimously approved.

- **Finance:**
- **Legal:** Snively wanted to clarify that the time cards are being used vs. the time sheets because if the time card is used there would be no question about when a person was working. It also eliminates dispute if there was an accident.
- **Economic Development:**

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:**
- **Sewer & Water:**
- **Streets & Alleys:** Krebs stated the Alley Clean-up would be held at the end of October. It was questioned if the City would be able to take all debris in the alley including fridges, freezers etc or allow citizens to bring them to the landfill free of charge. Massine stated that is something that could be looked into.
- **Finance:** Angevine made a motion to approve the claims as presented;

	CLAIM No.	Monthly Total
August, 2014	18197	<b>\$840.00</b>
September, 2014	18166-18196 18198-18228 18230-18234 18261, 18263, 18265, 18266	<b>\$81,360.23</b>
October, 2014	18229 18235-18260 18262, 18264	<b>\$14,668.60</b>
<b>Claims Total</b>		<b>\$96,868.83</b>
<b>August, 2014 Payroll</b> (3 pay periods)		<b>\$153,095.50</b>
<b>September, 2014 Payroll</b> (2 pay periods)		<b>\$111,626.98</b>
<b>TOTAL Submitted</b>		<b>\$361,591.31</b>

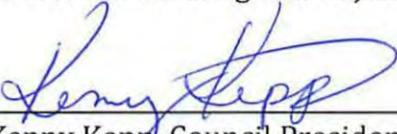
Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:** Krebs reported that Dill was working on drawings for the Heimat park restrooms.

**RESOLUTIONS & ORDINANCES:**

**ANNOUNCEMENTS:**

There being no further business Wemple made a motion to adjourn. Motion seconded by Greer. The meeting was adjourned at 8:34 p.m.

  
\_\_\_\_\_  
Kenny Kepp, Council President

ATTEST:

  
\_\_\_\_\_  
Michelle Dyckman, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for October 21, 2014 was called to order at 7:30 p.m. with Mayor Jack Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, and Jeremy Krebs, Randy Angevine and Jerry Wemple. Kenny Kepp was excused.

Also present: City Attorney Bob Snively, City Judge Debbie Winburn, Superintendent of Public Works Russell Dill, and Finance Officer/City Clerk Michelle Dyckman, City Secretary Arlee Schneider, and Paralegal Vicky Oneil. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETINGS:** Greer made the motion to approve the minutes as written from the October 7, 2014 meeting. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Greg Benjamin gave an update on the walking path around the fairgrounds.

Cory Kenney expressed his concerns with moving Arrowhead's meter pit to Lewis Avenue.

Laurie Tschetter stated that Virginia Bowman is the rightful owner of Arrowhead Trailer Park and Grandview Camp and RV Park which is LaBonnie Realty Incorporated. She would like the properties to be referred to appropriately.

**COMMUNICATIONS:** Mayor Lane announced the MMIA/LGC Training in Billings on October 31<sup>st</sup>.

**MAYOR:**

**OLD BUSINESS:** Dill gave an update on moving the meter pits in Arrowhead and Seder Trailer Parks.

Dill asked for direction from Council on the HRC Lot. Letters had been sent to the HRC President asking for records and information. Dill has not received any response. It was decided to send one more letter to HRC's president asking her to attend the next Council meeting and be available to answer questions.

Dyckman approached Council and asked for further direction on what they wanted in hiring an HR person. After a brief discussion, Dawn Sargent stated she would look into information on ombudsmen programs in Montana and it would be looked into what the employees wanted in an HR person.

**NEW BUSINESS:** Dill informed Council that a focus group had been created and meets twice a week. The group is working on internal alignment and updating job descriptions. He also invited Council to attend.

**COMMUNICATIONS:**

**STAFF REPORTS**

- **Public Works:** Dill suggested making Railway Street between Center and Cheyenne a temporary one way. Council wanted to wait and continue to watch and study traffic.

Dill asked permission to purchase a coal furnace from Grumpy T's Coal Service in Sheridan, WY for the landfill for \$9370.00 but not to exceed \$9800.00. Council would like to look into installing a natural gas furnace before any decisions were made. No action was taken.

Dill informed Council that the Northern Cheyenne Tribe wanted to make an amendment to their contract. Dill will inform Terry Bear Tusk, Superintendent of Northern Cheyenne Tribe Sanitation, something needs to be submitted to Council in writing.

Dill gave an update on the emergency repair needed on a valve at the Waste Water Treatment Plant. Springline Construction was working on replacing the valve and it should be completed by Friday.

- Finance:** Dyckman thanked Council for allowing her to attend the MLCT Conference in West Yellowstone.  
 Dyckman stated resolutions were included in the packet that the MLCT acted on to prepare for legislature.  
 Dyckman requested permission to submit records to the state to be destroyed. Krebs made the motion to approve the request. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.
- Legal:** Snively asked for guidance from Council regarding what to do with the interest in Ridgeview Construction's Agreement for the SID 120 deferment. Council said they would like to see the payment be deferred and the interest continue to accrue. Snively would finalize the agreement and bring back for approval.  
 Snively asked Council to refund Ed Clampitt \$150.00 for a business license. Angevine made a motion to approve the refund. Seconded by Greer. On a voice vote, the motion was unanimously approved.
- Economic Development:** Mayor Lane reported that TRA seemed to be on track. Molina stated they had about 60 prisoners.

**COMMITTEE REPORTS:**

- Landfill/Resolution & Ordinance:**
- Sewer & Water:**
- Streets & Alleys:** Krebs stated the Alley Clean-up would be held the week of October 27.
- Finance:** Angevine made a motion to approve the claims as presented;

	CLAIM No.	Monthly Total
September, 2014	18267-18269	
	18271-18273	
	18278-18295	\$33,117.77
October, 2014	18270, 18274-18277	
	18286-18295	\$39,408.74
<b>Claims Total</b>		<b>\$72,526.51</b>
<b>TOTAL Submitted</b>		<b>\$72,526.51</b>

Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

- Parks & Playgrounds:** Krebs stated he would like to have a committee meeting before the next Council meeting.

**RESOLUTIONS & ORDINANCES:**

Angevine made a motion to approve Resolution 2053 Establishing Wage for a City Employee, with an amendment that the job title be changed to City Clerk. After a brief discussion and the advice of legal counsel a motion was made by Angevine to approve the resolution with the title as Secretary. Wemple seconded the motion. On a voice vote, the motion was unanimously approved. Council and Mayor Lane stated they would discuss job titles at a later date.

Krebs made a motion to approve Resolution 2054 Establishing Wage for Newly Hired City Employees. Seconded by Greer. On a voice vote, the motion was unanimously approved.

Greer made a motion to approve Resolution 2055 Regarding City Credit Cards, with Deputy City Clerk changed to Secretary. Molina seconded the motion. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:** Mayor Lane reported that a former City Employee, Larry Morrison, had been in a tragic accident and was killed. He would like to nominate Larry for some sort of civilian award for his selfless act and giving his life while trying to aid another person. Debbie Winburn would talk to the Highway Patrol and see what awards they could do. Greer made a motion to nominate Morrison for the civilian award. Angevine seconded the motion. On a voice vote, the motion was unanimously approved.

There being no further business Wemple made a motion to adjourn. Motion seconded by Krebs. The meeting was adjourned at 9:50 p.m.

Jack Lane  
Jack Lane, Mayor

ATTEST:

Michelle Dyckman  
Michelle Dyckman, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for November 4, 2014 was called to order at 7:30 p.m. with Mayor Jack Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, and Jeremy Krebs, and Jerry Wemple. Randy Angevine was excused.

Also present: City Attorney Bob Snively, City Judge Debbie Winburn, Superintendent of Public Works Russell Dill, and Finance Officer/City Clerk Michelle Dyckman, and City Secretary Arlee Schneider. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETINGS:** Wemple made the motion to approve the minutes as written from the October 21, 2014 meeting. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Cory Kenny presented an organizational chart he had prepared from a template previously used in the past. He also expressed his concerns in the matter of the Building Inspector being terminated.

CJ Yochum questioned why his tax bills were raised 500%.

Laurie Tschetter stated that her taxes had been raised as well and did not feel that there was proper notification that the increase was going to happen.

Tammy Deavers questioned how the citizens were supposed to feel comfortable when one of the City Employees was not given due process by law.

Rick Baughman expressed his concerns with comments made by the Mayor and also "firing of a good man". He also asked for the Mayor's resignation, and stated he would like to see the City Attorney's position placed on the voter ballot.

**COMMUNICATIONS:**

**MAYOR:**

**OLD BUSINESS:** Dill and Greer gave an update on using a natural gas heater at the Landfill. Greer made a motion to authorize Dill to install a propane heater for the time being. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

Mayor Lane reported he had done some research on an Ombudsmen and also thanked Dawn Sargent for the information she provided. He would like to work on it some more and get the employees involved.

Mayor Lane reported the Stockman Lot had been tabled until the next meeting when the President of HRC was able to attend.

**NEW BUSINESS:** Dyckman asked Council to let herself or Arlee know what information to release if a member of the public asked how to reach them.

Darrell Gress asked Council to remove a trash can that had been placed in front of his house. He hauls his own trash and does not use the can. He also asked for the \$110.00 garbage fee to be removed from his taxes. No action was taken.

Beartooth RC&D asked if Hardin would be interested in participating in a Housing Feasibility Analysis. It is a State grant program and would cost about \$15,000 with the State funding \$10,000 and Hardin being responsible for the rest. Greer has a meeting with Beartooth RC&D and will bring back more information.

Snively reported that Community Decay letters had been sent to Joseph Gonzales, whose house had burned down about a year ago. Nothing had been done to clean it up. He would recommend Council to authorize the City to clean up the debris, or contract someone to clean up the debris. Wemple made a motion to approve the recommendation. Seconded by Greer. On a voice vote, the motion was unanimously approved.

Dill stated he and the legal department were working on an agreement with Gene Hobby, a retired Building Inspector out of Billings, to help with residential inspections. The State Inspector was handling all commercial inspections. The agreement would be a 6 month agreement and would be part-time, 1-2 days a week. Kepp made a motion to authorize Dill to continue with the agreement but not to exceed \$27.50 per hour, and to

bring the agreement back to Council when completed. Krebs seconded the motion. On a voice vote, the motion passed 4/1. (Wemple dissent)

**STAFF REPORTS**

- **Public Works:** Dill reported that the Digester valve at the Waste Water Treatment Plant was replaced and the project was finished.  
Dill reported that there was an issue with ground water infiltration in the sewer line by the Purple Cow. Springline Construction made the necessary repairs as they were already in town. Dill thanked Council to allow them to make the repairs.
- **Finance:** Krebs made a motion to approve the June pledge report. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.  
Dyckman gave an update on unclaimed property. If the stale checks were not claimed by November 20, 2014 they would be submitted to the State.
- **Legal:**
- **Economic Development:** Mayor Lane reported that TRA seemed to be on track and running smoothly.

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:**
- **Sewer & Water:**
- **Streets & Alleys:** Krebs stated the Alley Clean-up was complete, and the ice slicer had been mixed with sand and was ready when it snowed.

		Monthly Total
	CLAIM No.	
October, 2014	18296-18340	
	18365-18370	\$102,650.76
November, 2014	18341-18364	\$2,070.00
<b>Claims Total</b>		\$104,720.76
October, 2014 Payroll		\$11,385.53
<b>TOTAL Submitted</b>		<b>\$216,106.29</b>

Kepp made a motion to approve the claims. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:**

**RESOLUTIONS & ORDINANCES:**

**ANNOUNCEMENTS:** Mayor Lane reported that it was Election Day. He also stated next meeting 1 or 2 committee members and a liaison would need to be appointed to the Study Commission.

There being no further business Kepp made a motion to adjourn. Motion seconded by Greer. The meeting was adjourned at 8:20 p.m.

Jack Lane  
Jack Lane, Mayor

ATTEST:  
Michelle Dyckman  
Michelle Dyckman, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for November 18, 2014 was called to order at 7:30 p.m. with Mayor Jack Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, Randy Angevine, and Jerry Wemple.

Also present: City Attorney Bob Snively, Superintendent of Public Works Russell Dill, Finance Officer/City Clerk Michelle Dyckman, and City Secretary Arlee Schneider. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETINGS:** Greer made the motion to approve the minutes as written from the November 4, 2014 Council meeting and Parks and Playgrounds committee meeting. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Paul Green expressed his concerns with the Tax Increment Finance District and encouraged Council to look into it. Snively agreed to look into it.

**COMMUNICATIONS:**

**MAYOR:**

**OLD BUSINESS:** Mayor Lane asked the president of Hardin Revitalization Committee (HRC), Brenda Hermanson, if HRC was still active and wanted to maintain the Stockman Lot, if HRC still had its non-profit status and what was going on with HRC. Hermanson stated that HRC was undecided if they still wanted to be active and maintain the Stockman lot, and that HRC signs an agreement with the City every two years. HRC refuses to sign to terminate the agreement because the City is asking for financial records that have already been given to who needed to have them.

Rose Mercier, Busy Bees, informed Council that she would be willing to maintain the Stockman Lot on a volunteer basis until a decision has been made on what to do with the Stockman lot. Greer made a motion to allow Busy Bees to maintain Stockman Lot. Greer made an amended motion for an agreement be written to allow Busy Bees to maintain Stockman Lot and brought back to Council for approval. Motion seconded by Wemple. On a voice vote, the motion passed 5/0. (Angevine abstained)

Mayor Lane reported that Eric Winburn had been elected to serve on the Local Government Review Committee. Laurie Tschetter had been elected as a write in candidate and asked her if she accepted. She did. One other member would need to accept the position. Vicky Oneil was appointed liaison.

**NEW BUSINESS:** Greer made a motion to approve the purchase of a text message based dispatch system for the firemen. The dispatch system would have a router that would, along with the pager, send out a text message to cell phones to notify the firemen of an emergency. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.

**STAFF REPORTS**

**Public Works:** Dill provided Council with a handout showing the cost difference of coal heat vs. propane heat. He asked for Council to reconsider the purchase of a coal burner for the landfill. After a brief discussion, Greer made a motion to approve the purchase of a coal burner. Motion seconded by Molina. On a voice vote, the motion was unanimously approved.

**Finance:** Dyckman reviewed a letter received from Dorsey and Whitney LLP regarding the Tax Increment Finance District (TIFD). The letter contained three options for the City to choose from. After discussing the options, Krebs made a motion to approve option 1. Greer seconded the motion. On a voice vote, the motion passed 5/0. (Angevine abstained)

Kepp made a motion to authorize the Mayor to sign the Water Compliance Certificate and request. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

Dyckman stated she was working on the AFR and would have the capital assets at the next meeting for Council to review.

- **Legal:**
- **Economic Development:** Mayor Lane reported that TRA seemed to be doing well. He also stated he had been in contact with Healthy Hardin talking about pathways to promote tourism. Jeff McDowell would be contacted to give an update at the next meeting.

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:** Wemple asked Dill if there had been anything received regarding the Northern Cheyenne Tribe Agreement. Dill stated he had emailed Terry Beartusk informing him if they wanted to amend the contract something would have to be submitted in writing. He has not heard anything back yet.
- **Sewer & Water:**
- **Streets & Alleys:** Krebs stated the City crew was trimming trees and getting ready to put the Christmas banners up.
- **Finance:**

	CLAIM No.	Monthly Total
October, 2014	18371-18388	
	18392-18393	
	18397	\$24,526.28
November, 2014	18389-18391	
	18394-18396	\$60,810.62
<b>Claims Total</b>		<b>\$85,336.90</b>
<b>TOTAL Submitted</b>		<b>\$85,336.90</b>

Angevine made a motion to approve the claims. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:** Krebs reported the committee had met previous to the Council meeting and had decided to start the process for purchasing a pre-fabricated building for the Heimat Park restrooms.  
Krebs reported a Notice of Award would be presented to Melville Sand & Gravel for the Heimat Park Sidewalks.

**RESOLUTIONS & ORDINANCES:**  
**ANNOUNCEMENTS:**

Kepp made a motion to adjourn the meeting. Greer seconded. The meeting was adjourned at 9:07p.m.

Jack Lane  
Jack Lane, Mayor

ATTEST:  
Michelle Dyckman  
Michelle Dyckman, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for December 2, 2014 was called to order at 7:30 p.m. with Mayor Jack Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Clayton Greer, Kenny Kepp, Jeremy Krebs, Randy Angevine, and Jerry Wemple.

Also present: City Attorney Bob Snively, Superintendent of Public Works Russell Dill, Finance Officer/City Clerk Michelle Dyckman, City Judge Debbie Winburn, Landfill Superintendent Chris Schneider and City Secretary Arlee Schneider. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETINGS:** Wemple made the motion to approve the minutes as written from the November 18, 2014 Council meeting and Parks and Playgrounds committee meeting. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Cory Kenney stated he disagreed with the three minute time limit for public comment. He also stated he is against an ordinance prohibiting cell phone use while driving.

Laurie Tschetter stated something needed to be done with Richard Gonzales' "junk" in his back yard. The property is not part of City limits. She also stated that she thinks there is a huge problem and mistake with the street maintenance assessments.

Tammy Deavers said the Court had ruled in favor of the City to demolish her house, and stated that she would be appealing the decision. She also discussed her feelings on how City employees and citizens are treated, and she has a petition to recall the Mayor if anyone would like to sign it.

Bruce Hammond commended the Mayor and Council for removing the Building Inspector. As a business owner, he felt he was highly unprofessional.

**COMMUNICATIONS:**

**MAYOR:**

**OLD BUSINESS:**

**NEW BUSINESS:** A letter had been received from Dick and Judy Morissette regarding the increases in street maintenance. They would like to rezone a piece of their property to agriculture to relieve some of the tax burden. A response letter would be sent directing them to the assessor's office.

Wemple made a motion to reappoint Cyndy Maxwell to the City-County Planning Board. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.

**STAFF REPORTS**

- **Public Works:** Dill asked Council for input on how to trim the trees on Center Street. Council would like to see the trees trimmed and shaped enough to still look good.
- **Finance:** Dyckman requested permission to submit outstanding checks to the State as unclaimed property. Wemple made a motion to approve the request. Krebs seconded the motion. On a voice vote, the motion was unanimously approved.  
Dyckman asked Council for information to release.  
Angevine made a motion to reword the Personnel Policy Manual to refer to the health insurance eligibility coverage based on the plan document at the time. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.  
Dyckman reviewed the Capital Assets and requested permission to post them on the annual report. Kepp made a motion to approve the request. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.
- **Legal:** Snively reported that District Court had ruled in favor of the City regarding the demolition of Tammy Deavers house.



- **Economic Development:** Jeff McDowell informed Council that he has been working on the audit with Sharon Tripp, he is working with Healthy Hardin on a Tourist Map and Walking path map, and also working with a few other companies marketing the Industrial Park. He also stated there was a meeting today with Shopko to discuss and review the plat.

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:**
- **Sewer & Water:**
- **Streets & Alleys:**
- **Finance:**

	CLAIM No.	Monthly Total
October, 2014	18408	\$840.00
November, 2014	18398-18407 18409-18440 18467-18468	\$92,575.37
December, 2014	18441-18466	\$3,335.00
<b>Claims Total</b>		<b>\$96,750.37</b>
<b>November, 2014 Payroll</b>		<b>\$107,862.30</b>
<b><u>TOTAL Submitted</u></b>		<b><u>\$204,612.67</u></b>

Angevine made a motion to approve the claims. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:** Krebs reported the Mayor would be signing the contract with Melville Sand and Gravel for the Heimat Park Sidewalks and construction would start in Early Spring.

Krebs reported the Company that manufactures the Restrooms would be in town sometime to look at the site. They would also bring more examples of buildings.

**RESOLUTIONS & ORDINANCES:** Wemple stated there would be no recommendation for Ordinance 2014-03 for Hands-Free Devices.

Wemple made a motion to approve:

- Resolution 2056- Establishing Wage for a City Employee
- Resolution 2057- Establishing Wage for a City Employee
- Resolution 2058- Transfer of Governmental Assets into Proprietary Funds
- Resolution 2059- Intent to Annex Hooker
- Resolution 2060- Bara- Curb & Gutter

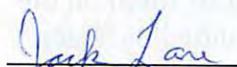
Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

**PROCLAMATION:** Mayor Lane stated there would be a proclamation for retiree Larry Morrison for giving his life while trying to aid another person. He invited Council to sign the proclamation along with him.

**ANNOUNCEMENTS:**

The Christmas stroll would take place downtown Friday, December 5.

Kepp made a motion to adjourn the meeting. Krebs seconded. The meeting was adjourned at 8:28 p.m.

  
 \_\_\_\_\_  
 Jack Lane, Mayor



ATTEST:

  
 \_\_\_\_\_  
 Michelle Dyckman, City Clerk

**COUNCIL MEETING:** The Regular Council Meeting for December 16, 2014 was called to order at 7:30 p.m. with Mayor Jack Lane presiding:

Upon roll call the following Aldermen were present: Karen Molina, Kenny Kepp, Jeremy Krebs, Randy Angevine, and Jerry Wemple. Clayton Greer was excused.

Also present: City Attorney Bob Snively, Superintendent of Public Works Russell Dill, Finance Officer/City Clerk Michelle Dyckman, City Judge Debbie Winburn, Landfill Superintendent Chris Schneider and City Secretary Arlee Schneider. Several members of the public were also present.

**MINUTES OF PREVIOUS MEETINGS:** Krebs made the motion to approve the minutes as written from the December 2, 2014 Council meeting and Resolution and Ordinance committee meeting. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Eddie Clampitt Jr. clarified facts that were printed in a newspaper article about his salvage and recycling yard.

Laurie Tschetter stated she had an outstanding bill on one of her rental units that had been placed on her property taxes. She would not sign for the certified letter that was sent because it was not addressed correctly. She expressed her concerns on the number of overdue bills being sent out in the mail before the debt was placed on the property taxes.

**COMMUNICATIONS:** A letter had been received from the Department of Labor and Industry stating the results of an election conducted to determine representation from the Teamsters Union Local 190. There had been 22 ballots mailed. 16 valid votes were cast, 14 being yes and 2 being no. Mayor Lane stated Chris Schneider had been appointed by fellow employees as the shop steward.

**MAYOR:** Mayor Lane reported Russell Dill had passed his test and is now a Class 2A Water Distribution Operator.

**OLD BUSINESS:**

**NEW BUSINESS:** Snively stated Tim Gable has a small piece of property at the end of Custer along the interstate, and wondered if the City was interested in it. Kepp made a motion to decline the property. Motion seconded by Molina. On a voice vote, the motion was unanimously approved.

Angevine made a motion to schedule training with Dan Clark (through MSU-Billings) for Council Roles and Responsibilities. The tentative date for the training is January 22. Kepp seconded the motion. On a voice vote, the motion was unanimously approved.

**STAFF REPORTS**

**Public Works:** Dill Requested permission to repair the Wastewater Oxidation Mixer. The repairs would cost \$5,866.40. Kepp made a motion to approve the request. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Dill gave an update on repairing vs. replacing John Deere equipment at the landfill. He would be in coordination with Barry Damschen and have more information to present next Council meeting.

Dill stated he felt the Ordinances needed reviewing and editing. He would like to make it an annual review and have council involved in the process.

- **Finance:** Dyckman reported the Audit will start in January.

Wemple made a motion to approve the Liquor Licenses that had been received and also approve the pending ones if they are received by noon on December 31 and have the proper paperwork. Angevine seconded the motion. On a voice vote, the motion was unanimously approved.

- Legal:
- Economic Development:

**COMMITTEE REPORTS:**

- **Landfill/Resolution & Ordinance:**
- **Sewer & Water:**
- **Streets & Alleys:** Krebs reported there would be a detour for any vehicles over 9 tons on Highway 47 to Sugar Factory Road because the State was needs to repair a bridge.
- **Finance:**

	CLAIM No.	Monthly Total
November, 2014	18469-18475	
	18478-18480	
	18482-18496	
	18498-18502	<b>\$36,701.27</b>
December, 2014	18476-18477	
	18481-18497	
	18506-18517	<b>\$435,116.49</b>
<b>Claims Total</b>		<b>\$471,817.76</b>
<b><u>TOTAL Submitted</u></b>		<b><u>\$471,814.76</u></b>

Angevine made a motion to approve the claims. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:** Krebs reported the Company that manufactures the Restrooms for Heimat Park had rescheduled and would be in town sometime to look at the site and bring more examples of buildings Thursday.

**RESOLUTIONS & ORDINANCES:** Angevine made a motion to approve:

- Resolution 2061- Establishing Wage for a City Employee
- Resolution 2062- Approving Procedures Regarding Municipal Securities Disclosure
- Resolution 2063- Establishing Wage for a City Employee

Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**ANNOUNCEMENTS:**

The Mayor announced the Public Hearing for the Intent to Annex Hooker would be January 6, 2015 at 7:00 p.m. and the City-County Planning Board is having a special meeting on December 29, 2014.

Kepp made a motion to adjourn the meeting. Angevine seconded. The meeting was adjourned at 8:28 p.m.

Jack Lane  
Jack Lane, Mayor

ATTEST:

Michelle Dyckman  
Michelle Dyckman, City Clerk

